

Contracts Agenda for the Meeting of the Panel for Educational Policy - Thursday, June 20, 2024

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Multiple Task Award Contract	Arts Education Services	\$30,000	\$150,000	5 Years	1
Multiple Task Award Contract	Periodic Assessments (RA 12)	\$2,000,000	\$10,000,000	5 Years	2
Multiple Task Award Contract	Pilot for Various Related Services at Districts 7, 8, 9, 10, 11, 12, and 14 (RA 6)	\$480,000	\$960,000	2 Years	3
Multiple Task Award Contract	Professional Development for School Leaders & Teachers (R1179 - RA 36)	\$60,000	\$300,000	5 Years	4
Multiple Task Award Contract	School Wellness Services (RA 12)	\$30,000	\$150,000	5 Years	5
Multiple Task Award Contract	Student Support Services	\$30,000	\$150,000	5 Years	6
Multiple Task Award Contract	Whole School Reform (RA 11)	\$150,000	\$750,000	5 Years	7
Negotiated Services	Purchase steam for Midwood High School from Brooklyn College	\$150,000	\$750,000	5 Years	8
Amendments and Extensions	Amendment to UPK Vendors to provide extended hours of service to SDY Vendors	\$413,100	\$608,175	1 Year, 5 Months	9
Amendments and Extensions	Extension for the Substitute Teacher and Paraprofessional Placement System	\$530,000	\$1,060,000	2 Years	10
Amendments and Extensions	FY24 Pre-K Half Day Services Extension	\$140,970	\$140,970	1 Year	11
MWBE PCM	MWBE Software Architect	\$218,400	\$436,800	2 Years	12
Discretionary, Grant, or Other Required Method	FY24 ABENY	\$500,000	\$1,450,000	3 Years	13
Discretionary, Grant, or Other Required Method	WNET: FY24-FY26 LGBTQ+ Inclusive Curriculum (City Council Discretionary)	\$175,000	\$525,000	3 Years	14
Discretionary, Grant, or Other Required Method	Long Island University - Smart Scholars Early College High School Program	\$136,552	\$546,208	4 Years	15

Panel for Educational Policy Meeting June 20, 2024 **Agenda Item 1**
Request for Authorization for Arts Education Services – R1129 (RA39)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000

Estimated Total Amount: \$150,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One; 3-Year

Options Amount: \$90,000

Contract Type: Requirements

RA Number: 11909

Vendor Name: See Table Below

Vendor Address: See Table Below

Awarded Component(s)*: See Table Below

Contract Manager: Shifat Jahreen, Director of Arts Education Program Implementation

Lead Contracting Officer: Paul J. Thompson, Executive Director, Office of Arts & Special Projects

Division of Contracts & Purchasing Contact: Peter Lolis, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Arts and Special Projects (“OASP”) to contract with the below-named vendor to provide Arts Education Services. Services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

This request for Arts Education Services replaces a previous Arts Education solicitation. The approved vendors will deliver services that support and advance teaching and learning by building on the Blueprint for Teaching and Learning in the Arts (“Blueprint”), the New York State Learning Standards (“NYSLS”) for the Arts, and the National Coalition for Core Arts Standards. The Blueprint forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image, and is built upon five strands of arts learning: (1) Arts Making; (2) Literacy in the Arts; (3) Making Connections; (4) Community and Cultural Resources; and (5) Careers and Lifelong Learning. Awarded vendors will deliver culturally responsive services and integrate the guidelines established in the Blueprint while enhancing studies in other disciplines.

The proposals were distributed to an Evaluation Committee that included Arts Coordinators and Directors from OASP, all of whom are knowledgeable of the Blueprint and the NYSLS for the Arts. All members of the committee have participated in developing the Blueprint, are currently implementing arts programming, and possess years of experience within New York City public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: Program Plan (25 points), Organizational Capacity (25 points), Demonstrated Effectiveness (25 points), and Price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred and twelve vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Five4Five Films, Inc. offers direct student services focused on filmmaking utilizing both long and short form programs to build the artistic and socio-emotional skills of student participants. Workshops and classes will involve instruction in screen writing and formatting, technical filmmaking, video editing, and acting led by subject professionals.

Pricing for Five4Five Films was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for Five4Five Films is based on the estimated annual contract amount for new vendors with an Arts Educations Services requirements MTAC contract of \$30,000 per awarded service component.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Estimated Contract Amount for Recommended Vendors

No.	Vendor Names & Addresses	Component(s)	Estimated Annual / Total Amount
1	Five4Five Films Inc. 10 E 129 th Street, Suite 1 New York, NY 10035	5	\$30,000/ \$150,000

***Awarded Components:**

1. Dance – ballet, modern, hip-hop, ballroom, African, Caribbean, dances of other countries & cultures, choreography.
2. Music – hip hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Panel for Educational Policy Meeting June 20, 2024 Agenda Item 2
Request for Authorization for Periodic Assessments – R1121 (RA 12)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$2,000,000

Estimated Total Amount: \$10,000,000

Funding Source: Tax Levy & Reimbursable Funds

Contract Retroactive? No

Contract Term: 5 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11652

Vendor Name: Council for Aid to Education, Inc.

Vendor Address: 1632 1st Avenue #21535, New York, NY, 10028

Awarded Component(s): 1 & 2

Contract Manager: Lisa Karlich, Executive Director, Office of Periodic Assessment, Division of Teaching and Learning

Lead Contracting Officer: Lisa Karlich, Executive Director, Office of Periodic Assessment, Division of Teaching and Learning

Division of Contracts and Purchasing Contact: Daniel Morales, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Periodic Assessment to contract with the above-named vendor to provide Periodic Assessments (“PA”) aligned with the New York State Learning Standards in a variety of content areas and courses.

