

**Panel for Educational Policy Meeting March 26, 2025**

**Agenda Item 1**

<b>Contract Type</b>	<b>PEP Description</b>	<b>Estimated Highest Annual Spending</b>	<b>Estimated Total Spending</b>	<b>Contract Term</b>	<b>Agenda Item</b>
Multiple Task Award Contract	English Language Learners PD (RA 6)	\$150,000	\$750,000	5 Years	1
Multiple Task Award Contract	Professional Development for Instructional Technology (RA27)	\$90,000	\$450,000	5 Years	2
Multiple Task Award Contract	R1155 Services To Promote Safe and Supportive School Communities	\$60,000	\$300,000	5 Years	3
Multiple Task Award Contract	Special Education Professional Development Services (RA11)	\$30,000	\$150,000	5 Years	4
Multiple Task Award Contract	Student Support Services	\$30,000	\$150,000	5 Years	5
Multiple Task Award Contract	Title I Nonpublic School Supplemental Instructional Services RA10	\$210,000	\$1,050,000	5 Years	6
Competitive Sealed Bidding	Instructional Technology (IT) Hardware	\$103,443,681.94	\$517,218,409.72	5 Years	7
Competitive Sealed Bidding - Best Value	Courier Services	\$6,473,532.68	\$19,420,598	3 Years	8
Amendments and Extensions	ECE Allowance Clause Amendments	\$1,057,381.50	\$1,057,381.50	1 Year	9
Amendments and Extensions	SDY PLUS Amendment	\$1,911,600	\$1,911,600	1 Year	10
Amendments and Extensions	Asbestos Hazard Emergency Response Act (AHERA) Management Plan	\$819,324	\$819,324	1 Year	11
Amendments and Extensions	Boiler Repairs	\$3,506,593	\$3,506,593	1 Year	12
Amendments and Extensions	Delivery of Five Compartment Compostable Plates	\$6,533,907.66	\$6,533,907.66	1 Year	13
Amendments and Extensions	Extension for Repair of HVAC Systems	\$4,892,514	\$4,892,514	1 Year	14
Amendments and Extensions	FY25 COL Extensions	\$6,883,697	\$6,883,697	1 Year	15
Amendments and Extensions	FY25 UPK Extensions	\$312,160	\$312,160	1 Year	16
Amendments and Extensions	R1146 - Extension for Related Services for Special Education - Nursing [2025-2026]	\$119,202,368	\$119,202,368	1 Year	17
Amendments and Extensions	Repair of Large Air Conditioning Equipment	\$4,715,674	\$4,715,674	1 Year	18
MWBE PCM	Computer Software Developer	\$260,000	\$780,000	3 Years	19
MWBE PCM	Repair and Installation of Photoluminescent Markings	\$657,104	\$1,500,000	3 Years	20
MWBE PCM	Student Pathways Operations Support	\$685,440	\$685,440	6 Months	21

## Request for Authorization for English Language Learners Professional Development Services – R1158 (RA 6)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$150,000

**Estimated Total Amount:** \$750,000

**Funding Source:** Tax Levy & City/State Reimbursable

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** One, 3-Year

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12199

**Vendor Name:** SupportEd of New York, LLC

**Vendor Addresses:** 11468 Meath Dr., Fairfax, VA 22030

**Awarded Service Component(s):** 2, 3, 4, 5, 6

**Contract Manager:** Ailena Hill, Associate Director of Budget and Contracts, Office of Multilingual Learners

**Lead Contracting Officer:** Ailena Hill, Associate Director of Budget and Contracts, Office of Multilingual Learners

**Division of Contracts & Purchasing Contact:** Joy Gentolia, Director, Instructional Service Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Multilingual Learners (“OML”) to contract with the above-named vendor to provide professional development services to support educators of English Language Learners (“ELL”). These services will be provided at the discretion of participating central offices and schools.

### Discussion

OML recognizes the importance of building leadership capacity; developing educators both in schools and central offices can ensure a coherent understanding of current research-based practices that will best enable ELLs to progress academically. All professional development services offered through these contracts are research-based and aligned with ELA learning standards. The offerings include:

- Professional development that builds the capacity of elementary and secondary Transitional Bilingual Education (“TBE”) and Dual Language Enrichment (“DLE”) teachers working with ELLs to develop students’ home language literacy across content areas;
- Professional development that addresses instruction in Spanish and/or one of other most commonly spoken languages by ELLs in TBE and DLE programs in New York City public schools;
- Professional development offered in the language(s) of instruction for teachers supporting enhanced instruction and academic vocabulary and developing home language literacy approaches using the citywide adopted curriculum aligned with ELA learning standards; and

- Professional development for teachers of ELLs that emphasize developing educators' capacity to incorporate English as a new language teaching methodology in their disciplines and helping ELLs access the curriculum in the primary subjects (English, social studies, mathematics, and science).

Vendors were asked to submit proposals for one or more of the following six components:

1. Professional Development Services in Home Language (Spanish and/or other languages currently offered in a TBE or DLE program)
2. Professional Development on Academic Language Development
3. Professional Development on Mathematics
4. Professional Development on Science and Science, Technology, Engineering and Mathematics ("STEM")
5. Professional Development on Social Studies
6. Professional Development on English Language Arts

Proposals were evaluated by a minimum of three evaluators which included a Director of the Division of Multilingual Learners, Senior Director of World Languages, and Director of Elementary Mathematics & Engineering. Proposals were scored based on: program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Seven vendors were recommended under previous Requests for Authorization, and one is presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the six components listed above.

SupportEd of New York's offers professional development workshops designed to build ELL academic language in the content areas, which include formative assessments and scaffolded instructional and oral language development. Participants will learn and apply strategies for scaffolding instruction for ELLs at varying levels and will include use of anchor charts, visuals, graphic organizers, home language support, and use of intentional student groupings.