Discussion

The objective of the PA program is to provide a portfolio of high-quality assessment tools to support educators in reflecting on information about their students’ learning and to encourage collaborative conversation about teaching and planning through the use of common grade-level assessments. Teachers can administer these assessments at various times throughout the school year to track student learning and make the adjustments in teaching practices necessary to improve student outcomes. The success of the PA program depends on the quality of the assessments it employs, which in turn is based on the quality of the underlying research. As such, the DOE requires multiple vendors capable of providing these assessments to perform at the highest levels of quality.

The DOE released a Multiple Task Award Contract (“MTAC”) – R1121 solicitation seeking providers offering multiple types of assessments (e.g. baseline, benchmark, end-of-year), which are intended to measure student learning within a grade and from grade-to-grade. These services will cover multiple formats of assessments, including paper-and-pencil, online, and computer adaptive, allowing educators to customize assessment administration to their needs. Service providers contracted pursuant to this solicitation will offer flexible administrative options, multiple administrative periods, and professional development. Assessments will be formatted to ensure successful migration from vendors’ technical platforms to the DOE’s platform for distribution, scoring, and/or reporting.

Respondents to this solicitation were required to propose for one or both of the following components:

1. Assessment Development
2. Pre-Designed Assessment Tools

Additionally, vendors were allowed to propose for any of the following ancillary services on an optional basis:

1. Translation Services
2. Graphic Design, Layout, and Copy-Editing Services
3. Printing, Packaging, and Distribution Services
4. Professional Development
5. Psychometric and/or Research Services

Vendors awarded contracts for Component 1 will offer high-quality formative assessments, including baseline, benchmark, and/or end-of-year assessments in one or multiple content areas for students in grades K-12. Vendors awarded contracts for Component 2 will offer a suite of high-quality formative assessment online learning tools and instructional resources with the capacity to be easily configured and customizable to meet the DOE's requirements. Component 2 includes vendor services such as nightly student and assessment data processing, a help desk team to provide technical support, project management, and ongoing professional development to ensure appropriate assessment administration.

Proposals for each component were evaluated by separate committees consisting of three evaluators, each with expertise in assessments. Proposals were scored based on the following criteria: Program Plan/Narrative (30 points), Organizational Capacity (30 points), Demonstrated Effectiveness (20 points), and Pricing (20 points). The inclusion of optional services was not considered and bore no weight during the evaluation. However, the evaluation committee reviewed the proposers' offerings of ancillary services to ensure their quality, compliance with the solicitation's specifications, and alignment with the program's needs.

Seventeen vendors were recommended for award under previous Request for Authorizations, and one is presented here.

Council for Aid to Education, Inc. ("CAE") presents comprehensive service options for New York City's student assessment program, emphasizing authentic formative assessment development options across all grades and subjects, with careful attention to alignment, rigor, and access. CAE's proposal includes the ability to develop baseline, benchmark, and end-of-year assessments to desired specifications through stimulus selection, prompt creation, and quality control measures. CAE also offers pre-designed assessments like the College and Career Readiness Assessment (CCRA+) and Success Skills Assessment (SSA+), focusing on critical thinking and problem-solving skills. CAE offers optional translation services by cApStAn and graphic design services by Graphic World Inc., ensuring high-quality translation and layout for NYC-developed assessments. CAE's Next Step platform for CCRA+ and SSA+ streamlines assessment delivery, providing improved reporting and scoring. They offer PD services for educators, adaptable to current needs and priorities, and propose psychometric services, to ensure valid and reliable assessment results, supported by a structured project management approach and collaboration opportunities.

After allowing for the consumer price index, the proposed prices were compared to those the DOE paid under CAE's prior contract. Additionally, the prices for assessment development and pre-designed

assessments were compared to the range of prices approved under this competitive procurement. In light of a negotiated reduction of 5.2% in the total unit price encompassing all services, resulting in a total unit price that is within 1% lower than under the prior contract, pricing can be determined to be fair and reasonable.

The estimated annual contract amount for CAE is based on prior expenditures under contract for similar services.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Multiple Task Award Contract (MTAC) Pilot for Various Related Services for Districts 7, 8, 9, 10, 11, 12, and 14 R1417 (RA #6)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$480,000

Estimated Total Amount: \$960,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$960,000

Contract Type: Requirements

RA Number: 11873

Vendor Name: See Chart Below

Vendor Address: See Chart Below

Contract Manager: Shona Gibson, Executive Director of Operations and Process Management, Office of Related Services

Lead Contracting Officer: John Hammer, Chief Executive Officer, Special Education Office

Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Special Education Office ("SEO") to contract with the below-named vendors to provide high-quality occupational therapy services and/or speech language therapy services for school-age (ages 5-21) and preschool-age (ages 3-5) students in various Bronx and Brooklyn Districts, as listed below, that are mandated to receive special education-related services pursuant to an approved Individualized Education Program ("IEP").

Discussion

The DOE is mandated by federal and state law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education-related services where indicated. In cases where the DOE is unable to provide services as recommended with in-house staff, contracted service providers are utilized pursuant to a set of competitively bid requirements contracts. Where neither DOE nor contract agency providers can be identified to provide related services to school-aged students within required timeframes, the DOE issues Related Services Authorization vouchers ("RSAs") to families for use with qualified independent providers in accordance with a fixed-rate schedule. Similarly, the DOE issues Independent Agreements ("IAs") to independent providers for provision of pre-school related services when no DOE or contract agency provider can be identified within required timeframes. RSAs place the burden on families to identify a provider, with support from the DOE, and often do not result in timely or full-service provision. This burden has historically been placed disproportionately and inequitably on families in the hardest to serve communities. Both RSAs and IAs are inherently inefficient, as they are issued individually for each student and service and require considerable time to process and implement.

Identifying a more effective, efficient means of hiring independent providers to provide school-based services through a competitive procurement that attracts and retains a sufficient volume of qualified providers is a DOE priority. The DOE agreed to take steps to pilot the use of an MTAC in the Bronx for

this purpose pursuant to a settlement agreement in connection with the M.G. v. New York City Department of Education (Bronx Services) class action. In addition to satisfying this legal requirement, this solicitation is expected to further strengthen the provision of Occupational Therapy/Speech Language Therapy services in the Bronx, not just for students in DOE-managed schools, but also for students in charter schools, parentally placed private schools, and private pre-school settings. Finally, the solicitation will support the provision of Yiddish Speech Language Therapy services in Brooklyn District 14, which will act as a pilot to further improve timely provision of bilingual services.