Pricing for SupportEd of New York was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for SupportEd of New York is based on the minimum amount for new vendors for English Language Learners Professional Development Services requirements contract of \$30,000 per component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization for Professional Development Services for Instructional Technology – R1077 (RA 27)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$90,000

**Estimated Total Amount:** \$450,000

**Funding Source:** Tax Levy & City/State Reimbursable

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** One, 3-Year

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12238

**Awarded Service Component(s):** See Table Below

**Vendor Name:** See Table Below

**Contract Manager:** Celine Lewin-Azoulay, Senior Executive Director, iZone, DIIT

**Lead Contracting Officer:** Celine Lewin-Azoulay, Senior Executive Director, iZone, DIIT

**Division of Contracts & Purchasing Contact:** Joy Gentolia, Director, Instructional Service Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Innovation (“OI”) to contract with the below-named vendor to provide Professional Development (“PD”) services in instructional technology for educators and administrators in grades Pre-K through 12. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

### Discussion

To increase the integration of technology across the NY State Next Generation Learning Standards (“NGLS”) and help ensure that educators and their students are equipped with appropriate leading-edge technology and support, the DOE must acquire PD services for its teachers, leaders, coaches, and administrators. These services will focus on improving student performance, enhance and support instruction, and increase schools’ capacity to independently expand the instructional use of computer technology.

Awarded vendors provide PD services in instructional technology and assist with integrating computer technology into instructional programs so that educators and administrators can make appropriate use of computers and other technologies in classrooms. PD program delivery methods include presentations, lectures, workshops, and courses. Vendors who are awarded this contract must maintain practices aligned to the NGLS, including culturally responsive practices.

Vendors proposed for one or more of the following three (3) components: 1) PD workshops that will increase teachers’ and administrators’ ability to make effective and appropriate use of computers, telecommunications, the Internet, and related technologies; 2) PD through curriculum enrichment services, through which organizations will develop model lessons and co-teaching archetypes in collaboration with school-based staff; and 3) PD through mentoring which organizations will provide one-on-one partnerships with classroom teachers. This PD can include a combination of services

from Components 1 and 2, and one-on-one services such as observations, experiences, and studies for teaching improvement.

Proposals were evaluated by a minimum of three evaluators. The Evaluation Committee consisted of a Principal, Teacher, Senior Instructional Coaches, and Program Directors from OI. Proposals were scored based on: Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points), and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Forty vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Vanguard Digital, LLC's ("Vanguard") professional development workshops combine research techniques such as role play, collaborative practice and self-reflection to provide educators with opportunities to experience technology-enriched lessons to enable them to explore integration frameworks anchored in learning science and reinforced with relevant content. These workshops encourage peer sharing on best practices and troubleshoot common obstacles. Participants will have access to quick-start tool guides, lesson plans, project templates and rubrics.

Pricing for Vanguard has been determined to be fair and reasonable based on the comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual amount for Vanguard is based on the minimum amount for new vendors for Professional Development for Instructional Technology requirements contracts of \$30,000 per service component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
Vanguard Digital, LLC 55 East 40 <sup>th</sup> Street, Suite 1A Brooklyn, NY 11203	1,2,3	\$90,000 / \$450,000

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization for Services to Promote Safe and Supportive School Communities R1155 (RA24)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$60,000

**Estimated Total Amount:** \$300,000

**Funding Source:** Tax Levy & City/State Reimbursable Funds

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** One, 3-Year

**Options Amount:** \$180,000

**Contract Type:** Requirements

**RA Number:** 12188

**Vendor Name:** See Table Below

**Contract Manager:** Alex Lim, Senior Operations Manager, Office of Safety and Youth Development

**Lead Contracting Officer:** Robert Weiner, Chief Operating Officer, Office of Safety & Youth Development

**Division of Contracts & Purchasing Contact:** Joy Gentolia, Director, Instructional Service Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendor to provide services that promote safe, inclusive, and supportive school communities. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

### Discussion

A study conducted by the Collaborative for Academic, Social, and Emotional Learning showed a correlation between students’ academic achievement and their social and emotional development. Accordingly, services sought through this Multiple Task Award Contract (“MTAC”) include professional development and curriculum-based lessons for students and family workshops in any of the following service components: 1) Social-Emotional Learning; 2) Behavior Management; 3) Promoting Respect for Diversity; 4) Facilitation Skills and/or Services/Team Building; 5) Integrated Services Program; 6) Restorative Approaches/Use of Positive, Progressive Discipline; 7) School Culture and Climate/Approach to Establishing and Sustaining a Positive School Culture and Climate; and 8) Substance Abuse Prevention and Intervention Services.

Organizations must have the capacity to provide related research-based services that may include full-day, half-day, or multiple-day workshops, individual or group coaching, on-going curriculum-based lessons for students, counseling sessions for individuals or groups on specific topics, student projects, and facilitation services. Awarded vendors will provide service models that build staff, student, and parent capacity to sustain a supportive, inclusive, and safe school environment.

All proposals were reviewed by an Evaluation Committee that consisted of guidance counselors, instructional specialists, operations analysts, managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members, where they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria:

Program Plan (25 points), Organizational Capacity (25 points), Demonstrated Effectiveness (25 points), and Price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Forty-two vendors were recommended under previous Requests for Authorization, and one is presented here.

Teachercentric, Inc. offers to provide workshops for students and teachers focused on developing social emotional learning skills, school-wide approach and implementation of intervention plans and resources. Teachercentric uses the Collaborative for Academic, Social and Emotional Learning (“CASEL”) framework which includes areas of competence such as self-awareness, self-management, social awareness, relationship skills and responsible decision-making to promote personal growth, well-being and positive social interactions.

Pricing for Teachercentric has been determined to be fair and reasonable based on the comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual contract amount for Teachercentric, Inc. is based on the minimum amount for new vendors with a Services to Promote Safe and Supportive School Communities requirements MTAC contract of \$30,000 per component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
Teachercentric, Inc. 47 E. Chicago Avenue, Suite 360 Naperville, IL 60540	1,7	\$60,000 / \$300,000

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.