Service	Language	Districts
Occupational Therapy	N/A	7, 8, 9, 10, 11, and 12
Speech Therapy Services	English	7, 8, 9, 10, and 11
Speech Therapy Services	Yiddish	14

Vendors proposed for one or more of the above-named services, and then selected the district(s) where those services would be offered.

Proposals were distributed to an Evaluation Committee that included a Manager of Occupational Therapy, Manager of Speech Services, Manager of Budget and Personnel from the Office of Related Services, along with a Related Service Compliance Associate from the Office of Non-Public Schools. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Narrative/Statement of Work (10 points); Organizational Capacity (25 points); Pricing (40 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Fifteen vendors were recommended for contract awards under a previous Request for Authorization, and two are recommended here.

The proposed rates for occupational therapy and mono-lingual (English) speech therapy were compared to rates offered for positions posted on job websites for similar roles and titles. These rates were taken into consideration when establishing a range of rates that would be competitive enough to sustain occupational therapy and English speech therapy services in hard to serve areas.

There were only a limited number of job postings and current market data available for bi-lingual (Yiddish) speech therapy, which the DOE attributes to the highly specialized nature of the service. The maximum rate for English speech therapy established under this procurement was compared to the RSA rate, which the DOE offers parents to obtain this service. The percentage increase was applied to the RSA rate for Yiddish speech, establishing the range for Yiddish-based services under this procurement.

Accordingly, pricing for vendors that proposed rates within the range for occupational therapy, as well as speech therapy including English and Yiddish-based services, can be determined to be fair and reasonable.

The estimated annual contract amount for each recommended vendor is based on the amount for new vendors with a related services requirements MTAC contract of \$30,000 for each awarded service component and district.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Estimated Contract Amount for Recommended Vendor

Vendor Name & Address	Component(s)	District(s)	Estimated Annual / Total Amount
Atlantic Resource Partners HC, LLC 19 W. 34 th Street, Suite 806 New York, NY 10001	Mono-lingual Speech (English) Occupational Therapy	7,8,9,10,11 7,8,9,10,11,12	\$330,000 / \$660,000
DRJK LLC 2 University Plaza, #100 Hackensack, NJ 07601	Mono-lingual Speech (English)	7,8,9,10,11	\$150,000 / \$300,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Professional Development for School Leaders and Teachers – R1179 (RA 36)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$60,000

Estimated Total Amount: \$300,000

Funding Source: Various incl. Tax Levy & Reimbursable Funds

Contract Retroactive? No

Contract Term: 5 Years

Options: One; 3-Year

Options Amount: \$180,000

Contract Type: Requirements

RA Number: 11904

Vendor Name: BetterLesson, Inc.

Vendor Address: 410 University Ave, DPT 11046

Awarded Component: 1 & 5

Contract Manager: Ilene Altschul Cohen, Executive Director of the Division of Curriculum and Instruction, Division of Teaching and Learning

Lead Contracting Officer: Ilene Altschul Cohen, Executive Director of the Division of Curriculum and Instruction, Division of Teaching and Learning

Division of Contracts and Purchasing Contact: Daniel Morales, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Curriculum and Instruction to contract with the above-named vendor to provide Professional Development (“PD”) for school leaders and teachers. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

PD for school leaders and teachers is necessary to support instructional strategies that are designed to increase students’ learning and academic success. These PD services include developing educators’ expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide PD to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best and culturally responsive practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making and are accountable for student success.

Vendors proposed for one or more of the following five (5) focus areas: 1) Leadership Development; 2) Curriculum Development; 3) Postsecondary Readiness; 4) Conflict Resolution and Classroom Management; and 5) Data-Driven Decision-Making and Teacher Effectiveness.

Proposals were received by an Evaluation Committee consisting of former teachers and principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. To ensure consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Eighty-five vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Recommended vendors offer instructional programs and job-embedded PD, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

BetterLesson, Inc. (“BLI”) offers to provide research-based leadership development services, emphasizing district and school leader support in implementing new curricula and student-centered initiatives. BLI’s services aim to cultivate environments where students lead their learning and develop personal agency. With offerings like 1:1 coaching, virtual workshops, design workshops, learning walks, and strategic planning, BLI customizes support to meet school/district needs and goals, empowering leaders to effectively foster student-centered classrooms. Their data-driven approach prioritizes teacher effectiveness and sustainable practices, fostering reflection, growth, and the adoption of high-impact instructional strategies both virtually and in-person.

The estimated annual contract amount for BLI is based on the minimum amount for new vendors for PD for School Leaders and Teachers requirements contracts of \$30,000 per service component.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for School Wellness Services – R1164 (RA 12)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000

Estimated Total Amount: \$150,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 1-Year

Options Amount: \$60,000

Contract Type: Requirements

RA Number: 11891

Vendor Name: Dicedlou Fitness Edge, Inc.

Vendor Address: 7248 61st Street

Awarded Component: 4

Contract Manager: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership

Lead Contracting Officer: Jennifer Davilla, Director, Budget & Human Resources Office of School Wellness Programs, Division of School Leadership

Division of Contracts and Purchasing Contact: Peter Le, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Wellness Programs (“OSWP”) to contract with the above-named vendor to provide supplemental school health and wellness-related services, programs, and professional development for students, staff, and/or families. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

School wellness programs are necessary to provide instructional support and professional learning opportunities that are designed to help create the conditions, structures, and environments for Physical Education (“PE”) and Health Education (“HE”) results to succeed. These services include developing HE and PE teachers and additional members of the school community in integrating a process and content for wellness programs, such as food and nutrition habits, physical activity opportunities, and engagement within the school and family environments. The awarded vendors will assist OSWP in extending the reach of wellness-related work and maximizing the potential for schools to meet these students’ health and wellness needs. Awarded vendors will supplement, but not supplant, the services provided by OSWP.

Vendors proposed for one or more of the following six (6) focus areas:

- 1) Physical Education Direct Student Support Services and Program Sustainability Development;
- 2) Health Education Direct Student Support Services and Program Sustainability Development;

- 3) Supplemental Health Ed-related and/or Physical Activity Wellness Programming Direct Student Services and Program Sustainability Development;
- 4) Professional Development for School Staff Teaching Physical Education;
- 5) Professional Development for School Staff Teaching Health Education; and,

6) Professional Development for Whole School Community – Supplemental Health Ed, Physical Activity, and/or Other.

Proposals were evaluated by a minimum of three evaluators. The Evaluation Committee consisted of content experts such as former teachers and principals, program directors, or operations staff from DOE central offices. Proposals were scored based on: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Nineteen vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Dicedlou Fitness Edge, Inc. (“DFE”) offers health and fitness curricula, fostering social awareness, and enhancing instructional practices to drive positive student outcomes. Professional development sessions are evaluated for various aspects such as session objectives, facilitation quality, and usefulness of practice opportunities. DFE program includes reflective and discovery activities at differentiated levels, including movement activities that incorporate awareness and collaboration that helps students become mindful and develop mentally and physically.

Pricing for DFE was determined to be fair and reasonable based on comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for DEF is based on the minimum amount for new vendors for School Wellness Services requirements contracts of \$30,000 per component.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Student Support Services – R1151 (RA 48)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000

Estimated Total Amount: \$150,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$90,000

Contract Type: Requirements

RA Number: 11907

Awarded Service Component(s): See Table Below

Vendor Name: See List Below

Vendor Addresses: See Table Below

Contract Manager: Alex Lim, Senior Operations Manager, Office of Safety and Youth Development

Lead Contracting Officer: Robert J. Weiner, Chief Operating Officer, Office of Safety & Youth Development

Division of Contracts & Purchasing Contact: Bryan E. Hester, Procurement Analyst, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendor to provide direct student support services and increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

Vendors proposed one or more of the following 19 components: 1) Leadership Development and Civic Engagement, 2) Individual Counseling, 3) Group Counseling, 4) Mentoring, 5) Recreation/sports, 6) College/post-secondary Planning, 7) Career Awareness and the World of Work, 8) Conflict Resolution/Peer Mediation, 9) Violence Prevention/Student Safety, 10) Bullying Prevention, 11) Substance Abuse and Problem Gambling Prevention and Intervention, 12) Internet Safety, 13) School Attendance Improvement, 14) Family Support Services, 15) Tutoring/homework Assistance, 16) Study/test-taking Skills, 17) Academic Skills Enhancement, 18) Thematic Projects, and 19) Family Literacy. Services may take place on- or off-site during the school day, after-school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an Evaluation Committee that included former Principals, Assistant Principals, Teachers, Guidance Counselors, Instructional Specialists, Operations Analysts, Grant Managers and Directors from OSYD, Office of Post-Secondary Readiness, Office of Community Schools, the Office of School Wellness, and the Division of Family and Community Engagement. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Plan (35 points); Organizational Capacity (20 points); Pricing (25 points); and Demonstrated Effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred twenty-three vendors were recommended under previous Requests for Authorization, and one is presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed.

Littera Education, Inc. offers standards-aligned high-impact tutoring services for elementary, middle, and high school participants in English Language Arts (“ELA”) and math. Tutoring may be provided one-on-one or in small groups via three weekly half-hour sessions, conducted in ten-week cycles. Service supports include initial planning, implementation, ongoing progress monitoring, and post-service student/school feedback surveys.

Pricing for Littera Education, Inc. was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for Littera Education, Inc. is based on the amount for new vendors with a student support services requirements MTAC contract of \$30,000 for each awarded service component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Names & Addresses	Component(s)	Estimated Annual / Total Amount
Littera Education, Inc. 166 Maloney Road Wappingers Falls, NY 12590	15	\$30,000 / \$150,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Whole School Reform Services – R1150 (RA 11)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$150,000

Estimated Total Amount: \$750,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$450,000

Contract Type: Requirements

RA Number: 11906

Vendor Name: Success for All Foundation, Inc. d/b/a Success for All Foundation

Vendor Address: 300 East Joppa Road, Suite 500, Baltimore MD 21286

Awarded Components: A, B, C

Contract Manager: Sylvia Jamison, Director of Grants, Division of School Leadership

Lead Contracting Officer: Sylvia Jamison, Director of Grants, Division of School Leadership

Division of Contracts and Purchasing Contact: Jean Charles, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Improvement and State/Federal Education Policy (“OSISFE”) to contract with the above-named vendor for Whole School Reform (“WSR”) services. WSR services are necessary to support the New York State Education’s (“NYSED”) initiative to provide services in schools that have been identified as in need of improvement (i.e., SINI, corrective action, restructuring, PLA, or SURR). These programs will be funded at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

The awarded vendor will provide services to support central offices, borough field support centers, and school staff in the planning and development of comprehensive whole school restructuring and sustainability programs. The goal is for program designs to function as transitional plans that ultimately lead schools to continue reform efforts on their own. These WSR efforts, under the terms of the Elementary and Secondary Education Act (“ESEA”), will provide participating schools with professional assistance to either begin to restructure or continue to implement comprehensive reform already underway.

Vendors proposed for one or more of the following: Component A – Elementary School (Pre-K-Grade 5); Component B – Middle School (Grades 6-8); and Component C – High School (Grades 9-12).

Proposals were evaluated by a minimum of three members of an evaluation committee drawn from a pool of six evaluators that included a Director of School District Improvement Initiatives, a Director of School Improvement Implementations, an Operations Manager and a Director, both from the OSISFE,

and an Instructional Achievement Coach. Proposals were scored based on the following criteria: Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points), and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Sixteen vendors were recommended under previous Requests for Authorization, and one is recommended here.