Request for Authorization for Special Education Professional Development Services-  
R1160 (RA 11)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$30,000

**Estimated Total Amount:** \$150,000

**Funding Source:** Tax Levy & City/State Reimbursable

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** One, 3-Year

**Options Amount:** 90,000

**Contract Type:** Requirements

**RA Number:** 12238

**Awarded Service Component(s):** 9

**Vendor Name:** New York University

**Vendor Addresses:** 665 Broadway, Suite 801, New York, NY 10012

**Contract Manager:** Monika Rosado, Operations & Events Manager, Division of Specialized Instruction and Student Support

**Lead Contracting Officer:** Monika Rosado, Operations & Events Manager, Division of Specialized Instruction and Student Support

**Division of Contracts & Purchasing Contact:** Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Specialized Instruction and Student Services to contract with the above-named vendor to provide Special Education Professional Development (“PD”) services. This contract will be utilized to provide ongoing training and support to the school community in establishing strategies directed toward diverse learners in a general education setting.

Discussion

The DOE is required to educate students with disabilities alongside their nondisabled peers to the maximum extent appropriate. Advances in teaching and learning for special education students allow educators to serve a wider range of students in general education settings.

The services sought through this Multiple Task Award Contract (“MTAC”) include professional development, coaching, and parent training organized into 12 components: 1) Paraprofessional Workshops and Training, 2) Literacy Supports for Students with Disabilities, 3) Least Restrictive Environment, 4) Low Incidence Disabilities, 5) Bilingual Special Education, 6) Specially Designed Instruction, 7) Special Education Legislation and Regulation, 8) Assistive Technology and Accessible Educational Material Support, 9) Behavior Management, 10) Response to Intervention and Data Based Individualization, 11) Assessment, and 12) Autism.

Proposals were evaluated by a minimum of three evaluators. The evaluation committee included a director of Math and Literacy Interventions and Access, Director of Contracts for the Special Education Office, and an Operations Support Coordinator. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.



Fourteen vendors were recommended under previous Requests for Authorization, and one is recommended here.

New York University ("NYU Path") offers to provide PD via their Path program with components including inclusion model, collaboration, emotional support, and small class size. NYU Path is an inclusion program that strives to meet the emotional and behavioral needs and foster the strengths of students with or at risk for emotional disabilities within general education schools. The program creates new paths to success for students who can benefit from emotional and behavioral support.

Pricing for NYU Path is determined to be fair and reasonable based on a comparison with hourly rates for services by vendors contracted under similar solicitations.

The estimated annual contract amount for NYU Path is based on the minimum annual amount for new vendors with a Special Education Professional Development services requirements contract of \$30,000 per awarded component.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

#### New York University

A review of New York University's (NYU) PASSPort filing identified the following cautions:

The first caution relates to a December 2022 indictment of NYU's former Director of Finance charged with money laundering, grand larceny, and falsifying business records relating to \$3.5 million of NYU's state funded programs. On June 26, 2024, the former director entered a guilty plea with the Manhattan District Attorney's Office and the New York State Comptroller, and agreed to serve five years' probation. NYU advised upon learning of potential fraud that it conducted its own audit and notified the New State Education Department and New York State Comptroller's Office of its findings. Additionally, NYU advised that they have implemented a new electronic payment system to detect suspicious activity.

The second and third cautions relate to multiple investigations from 2018 to the present by the Equal Employment Opportunity Commission (EEOC), NYS Division of Human Rights (NYSDHR), U.S. District Court-Southern District of New York (SDNY), New York City Commission on Human Rights (NYCCHR), Office of Civil Rights (OCR), Bureau of Consumer Frauds and Protection, and Suffolk County Human Rights Commission (SCHRC) with varying results as follows:

- 108 EEOC investigations from 2019 to present, of which 32 remain pending with the rest settled, dismissed, inactive, withdrawn, or closed.
- 89 NYSDHR investigations, with 29 pending. Of the 60 completed investigations, all were dismissed, withdrawn, closed or settled.
- 3 SDNY investigations that are currently pending.
- 17 NYCCHR investigations of discrimination, of which 5 remain pending, with the rest settled, dismissed, inactive, withdrawn, or closed.

- 2 OCR dismissed investigations.
- 2 SCHRC investigations, of which, one is pending, and one is dismissed.
- 1 Bureau of Consumer Frauds and Protection investigation that is currently pending.

The fourth and fifth cautions relate to a number of Environmental Control Board (ECB) fines ranging from \$100 to \$6,250, issued from 2018 to the present, by the Fire Department of New York (FDNY), New York City Department of Environmental Protection (DEP), New York City Department of Buildings (DOB), Department of Health and Mental Hygiene (DOHMH), and the New York Department of Sanitation (DSNY). Most of the violations show no monies due or are pending a scheduled hearing. NYU advises the outstanding fines will either be paid shortly or upon issuance of a final decision.

The DOE is also aware of the following information:

- Numerous news reports revealed lawsuits against NYU relating to unpaid wages, wrongful termination, student vandalism, and campus safety, of which some were settled, and one remains pending.

As the matters above are either pending or have been resolved, and in light of the vendors' overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

## Request for Authorization for Student Support Services – R1151 (RA 52)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$30,000

**Estimated Total Amount:** \$150,000

**Funding Source:** Tax Levy & City/State Reimbursable

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** One, 3-Year

**Options Amount:** \$90,000

**Contract Type:** Requirements

**RA Number:** 12221

**Awarded Service Component(s):** See Table Below

**Vendor Name:** See Table Below

**Contract Manager:** Alex Lim, Senior Operations Manager, Office of Safety and Youth Development

**Lead Contracting Officer:** Robert J. Weiner, Chief Operating Officer, Office of Safety & Youth Development

**Division of Contracts & Purchasing Contact:** Bryan E. Hester, Procurement Analyst, Instructional Service Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendor to provide direct student support services and increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

### Discussion

Vendors proposed one or more of the following 19 components: 1) Leadership Development and Civic Engagement, 2) Individual Counseling, 3) Group Counseling, 4) Mentoring, 5) Recreation/sports, 6) College/post-secondary Planning, 7) Career Awareness and the World of Work, 8) Conflict Resolution/Peer Mediation, 9) Violence Prevention/Student Safety, 10) Bullying Prevention, 11) Substance Abuse and Problem Gambling Prevention and Intervention, 12) Internet Safety, 13) School Attendance Improvement, 14) Family Support Services, 15) Tutoring/homework Assistance, 16) Study/test-taking Skills, 17) Academic Skills Enhancement, 18) Thematic Projects, and 19) Family Literacy. Services may take place on- or off-site during the school day, after-school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an Evaluation Committee that included former Principals, Assistant Principals, Teachers, Guidance Counselors, Instructional Specialists, Operations Analysts, Grant Managers and Directors from OSYD, Office of Post-Secondary Readiness, Office of Community Schools, the Office of School Wellness, and the Division of Family and Community Engagement. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Plan (35 points); Organizational Capacity (20 points); Pricing (25 points);

and Demonstrated Effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred thirty-one vendors were recommended under previous Requests for Authorization, and one is presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed.

Intervene K-12, Inc. ("Intervene K-12") offers comprehensive, standards-Aligned tutoring and homework assistance services for student participants in grades K-12 that focus on literacy and math content. Services include orientations/goal-setting, assessments, progress monitoring surveys, while also integrating SEL and workforce skill-building.

Pricing for Intervene K-12 was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for Intervene K-12 is based on the amount for new vendors with a student support services MTAC contract of \$30,000 per awarded service component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
Intervene K-12, Inc. 2500 Wilcrest Drive, Suite 660 Houston, TX 77042	15	\$30,000 / \$150,000

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization for Title I Nonpublic Schools Supplemental Instructional Services – R1211 (RA 9)

**Procurement Method:** Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

**Estimated Highest Annual Amount:** \$210,000

**Estimated Total Amount:** \$1,050,000

**Funding Source:** Federal funds – Title 1

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** Two, 1-Year

**Options Amount:** \$420,000

**Contract Type:** Requirements

**RA Number:** 12240

**Vendor Name:** Tree of Knowledge Learning Academy, Inc.

**Vendor Address:** 3610 Quentin Rd, Brooklyn, NY 11234

**Awarded Components:** 1,2,3,4,5,6 & 7

**Contract Manager:** Erwin Bridgewater, Director of Operations and Procurement, Office Nonpublic Schools

**Lead Contracting Officer:** Erwin Bridgewater, Director of Operations and Procurement, Office of Nonpublic Schools

**Division of Contracts & Purchasing Contact:** Joy Gentolia, Director, Instructional Services Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Nonpublic Schools (“DNPS”) to contract with the above-named vendor to provide instructional services and other related services under the Every Student Succeeds Act (“ESSA”) to Title I eligible students, parents, and staff in nonpublic schools.

### Discussion

The United States Supreme Court ruled in *Agostini v. Felton* that supplementary instructional services under Part A of the Elementary and Secondary Education Act (“Title I”) may be provided in religiously affiliated private schools without violating the Establishment Clause of the First Amendment. This legislation allows for the local educational agencies to provide instructional services directly or through contracts with public and private agencies, organizations, and institutions.

The DOE and DNPS officials launched a pilot program to be implemented that determined how Title I instructional services should be provided in nonpublic schools. As a result of that pilot, it was determined that these services should be provided through a third-party contractor, which the DOE, in partnership with DNPS, has done since 2009. The goal of the program is to provide additional support to students not meeting Next Generation New York State Standards. A strong and effective instructional support program must be customized to meet the instructional and supportive needs of eligible students attending nonpublic schools. The program must also allow periodic adjustments in the instructional program through ongoing consultation between the participating schools, DNPS central staff, and the New York City Committee of Religious and Independent School Officials – known as the Standing Committee – in order to comply with Title I regulations.

Qualified organizations with the demonstrated capacity and experience will provide Title I supplemental instructional services and other services under the ESSA to Title I eligible students, parents, and staff in nonpublic schools. Vendors will provide instructional services in areas including, but not limited to, reading, writing, mathematics, English as a Second Language (“ESL”), science, technology, social studies, and pre-Kindergarten as well as tutoring, counseling, and other services to students enrolled in nonpublic schools eligible for such services using Title I funding. Vendors will also provide parent engagement activities as well as professional development for nonpublic school staff of eligible Title I students.

Vendors were required to propose for all seven (7) components as follows: 1) Supplemental Instruction, 2) Counseling Services, 3) Tutoring Services, 4) Mentoring Services, 5) Parent Engagement Services, 6) Professional Development, and 7) Extended Year Program.

An Evaluation Committee consisting of representatives from DNPS and members of the Standing Committee with expertise in New York State certifications in administration & supervision and advanced degrees in education evaluated the proposals received. Proposals were scored based on: Program Plan (30 points), Organizational Capacity (25 points), and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 60 points.

Ten vendors were recommended for contract awards under previous Requests for Authorization, and one is recommended here.

Tree of Knowledge Learning Academy, Inc. (“TOKLA”) offers comprehensive support for students that have a disability classified as eligible for special education and related services that includes personalized instruction, counseling, tutoring, mentoring, parental engagement, and teacher professional development. Instructional methods will incorporate direct instruction, modeling, guided practice and independent work. Group lessons will be differentiated, scaffolded and data driven, and activities will be process-oriented, hands-on and multisensory.

Pricing encompassing all components are within the range of pricing for the same or comparable services currently being provided under similar solicitations. Accordingly, pricing has been determined to be fair and reasonable.

The estimated annual contract amount for TOKLA is based on the minimum amount for new vendors for Title I Nonpublic Schools Supplemental Instructional Services requirements contracts of \$30,000 per component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization to Contract with Multiple Vendors to Provide Instructional Technology Hardware

**Procurement Method:** Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

**Estimated Highest Annual Amount:** \$103,443,681.94

**Estimated Total Amount:** \$517,218,409.72

**Funding Source:** Tax Levy/Capital/E-Rate

**Contract Retroactive?** No

**Contract Term:** 5 Years

**Options:** Two, 3-Year

**Options Amount:** \$620,662,091.66

**Contract Type:** Full Value

**RA Number:** 12236

**Vendor Name:** See List Below

**Contract Manager:** Kari Auer, Senior Director of Infrastructure & Operations

**Lead Contracting Officer:** Nadia Molinari, Sr. Director, Division of Instructional & Information Technology

**Division of Contracts & Purchasing Contact:** Sydney Mojica, IT Sourcing Coordinator

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter a Request for Bids (“RFB”) contract per DOE Procurement Policy & Procedures, Section 3-02 with the vendors listed below to provide a variety of Instructional Technology (“IT”) hardware. These vendors will be responsible for providing IT Hardware, Networking equipment, Servers, and Extended Warranties to schools and central offices throughout New York City. The provision of hardware will include delivery of the equipment to DOE or third-party site, training to DOE staff and installation of school lab servers.