Success for All Foundation (“SAF”) offers to provide whole school reform services with the use of cooperative learning structures, integration of best practices for instruction, leadership support, data monitoring and professional development aimed at increasing student achievement and identifying targeted areas in need of improvement in school communities. SAF’s cooperative learning structure focuses on partner/team combinations, allowing for small group instruction. The school intervention model includes effective coaching models and balanced literacy instruction, data-focused small group instruction, and early intervention work.

Pricing was determined fair and reasonable based on a comparison with hourly rates for similar services by vendors contracted under this solicitation.

The estimated annual contract amount for SAF is based on the minimum amount for new vendors with a Whole School Reform Services requirements contracts in the amount of \$50,000 per component.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The Multiple Task Award Contract process is the preferred procurement method as it allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Brooklyn College (“CUNY”) for Steam Services at Midwood High School

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08

Estimated Highest Annual Amount: \$150,000

Estimated Total Amount: \$750,000

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 06/30/2029; 5 Years

Options: Two, 1-Year

Options Amount: \$300,000

Contract Type: Requirements

RA Number: 11900

Vendor Name: Brooklyn College, The City University of New York

Vendor Address: 2900 Bedford Avenue, Brooklyn, NY 11210

Contract Manager: Umran Malik, Director, Contract Administration, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts & Purchasing Contact: Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to contract with the Brooklyn College of the City University of New York (“Brooklyn College”) for the purchase of steam to supply heat to Midwood High School. This contract will replace an expiring contract and funding for the cost of the contract for which authorization is being requested will be provided by DSF.

Discussion

The DOE has purchased steam from Brooklyn College for Midwood High School during the heating season (September through May). Midwood High School has no boilers or ability to produce heat and Brooklyn College is the sole source to provide the required heat to Midwood High School. Brooklyn College is the only supplier in the geographical area.

Installation of boilers at Midwood High School is not feasible and would be cost prohibitive. The DOE, as sole user, has procured this commodity through an ongoing renewal agreement with Brooklyn College. The scope of work under the Negotiated Service includes, but is not limited to, any and all labor, materials, and supervisory services necessary to provide steam to Midwood High School. The DOE approved the Current Contract under Sole Source Goods in September of 2012. The DOE subsequently exercised both of the two, 2-year options to extend the term of the Current Contract as provided in the original terms. This contract was then extended once for four years, which is pursuant to section 4-07(b) of the DOE’s Procurement Policy and Procedures. A new negotiated service contract is required to prevent a lapse in the subject services.

The DOE has had contracts for over 20 years with Brooklyn College for the supply of steam to Midwood High School. DOE currently has a 4-year extension contract, per section 4-07(b) of the DOE’s Procurement Policy and Procedures and expiring June 30, 2024. In prior contracts, pricing has remained fixed at \$150,000 per year. In its proposed Negotiated Service contract, Brooklyn College is seeking a 5-year contract with DOE with an estimated total of \$750,000 over the term of the contract

and a fixed annual cost of \$150,000, which is unchanged from its prior contracts. Given the historical context and unchanged pricing structure, pricing is determined to be fair and reasonable.

The Committee on Contracts approved this contract with Brooklyn College on May 2, 2024.

[Vendor Responsibility](#)

The vendor is a governmental entity that is exempt from PASSPort. Further, background checks are not required for governmental entities.

Request for Authorization to Amend Contracts with Vendors for the Provision of Standard Day & Year Plus Services

Procurement Method: Contract Amendment per DOE Procurement Policy and Procedures, Section 4-08

Estimated Highest Annual Amount: \$413,100.00

Estimated Total Amount: \$608,175.00

Funding Source: Various, including Tax Levy

Contract Retroactive? Yes

Contract Term: 01/31/2024 - 06/30/2025; 1 Year, 5 Months

Options: N/A

Options Amount: N/A

Contract Type: Requirements

RA Number: 11925

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts and Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Division of Contracts and Purchasing

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of Early Childhood Education ("DECE") to amend certain vendor contracts for 3K & Pre-K Standard Day & Year services to provide additional hours of service daily as part of the School Day & Year ("SDY") Plus Services Pilot.

Discussion

In March 2019, the DOE released the first Request for Proposals ("RFP") for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for birth-to-five services in Covid Impacted Neighborhoods (R1344) in spring 2021, and for school day and year 3-K and Pre-K services (R1395) in the fall of 2021. Services began in July 2021 for RFPs R1267 and R1244, and services for R1395 began in July 2022. Collectively, these services comprise New York City's birth-to-five system, which provides every eligible child with free, full-day, and high-quality early care and education.

The Birth-to-five RFPs offered two types of services models. School Day & Year ("SDY") services were available to all Pre-K aged children and 3-K aged children with NYC residency for 6 hours and 20 minutes daily, for 180 days annually. Extended Day & Year ("EDY") services were available to children ages six weeks to five years old whose families meet income and other eligibility requirements based on federal and state Childcare Block Grant ("CCBG") guidelines for eight or ten hours daily, for 225 or 260 days annually.

The New York City Council and the Office of Managements and Budgets has allocated \$15 million dollars of City Tax Levy funding to New York Public Schools (“NYCPS”) to offer a SDY Plus (“SDY+”) Pilot to provide additional hours of service daily for approximately 2000 existing SDY Seats. The pilot will offer SDY programs a fixed rate of funding to provide children with an additional 3 hours and 40 minutes of care and learning daily for the same 180 days that are planned for the SDY contract during the 2023-2024 school year.

Families living in communities with a high economic need index are typically eligible for NYCPS EDY or Head Start services in which enrollment is based on income eligibility. DECE performed a needs analysis for 3-K and Pre-K Head Start and EDY programs within zip codes that had an economic need index of 75% or higher for the school year 2023-2024. The analysis determined that there were 11 zip-codes that have an economic need index of 75% or higher and do not have any or only a small % of Head Start or EDY seats. Extending hours of service to SDY programs in these identified areas with a high economic need index and no extended day and year or Head Start seats could be extremely beneficial for families.