### Discussion

Each year, DOE leads the task of refreshing core network infrastructure at schools and central administrative offices through the Campus Connectivity Universal (“CCU”) Project. This refresh allows locations to leverage increased internet bandwidth which further supports the ability of schools to implement educational tech tools in the classroom for student learning while also supporting daily business operations. Seven classes of equipment and related warranties were requested under this solicitation. Two of the seven classes are recommended for award here; the other five classes are still under review.

DOE expects that a portion of the costs for Classes 1 and 2, classified as Category Two type services by the Federal Communications Commission (“FCC”), will be reimbursed through the E-rate Program, a Federal Program administered by the Universal Service Administrative Company (“USAC”), subject to the oversight of the FCC. Beginning in E-rate funding year 2025 (Fiscal Year 2026), DOE would potentially be eligible to receive a maximum aggregate amount of approximately \$100 million in E-rate funding requests over a five-year period for eligible Category Two services if a final contract is included in its application for E-Rate funding. The new contracts will start July 1, 2025, to ensure availability of hardware for the entire DOE.

The Division of Contracts & Purchasing (“DCP”) collaborated with the Division of Instructional and Information Technology (“DIIT”) and the Office of Federal and State Regulatory Compliance (“OFSRC”) in creating the solicitation and bid blank price form in order to ensure that the documents



cover DOE's needs and are E-rate compliant. On April 4, 2024, a RFB was released to vendors on DOE's bidders list, submitted for advertisement in the City Record, made available via the DOE's website, and referenced in an FCC Form 470 which was posted on USAC's website. Bidders were required to submit pricing on hardware covering three tiers of networking equipment and three brand-specific servers, and to provide discounts off accessories and device warranties.

The E-rate eligible classes requested in the solicitation are listed in Table 1 below.

**TABLE 1**

Class No.	Description	Class Name
1	Network Hardware	Cisco
2	Network Hardware	Zscaler

Eleven responsive bids were received, including some for multiple classes. Three out of the eleven bids were determined to be non-responsive for failure to meet bid specifications. Letters notifying bidders of no award were sent and one protest was received. The bidders in bold shown in Table 2 were recommended for award.

**TABLE 2**

Class No.	Requested Brand	Brand Offered	Vendor	Bid Amount	Award
1	Cisco	Same	ConvergeOne, Inc.	\$ 246,343,404.90*	
<b>1</b>	<b>Cisco</b>	<b>Cisco- Alternate Product Models</b>	<b>Presidio Networked Solutions Group, LLC</b>	<b>\$ 365,158,430.72</b>	<b>X</b>
1	Cisco	Same	Presidio Networked Solutions Group, LLC	\$ 440,825,067.93	
1	Cisco	Same	NTT DATA Americas, Inc.	\$ 533,790,230.55	
1	Cisco	Same	CDW Government LLC	\$ 648,809,628.96	
1	Cisco	Same	World Wide Technology, LLC	\$ 652,212,290.65	
2	Zscaler	Palo Alto	CDW Government LLC	\$ 197,908,301.00*	
<b>2</b>	<b>Zscaler</b>	<b>Same</b>	<b>World Wide Technology, LLC</b>	<b>\$152,059,979.00</b>	<b>X</b>
2	Zscaler	Same	Presidio Networked Solutions Group, LLC	\$ 389,490,925.00	
2	Zscaler	Same	CDW Government LLC	\$ 412,715,940.00	
2	Zscaler	Cisco	NTT DATA Americas, Inc.	\$ 467,378,150.25*	

\*Non-Responsive

ConvergeOne, Inc. submitted a bid for class 1 containing the lowest bid amount. This bid was determined to be non-responsive due to an incomplete bid blank that did not include "% Discount Off List Unit Price" for rows 19-23. ConvergeOne, Inc. submitted a protest to the non-responsive letter. After review, the protest was recommended for disposition due to insufficient evidence provided by the vendor.

CDW Government LLC submitted the lowest bid for Class 2, but it was deemed non-responsive for not meeting bid requirements. Deficiencies included the absence of a highly secure private cloud accessible both on-premises and off-premises, lack of private infrastructure extension to cloud environments with full encryption, failure to support both on-prem and off-prem cloud options, and insufficient transparency in operation without impacting web traffic latency.

NTT Data Americas, Inc. submitted a bid for class 2. This bid was determined non-responsive due to an incomplete bid blank. The vendor did not fill out “% Discount off Price List”.

Presidio Networked Solutions Group, LLC (“Presidio”) proposed current list prices and percentage discounts off list prices. For items representing 91% of the total contract amount (classes one and six), Presidio proposed discounts that are approximately 3% higher, resulting in discounted prices that would be lower than under its existing contract. Presidio provided documentation to support the current list prices. Accordingly, pricing can be determined to be fair and reasonable.

World Wide Technology, LLC (“WWT”) proposed a list price and percentage discount off list price for the Zscaler cloud-based firewall that includes six items for which the DOE vetted prices using Zscaler’s e-rate portal. The pricing was compared to those under WWT’s contract to support the DOE’s Secure Web Gateway (“SWG”) expansion project. This led to extensive discussions between the DOE, WWT, and Zscaler regarding software. WWT agreed to change its pricing structure from a per-user license to a site license model that allows for unlimited users within the DOE environment such as the SWG project. The new pricing model resulted in the total contract amount being reduced by \$197,623,701 (56.5%) from \$349,683,680 to \$152,059,979. Moreover, WWT attested the reduction will not impact the integrity of the solution architecture and support services. In light of the significant reduction in the total contract amount, pricing can be determined to be fair and reasonable.

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

#### Presidio Networked Solutions Group LLC

- A September 2024 news article revealed that a lawsuit was filed against Presidio Networked Solutions Group LLC, (Presidio) related to gender, pay and disability discrimination in violation of the Pennsylvania Humans Relations Act (PHRA). The vendor advised that the matter is pending.
- A January 2023 news article reported that a lawsuit was filed against Presidio for alleged breach of contract under the Illinois Trade Secrets Act (ITSA). The vendor advised that in February 2021, the case was dismissed.
- A December 2021 news report revealed that on March 13, 2020, Presidio had a data breach involving the disclosure of employee information which led to a class action suit filed against Presidio by the affected parties. On December 12, 2022, the United States District Court Southern District of New York granted a final approval of the settlement agreement in which Presidio denied any liability and made no admission of wrongdoing. As a result of this incident, Presidio advised it took remedial action which included the implementation of additional security protocols to safeguard against all information security intrusions moving forward. Furthermore, the DOE’s Office of Information and Security advised that Presidio is a low-risk vendor as they do not collect, store, or transmit any student, family, or staff information.

As the matters above have either been resolved or pending, and in light of the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

World Wide Technology LLC

A review of World Wide Technology LLC's (WWT) PASSPort submission revealed the following caution:

- In November 2015, World Wide Technology Inc. currently known as WWT received a subpoena from The National Geospatial-Intelligence Agency Office of Inspector General (OIG). The vendor advised that it is prohibited from disclosing information on its content due to the ongoing investigation and remains unaware of any further developments since WWT's response to the subpoena in March 2016.

The DOE is also aware of the following:

- A September 2024 news article reported a lawsuit was filed against WWT and its parent company World Wide Technology Holdings Co., LLC for alleged discrimination under the Family and Medical Leave Act (FMLA). The vendor advised that this matter is pending.
- A November 2023 news article revealed a lawsuit was filed against WWT claiming that WWT wrongfully required prospective employees to disclose genetic information in violation of the Illinois Genetic Information Privacy Act (GIPA). The vendor advised that the case was dismissed.

As the matters above have either been resolved or remain pending, the DOE determines the vendor to be responsible.

## Request for Authorization to Contract with Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc. for Courier Services – B2802

**Procurement Method:** Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

**Estimated Highest Annual Amount:** \$6,473,532.68

**Estimated Total Amount:** \$19,420,598

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 3 Years

**Options:** Two, 1-Year

**Options Amount:** \$6,473,532.70 / \$12,947,065.40

**Contract Type:** Requirements

**RA Number:** 12028

**Vendor Name:** See List Below

**Contract Manager:** Christina Ozata, Contract Manager, The Division of Operations

**Lead Contracting Officer:** Edwin Hernandez, Senior Director of Facilities and Operations, The Division of Operations

**Division of Contracts & Purchasing Contact:** Sophia Hargraves, Director of Central Office Procurement, Division of Contracts and Purchasing

### Purpose

Authorization is requested on behalf of the Division of Operations to contract Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc. to provide Courier Services to New York City Department of Education ("NYCDOE") Central Offices and School locations throughout the five boroughs in New York City.

### Discussion

The NYCDOE sought bid submissions from vendors experienced in providing courier services to meet the Department-wide needs and have the capacity necessary to fulfill all requirements for each of the following Aggregate Class (AC):

- AC1: Interoffice Courier Services - a primary and secondary vendor to provide a reliable inter-office mail system, with timely delivery between schools, administrative/central offices, and superintendent offices. Requests and tracking for pickup and tracking delivery will be managed via Courier Services Hub. Vendors will be required to have handheld devices to capture signatures upon delivery which must be uploaded into the Courier Services Hub.
- AC2: Temporary Storage – one vendor to provide temporary storage solutions used to efficiently organize and store educational materials, supplies, furniture, or equipment during renovations or relocations. Temporary storage offers centralized, secure space, flexibility, cost-effectiveness, and adaptability without long-term lease commitments. Requests and tracking information are managed through the Courier Services Hub. All materials items can be stored at any intervals but can only remain stored for a maximum of one (1) fiscal year which begins on July 1st and ends June 30th.

- AC3: Fulfillment and Distribution – one vendor to fulfill and manage educational material distribution orders to NYCDOE facilities efficiently. The vendor must provide varying sizes and packing materials, track data using technology, and maintain clean, sanitary storage units to improve warehouse processes and inventory efficiency. Vendors will be required to have handheld devices to capture signatures which must be uploaded into the Courier Services Hub.
- AC4: Special Deliveries - a primary and secondary vendor to handle special deliveries between locations not covered by other ACs, enabling swift and secure transportation of crucial items. Vendors must deliver to commercial corporations, private residences, and possible weekend deliveries at NYCDOE's request. Requests will be submitted via FAMIS portal and reflected in the Courier Services Hub. Vendors will be required to have handheld devices to capture signatures upon delivery which must be uploaded into the Courier Services Hub.
- AC5: Payroll Pick-up and Delivery - a vendor will handle the collection and delivery of various documents, such as paper checks, payroll envelopes, and 1099 statements, to and from the following three locations:
  - 65 Court Street Room, 1800A, Brooklyn, NY12011
  - Financial Information Services Agency, 450 West 33<sup>rd</sup> Street, New York, NY 10001
  - USPS Brooklyn Processing and Distribution Center, 1050 Forbell Street, Brooklyn, 11256
- AC6: Exam Materials Pick-up and Delivery - a primary and secondary vendor to provide courier services, including bulk and individual pick-ups, deliveries, storage, sorting, and tracking of both secure and non-secure exam materials. Vendors will be required to have handheld devices to capture signatures upon delivery and will provide tracking information in “real-time” and in regular and periodic reporting.

The awarded vendors may also be required on weekends and holidays for delivery to non-NYCDOE facilities within the NYC area such as colleges, private residences, community buildings, etc. for each AC.

The NYCDOE staff will use the Courier Services Hub to submit service requests for ACs 1-5. The awarded vendors will utilize the Courier Service's Hub without fees, to accept and process work orders, check invoice status, run daily reports, etc. Services under AC6 will be assigned separately by the Office of Assessment/Office of Policy and Evaluation.