DECE conducted outreach to current providers with an active Birth to Five contract with SDY seats in these zip codes to see if there was expressed intent and demonstrated capacity and need to provide SDY+ services at these specific contracted locations. Programmatic and operational capacity were considered when recommending interested vendors for this program. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE determined that a fixed amount of \$45 per child/daily was a fair and reasonable price to offer an additional 3 hours and 40 minutes to each of the 180 scheduled SDY days.

Awards for SDY Plus Services

Site ID	Vendor Name	SDY 3K Slots	SDY 4K Slots	Increase Amount Per Child	FY24 Increase Amount	FY25 Increase Amount	Total Contract Increase Amount
QAGO	St. Rose of Lima Catholic Academy	15	36	\$45.00	\$195,075.00	\$413,100.00	\$608,175.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend the Contract with PowerSchool Group, LLC for a Substitute Teacher and Paraprofessional Placement System

Procurement Method: Contract Extension per DOE Procurement Policy and Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$530,000.00

Estimated Total Amount: \$1,060,000.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/01/2023 – 08/31/2025; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11806

Vendor Name: PowerSchool Group, LLC

Vendor Address: 150 Parkshore Drive, Folsom, CA 95630

Contract Manager: Ruben Rosa Capo / Emilia Barrett, HR School Support, Division of Human Resources

Lead Contracting Officer: Stacey A. Frazier, Chief of Staff, Division of Human Resources.

Division of Contracts and Purchasing Contact: Stacey Powell, Administrative Procurement Analyst

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Human Capital to extend its contract with PowerSchool Group LLC (“PowerSchool”), formerly eSchool Solutions LLC, to continue supporting the Substitute Teacher and Paraprofessional Placement System (“STPPS”).

Discussion

The Substitute Teacher and Paraprofessional Placement System was implemented pursuant to a competitively procured Request for Proposals which was awarded in 2010. STPPS is utilized by teachers and paraprofessionals to report absences by telephone or web entry, 24 hours a day, 7 days a week. The system automatically contacts qualified substitutes via telephone and records when substitutes have or have not accepted offers. Additionally, this system allows DOE to track absences, analyze trends, increase teacher accountability, and reduce absentee rates through customizable reporting tools.

The DOE has exercised all contractual renewal options, the last of which ended on August 31, 2023. This extension is necessary to ensure continuity of classroom instruction by assigning qualified substitute teachers and paraprofessionals to fill absences. The term of the extension will allow the DOE to conduct a new, competitive procurement for these services.

This contract extension is retroactive due to administrative delays.

The Chancellor's Committee on Contracts ("COC") recommended to extend the contract with PowerSchool in February 2024.

All terms, conditions, and pricing remain consistent with that of the original contract, which was determined to be fair and reasonable.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

[Powerschool Group LLC](#)

An August 2021 news article revealed that a class action lawsuit was filed against Powerschool Group (Powerschool) for alleged employment violations. The vendor advised that the matter is pending.

As the above matter is pending, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extension Agreement for the Provision of Pre-Kindergarten For All And/or 3k For All Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$140,970.00

Estimated Total Amount: \$140,970.00

Funding Source: Various, including Tax Levy, NYS Education Department

Contract Retroactive? Yes

Contract Term: 07/01/2023-06/30/2024

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11494

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of Early Childhood Education ("DECE") to extend contracts with the vendors listed below for one additional year to provide high-quality instructional programming as part of the Pre-K for All and 3-K for All programs. These contracts will be funded by DECE.

Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten ("UPK") program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The vendors listed below were awarded contracts through various solicitations in order for these sites to provide Pre-K for All services. These contracts contained set terms and renewal options which were exhausted, then extended for school years 2018-2019, 2019-2020, 2020-2021, 2021-2022, and 2022-2023, and will reach the end of their current contract term in June 2023. In order to avoid service interruption within areas where there is demand for Pre-K for All and 3-K for All services, existing sites with contracts expiring with no further renewal options and whom have exhausted the 4-07(a) and/or 4-07(b) one year extension were given the option to extend their contracts for one additional year. These contract extensions include full-day and half-day Pre-K for All, full-day 3-K for all and Pre-K for All in charter schools. These sites have met the Department of Education ("DOE")'s requirements for a contract extension, but will need to submit a proposal in response to an upcoming RFP for Pre-K and/or 3-K for All services if they want to continue providing services upon the expiration of this extension term.

Since the contracts for these services were awarded pursuant to a competitive solicitation, the prices, terms, and conditions of the base contract will remain the same under the proposed extension. Therefore, pricing has been determined fair and reasonable.

The original contract amounts were based on the number of awarded Pre-K and/or 3-K seats and the negotiated costs per child, as determined collaboratively by the DOE and the vendors. Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don't have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

The Committee on Contracts approved these contract extensions at the meeting held on June 14, 2023.

Awards for both Pre-K for All and 3-K for All programs

Site ID	Seat Type	Vendor Name	No. of Awarded 3K seats	3K Cost per Child	No. of Awarded 4K seats	4K Cost per Child	Pay Parity Year 1	Pay Parity Year 2	Annual Total Contract Amount
KAOA	Pre-K	YESHIVATH KEHILATH YAKOV INC.	-	-	37	\$3,810.00	-	-	\$140,970.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with K Systems Solutions LLC for the Provision of IT Support Services

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Highest Annual Amount: \$218,400.00

Estimated Total Amount: \$436,800.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$436,800.00

Contract Type: Full Value

RA Number: 11618

Vendor Name: K Systems Solutions LLC

Vendor Address: 405 Kearny Avenue, Suite 2B, Kearny, NJ 07032

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education ("DOE") hereby requests authorization to enter into a Minority and Women Owned Business Enterprise ("M/WBE") Procurement and Contract Method Purchase with K Systems Solutions LLC ("KSS"), a certified Minority-Owned Enterprise. KSS will be responsible for the provision of one (1) Software Architect ("Architect") to support IT-related efforts for the Division of Instructional & Information Technology ("DIIT"). The contract will be funded by DIIT.