In alignment with current NYCDOE policy of increasing participation of M/WBEs in the procurement process, this Request for Bid (“RFB”) required bidders meet the NYCDOE’s 30% M/WBE participation goal in subcontracting – that is, 30% of the awarded contract must be spent with NYC/NYS-certified M/WBE firms. The 30% goal was disaggregated to require 10% subcontracting with Black-owned firms, 10% with Hispanic-owned firms, and 10% with unspecified MWBEs. As Asian Indian MWBEs, both vendors will self-perform the 10% Unspecified goal and will subcontract the additional 20% to Black and Hispanic MWBE firms, respectively. Based on the vendors’ Schedule B form, they have agreed to be bound by those requirements.

The RFB was publicly advertised in the City Record and on the Division of Contracts and Purchasing (“DCP”) website. The targeted vendors (in Vendor Portal) for this RFB consisted of vendors that were believed to have the full capacity to complete the requirements of this bid. Additionally, the Office of Supplier Diversity notified 659 vendors on October 15, 2024, via email to increase interest. A virtual

pre-bid conference was held on October 22, 2024, and a formal Q&A with the DOE's responses to vendors' questions was posted in Vendor Portal. The RFB was publicly opened on November 26, 2024, and read bid submissions for AC1 to AC6 from two vendors: Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc.

The RFB was released as a Best Value Bid, which is defined as a bid that optimizes quality, cost, and efficiency, in addition to price, to the NYCDOE. The best value determination was made in accordance with the Procurement Policy and Procedures to make a fair and reasonable determination.

In determining best value, the bids were evaluated and scored by an evaluation committee, which included representatives from the Office of Enrollment, Office of Curriculum & Instruction, Office of Policy & Evaluation and; Administrative Services, Division of Operations according to the following evaluation criteria: Years of Experience (25 points), Capacity (30 points), Advanced Technology (15 points), and Past Performance (30 points).

The awards resulting from this RFB were made to the responsive and responsible vendors whose bids represent the best value to the NYCDOE per AC as detailed in the table below. For AC1, the NYCDOE awarded one (1) primary vendor and one (1) secondary vendor for each of the five (5) boroughs to assure adequate system-wide coverage. For AC4 and AC6, the NYCDOE awarded one (1) primary vendor and one (1) secondary vendor for each AC offering the NYCDOE significant cost advantages while maintaining and improving the current level of service. For AC2, AC3, and AC5, the NYCDOE made one award per AC.

The DOE requested a voluntary price reduction ("VPR"), and Kidd Solutions offered a \$556,500.00 reduction in the three-year contract amount. In light of the competitive nature of the RFB, and the 4.6% reduction, pricing can be determined to be fair and reasonable.

**Aggregate Class 1 – Interoffice Courier Services – Primary Vendor: Kidd Solutions, Inc.**

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Bronx	\$94,126.08	\$282,378.24	\$188,252.16
Brooklyn	\$96,084.00	\$288,252.00	\$192,168.00
Manhattan	\$90,604.80	\$271,814.40	\$181,209.60
Queens	\$75,072.00	\$225,216.00	\$150,144.00
Staten Island	\$30,804.00	\$92,412.00	\$61,608.00
<b>Total AC 1 Primary</b>	<b>\$386,690.88</b>	<b>\$1,160,072.64</b>	<b>\$773,381.76</b>

**Aggregate Class 1 – Interoffice Courier Services – Secondary Vendor: Deluxe Delivery Systems, Inc.**

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Bronx	\$91,920.00	\$275,760.00	\$183,840.00
Brooklyn	\$113,040.00	\$339,120.00	\$226,080.00
Manhattan	\$74,880.00	\$224,640.00	\$149,760.00
Queens	\$88,320.00	\$264,960.00	\$176,640.00
Staten Island	\$36,240.00	\$108,720.00	\$72,480.00
<b>Total AC1 Secondary</b>	<b>\$404,400.00</b>	<b>\$1,213,200.00</b>	<b>\$808,800.00</b>

## Aggregate Class 2 – Temporary Storage (One Award) – Kidd Solutions, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$438,900.00	\$1,316,700.00	\$877,800.00

## Aggregate Class 3 – Fulfillment and Distribution (One Award) – Kidd Solutions, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$1,042,500.00	\$3,127,500.00	\$2,085,000.00

## Aggregate Class 4 – Special Deliveries – Primary Vendor: Kidd Solutions, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$1,164,125.00	\$3,492,375.00	\$2,328,250.00

## Aggregate Class 4 – Special Deliveries – Secondary Vendor: Deluxe Delivery Systems, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$1,405,350.00	\$4,216,050.00	\$2,810,700.00

## Aggregate Class 5 – Payroll Pickup and Delivery (One Award) – Kidd Solutions, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$15,360.00	\$46,080.00	\$30,720.00

## Aggregate Class 6 – Exam Materials Pickup and Delivery – Primary Vendor: . Deluxe Delivery Systems, Inc.

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$840,201.30	\$2,520,603.90	\$1,680,402.60

## Aggregate Class 6 – Exam Materials Pickup and Delivery – Secondary Vendor: Kidd Solutions, Inc

<b>Borough</b>	<b>Annual Amount</b>	<b>3-Year Total Contract Amount</b>	<b>Option Total (2 Years)</b>
Citywide	\$776,005.50	\$2,328,016.50	\$1,552,011.00



## Total Awards

Vendor	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Kidd Solutions, Inc. 100-10 91 Avenue Richmond Hill, NY 11418  ACs 1, 4 (Primary) ACs 2, 3, 5 (Sole Award) AC 6 (Secondary)	\$3,823,581.38	\$11,470,744.10	\$7,647,162.76
Deluxe Delivery Systems, Inc. 729 7th Avenue, Fl. 2 New York, NY 10019  ACs 6 (Primary) ACs 1, 4 (Secondary)	\$2,649,951.30	\$7,949,853.90	\$5,299,902.60
<b>Total, All Awards</b>	<b>\$6,473,532.68</b>	<b>\$19,420,598</b>	<b>\$12,947,065.40</b>

## Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

## Deluxe Delivery Systems, Inc.

A review of Deluxe Delivery Systems, Inc. (Deluxe) PASSPort submission identified the following caution:

- In October 2023 and November 2023, Deluxe was placed on corrective action plans (CAP) by the New York City Department of Education (DOE) due to overbilling and performance issues on two contracts for pick-up and delivery services from November 2021 – June 2023.