Discussion

DIIT requires IT professional services to support day-to-day needs for critical business functions and objectives of the DOE School Wellness Hub. The platform supports the Office of School Wellness Programs which collaborates directly with schools, DOE offices, and city and community partners to prioritize equitable, standards-based, and high-quality health and physical education for all students. Due to programmatic needs and organizational changes, enhancements to the application are ongoing and the development of more modules is anticipated. The Architect will develop and implement conceptual design, software development, testing, deployment, and post-implementation enhancements.

The Architect will provide professional services to support the following project goals:

- Generate data reports, allowing comparisons across professional learning opportunities, programs, and grants
- Enable single sign-on integration and allow users to jump in and out of other DOE applications seamlessly
- Allow users to receive notifications within the app and email inboxes through auto-messaging
- Design, implement, and maintain the architecture of the backend databases
- Develop, implement, and maintain new front-end and backend modules to align with the business and operational needs
- Enhance the portal to support new priorities such as DOE leadership wellness reporting

The DOE solicited twenty-six (26) M/WBE vendors to submit candidates for this request. Four (4) proposals were received from KSS, CNC Consulting, Inc., UAO Enterprises, Inc. d/b/a UAO Consulting, and Visionaryz, Inc. An evaluation committee (“Committee”) consisting of three members from DIIT reviewed the resumes and requested to interview four (4) candidates in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	40%
Technical Ability	30%
Cost	30%
Total	100%

The Committee determined that the candidate proposed by KSS exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidate proposed by KSS was selected for award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with ABENY, Inc. in Support of the Education Equity Action Plan Initiative

Procurement Method: City Council Allocation per DOE Procurement Policy and Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$500,000.00

Estimated Total Amount: \$1,450,000.00

Funding Source: City Council Discretionary Funding

Contract Retroactive? Yes

Contract Term: 07/01/2022 – 06/30/2025; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11874

Vendor Name: ABENY, Inc.

Vendor Address: P.O. Box 367 Gracie Station, New York 10028

Contract Manager: Monika Rosado, Contracts and Budget Manager, Office of Teaching and Learning

Lead Contracting Officer: Hewette Moore, Chief of Staff, Office of Teaching and Learning

Division of Contracts and Purchasing Contact: Akil Ward, Procurement Analyst, Central Office Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Curriculum, Instruction, and Professional Learning to contract with ABENY, Inc. (“ABENY”) to provide an Education Equity Action Plan in schools throughout New York City.

Discussion

ABENY, in collaboration with the Eagle Academy Foundation (“EAF”), Black Edfluencers United (“BE-U”), the United Way of New York City (“UWNYC”), and the Black Education Teachers Collective (“BERC”) at Teachers College, will produce a change blueprint for a PreK-12 Black Studies curriculum and implementation plan. The curriculum is designed to ensure every child has access to high-quality educational options to promote increased academic achievement, and to provide the cross-sector leadership to enable New York City’s public education system in meeting children’s unprecedented academic and social-emotional needs as a result of the COVID-19 pandemic.

Education Equity Commission program aims to help:

- Build public support towards the creation of the curriculum across the NYC public school system.
- Make the Black Studies curriculum a substantial initiative to ensure that the impact is felt beyond the first year.
- Keep ongoing relationship with NYCDOE and other key agencies.
- Align support for the initiative from all sectors and identify opportunities for expansion and additional support.

As a partner, ABENY's role is to provide the Communication Campaign designed to raise awareness for the Education Equity Action Plan Commission, its roles and responsibilities, the importance of the Curriculum, and actively engage stakeholders. ABENY, Inc. will facilitate activities that include participation from the general public, schools, parents, families, as well as leaders from the private, philanthropy, and the public sectors.

This contract is retroactive because it is a Council discretionary contract for FY23 with a term beginning July 1, 2022, following a June 13, 2022, enacted budget, as well as for FY24 with a term beginning July 1, 2023, following a June 30, 2023 enacted budget.

A competitive sealed bid was not done since this was a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services. The DOE has sole discretion to renew this contract each year and renewal will be contingent on future City Council Discretionary awards.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with WNET to Provide LGBTQ-Inclusive Curriculum via Digital Media Resources

Procurement Method: City Council Allocation per DOE Procurement Policy & Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$175,000

Estimated Total Amount: \$525,000

Funding Source: City Council Discretionary Funding

Contract Retroactive? Yes

Contract Term: 07/01/2023 – 06/30/2026; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11903

Vendor Name: WNET

Vendor Address: 825 Eighth Avenue, 14th Floor, New York, NY 10019

Contract Manager: Brian Carlin, Director of Social Studies, Department of Social Studies

Lead Contracting Officer: Joe Schmidt, Senior Social Studies Instructional Specialist, Department of Social Studies

Division of Contracts & Purchasing Contact: Akil Ward, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Leadership (“DSL”) to contract with WNET to provide digital media resources for LGBTQ-inclusive curriculum for use by public school educators in professional development and classroom settings.

Discussion

WNET will offer the LGBTQ Tolerance and Identity Collection, a series of more than 40 digital media and print resources that will help school staff understand the issues faced by LGBTQ students. These resources will include video segments, discussion questions, teaching tips, recorded professional development webinars, and other support materials that can be used both in professional development and classroom settings.

WNET will partner with the DOE’s Social Studies department to ensure its content supports the Hidden Voices curriculum and is aligned with instructional goals that directly support educators and students. They expect to train more than 100 educators citywide in how to utilize the LGBTQ Tolerance and Identity Collection in their schools.

The process for creating additional “First Person: Classroom” curriculum videos, and the Toolkit resources includes:

Understanding LGBTQ+ Identity: A Toolkit for Educators: With the support of the City Council, the Toolkit now includes 40 original resources created by WNET. All of these materials are available in digital form for educators to use remotely; 19 professional development videos available remotely on

the internet, 4 professional development print guides, and 25 digital classroom aids. In FY24, WNET will expand the Toolkit to include 4 additional digital classroom resources.

Professional Development: To both promote and support effective usage of the Toolkit, WNET will conduct three professional development webinars to introduce guidance counselors, teachers, administrators, and parent coordinators from across the city to the resources. The virtual and remote webinars will begin with an introduction to PBS LearningMedia, the platform that hosts the Toolkit, and will then move into a deep-dive of these resources and small group break-out sessions.

Partnerships: WNET will also work with its partners (DOE, Hetrick-Martin Institute, New York City Parents of Lesbians and Gay Men, Inc., Museum of the City of NY, NY Historical Society, etc.) to promote the collection through their distribution channels and invite them to co-present at each professional development workshop.

The Toolkit is available for free through PBS LearningMedia, a website for educators with 1.8 million registered users nationally and tens of thousands of classroom-ready digital media resources.

This contract is retroactive because it is a Council discretionary contract for FY24 with a term beginning July 1, 2023, following a June 30, 2023, enacted budget.

A competitive sealed bid was not done since this is a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

WNET

A review of WNET's PASSPort submission revealed the following self-reported caution:

- In January and March 2012, the New York State Department of Labor (NYS DOL) requested records from WNET in order to assess the status of individuals who received 1099 forms from WNET in 2010. The records were provided to the NYS DOL and WNET has not been contacted since the request. This matter is now closed.
- In April 2011, the New York State Workers Compensation Board (NYS WCB) served subpoenas on subsidiaries of WNET. The vendor advises the subpoenas were related to an investigation regarding whether certain employees had been improperly reclassified as independent contractors. WNET, along with its affiliated entities, produced the documents sought by the subpoena and advises that it has not been contacted by the NYS WCB since the request. This matter is now closed.

Additionally, the DOE is aware of the following:

- In January 2017, WNET received an internal complaint about a text communication sent by a WNET full time staff member to a program intern at an internship program operated by WNET at a DOE school. WNET reviewed the text communication, determined that the contents were not inappropriate, removed the staff member from all projects associated with interns and placed a disciplinary memo in the staff member's personnel file. The matter was also referred to the

Special Commissioner of Investigation (SCI) and in February 2017, WNET Counsel met with the New York City Special Commissioner of Investigation (SCI). WNET provided SCI with a written summation of WNET's review and the action taken. On March 28, 2017, SCI sent WNET an email stating that the case has been closed with no further action warranted.

In light of the resolution of the matters above, and the vendor's exceptional performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Long Island University to Provide Professional Development Supports to Schools in Brooklyn North

Procurement Method: Required Procurement Method per DOE Procurement Policy & Procedures, Section 1-03(b)

Estimated Highest Annual Amount: \$136,552

Estimated Total Amount: \$546,208

Funding Source: New York State Education Department (NYSED)

Contract Retroactive? Yes

Contract Term: 09/01/2023 – 08/31/2027; 4 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11901

Vendor Name: Long Island University

Vendor Address: 700 Northern Boulevard, Brookville, NY 11548

Contract Manager: Ainsley Rudolfo, Director Programs, Division of School Leadership/Brooklyn North High Schools

Lead Contracting Officer: Adrienne Duggins, Senior Director of School Finance, Division of School Leadership

Division of Contracts & Purchasing Contact: Arnold Bislam, Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of First Deputy Chancellor to contract with Long Island University (“LIU”) Brooklyn Campus pursuant to the New York State Education Department’s (“NYSED”) Smart Scholars Early College High School (“ECHS”) Grant for students at five (5) schools in Brooklyn North - Grand Street Educational Campus, Transit Tech Career and Technical Education High School, Benjamin Banneker Academy, Bedford Academy High School, and the Science Skills Center High School For Science, Technology and the Creative Arts.

Discussion

To increase high school graduation and postsecondary degree completion rates and increase the number of college graduates pursuing careers in computer science and Science, Technology, Engineering, and Mathematics (“STEM”) education fields, especially among historically underrepresented and/or economically disadvantaged students, NYSED developed the Smart Scholars - Early College High School program in New York State.

Through the creation of ECHS programs consisting of partnerships between public school districts and eligible Institutions of Higher Education, historically underrepresented and/or economically disadvantaged students in grades 9-12 will be provided additional counseling and academic support, as well as college courses which will be used to both meet the high school graduation/Regents diploma requirements and earn a minimum of 24 and up to 60 transferable college credits or an associate degree at no cost to their families.

DOE – Brooklyn North HS and LIU will develop the Smart Scholars ECHS program which will be supported at the “home” school level to ensure successful completion of the pre-requisite coursework necessary for success in credit bearing Computer Science and STEM education courses at the university level. It is intended to serve 30 incoming 9th grade students from each of the two schools in year one of the program, increasing in capacity to 240 students (120/school) by year four of the program. Upon conclusion of this grant, should NYSED decide not to continue the program, students who have not yet graduated will continue to achieve college credits through funding provided by the LIU Science, Technology, and Engineering Program.

This contract is a reauthorization of a previous contract that ended in 2022 due to an automatic renewal of the grant by NYSED. The 2022-2023 program year was covered by a Chancellor’s Extension 4-07(a).

This contract is retroactive due to administrative delays.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the DOE included this vendor in a competitive grant application that was approved by NYSED. To have the services provided by another party or for a different amount than stated above would be contrary to the grant award from NYSED. Pricing for the contracted services was established as part of the grant submission and award.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Long Island University

An April 2020 news article revealed that a class action suit was filed against Long Island University (LIU) for having failed to adequately refund or reimburse students for tuition and other fees they paid to have in-person, on-campus classes and other activities. The vendor advised that the litigation was dismissed, however, the plaintiffs are currently appealing the decision.

As the matter above is pending, and in light its overall exceptional performance on prior DOE contracts, the DOE determines the vendor to be responsible.