In light of the information presently available to the DOE, the corrective actions taken by Deluxe, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

## Request for Authorization to Amend Health and Human Services Contracts to Provide Allowances for Future Budgetary Increases

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$1,057,381.50

**Estimated Total Amount:** \$1,057,381.50

**Funding Source:** Tax Levy Fund

**Contract Retroactive?** Yes

**Contract Term:** See Below

**Options:** None

**Options Amount:** None

**Contract Type:** Full Value

**RA Number:** 12225

**Vendor Name:** See List Below

**Contract Manager:** Monique Scales, Senior Director - Operations, Division of Early Childhood Education

**Lead Contracting Officer:** Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

**Division of Contracts & Purchasing Contact:** Ibrahim Rehawi, Chief Administrator, Early Childhood Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Community Schools (“OCS”), Office of Student Pathways (“OSP”), Office of Related Services (“ORS”), Office of School Health (“OSH”), and Early Childhood Education (“ECE”) to amend health and human services (“HHS”) contracts listed below to include an allowance clause to provide a contingency for future citywide funding initiatives.

This Request for Authorization (“RA”) seeks approval to amend the contracts for the ECE program. RAs for each of the remaining programs will seek separate approvals.

### Discussion

Based on the recommendations of “A Better Contract for New York - A Joint Task Force to Get Nonprofits Paid on Time,” New York City is amending current HHS contracts to include an allowance clause. This allowance clause will eliminate the administrative burden of processing amendments for anticipated budgetary increases such as cost of living increases, changes in indirect cost rates, and other funding increases. By incorporating the allowance clause into HHS contracts, the expectation is that this change will significantly reduce contract delays and create a more efficient contract process.

As a non-mayoral agency, the DOE has opted to align with the City in amending its current eligible HHS contracts, of which the OSP, OCS, ORS, OSH, and ECE programs were among the service areas deemed eligible for the allowance. Adopting the allowance clause to essentially build in contingency amounts eliminates the need to do single transactional amendments (i.e. COLA, ICR, WEI, etc.). Based on analysis, the City determined that 25% contingency is sufficient to provide for budget adjustments for in-scope changes that normally require amendments. Incorporating this clause is less burdensome for future amendments for in-scope changes resulting from citywide funding initiatives.

Early Childhood programs provide high quality early childhood care and education to children from birth to five years old in a variety of different programs including Pre-K for All, 3-K for All, Early learn, and Family Child Care. These programs provide opportunities to help children develop language, skills, and knowledge of the world. Children will build upon early social and emotional skills, problem solving, imaginative thinking, pre-reading writing, and math skills. Children will also build physical strength and coordination skills through activities such as running and using paint brushes or crayons. Whole group and small group activities, outdoor playtime, naptime, and meals are also included in a typical classroom day. These experiences will help each lay the foundation for a child's future success in school and life.

These amendments include contracts competitively procured and in effect during FY23 and through the term of the contract. The underlying costs were determined to be fair and reasonable at the time of the procurement processes for each underlying contract. The following table details the 25% allowance amendment amount and term per contract, per vendor.

Service Type	Site ID	Provider Name	Contract Term	Contract Number	Contract Amount	25% Allowance	Revised Contract Amount
Head Start	QCJQ	B'Above Worldwide Institute, Inc	7/1/2023-6/30/2025	9456700	\$1,933,074.00	\$483,268.50	\$2,416,342.50
Head Start	KBKE	Lutheran Social Services of Metropolitan New York, Inc.	7/1/2023-6/30/2025	9456716	\$1,086,126.00	\$271,531.50	\$1,357,657.50
Head Start	MATI	Lutheran Social Services of Metropolitan New York, Inc.	7/1/2023-6/30/2025	9456550	\$1,210,326.00	\$302,581.50	\$1,512,907.50

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

#### Lutheran Social Services of Metropolitan New York, Inc.

A review of Lutheran Social Services of Metropolitan New York Inc.'s (LSSMNY) PASSPort submission revealed the following information from the New York City Department of Social Services' (DSS) most recent Responsibility Determination (RD):

- On January 07, 2024, LSSMNY reported two substantiated cases of client abuse and neglect within the last twelve months. DSS reviewed the corrective actions taken by LSSMNY and deemed it to be sufficient.

In light of the resolution of the matter above, and the vendors' overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

## Request for Authorization to Amend Contract with Vendors for the Provision of Birth to Five Services

**Procurement Method:** Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

**Estimated Annual Amendment Amount:** \$1,911,600.00

**Estimated Amendment Total:** \$1,911,600.00

**Funding Source:** Tax Levy

**Contract Retroactive?** Yes

**Contract Term:** 07/01/2024 - 06/30/2025

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 11973

**Vendor Name:** See List Below

**Contract Manager:** Monique Scales, Senior Director - Operations, Division of Early Childhood Education

**Lead Contracting Officer:** Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

**Division of Contracts & Purchasing Contact:** Ibrahim Rehawi, Chief Administrator, Health & Human Services

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to amend certain vendor contracts for 3K & Pre-K Standard Day & Year services to provide additional hours of service daily as part of the School Day & Year (“SDY”) Plus Services Pilot.

### Discussion

In March 2019, the DOE released the first Request for Proposals (“RFP”) for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for birth-to-five services in Covid Impacted Neighborhoods (R1344) in spring 2021, and for school day and year 3-K and Pre-K services (R1395) in the fall of 2021. Services began in July 2021 for RFPs R1267 and R1344, and services for R1395 began in July 2022. Collectively, these services comprise New York City’s birth-to-five system, which provides every eligible child with free, full-day, and high-quality early care and education.

The Birth-to-five RFPs offered two types of services models. School Day & Year (“SDY”) services were available to all Pre-K aged children and 3-K aged children with NYC residency for 6 hours and 20 minutes daily, for 180 days annually. Extended Day & Year (“EDY”) services were available to children ages six weeks to five years old whose families meet income and other eligibility requirements based on federal and state Childcare Block Grant (“CCBG”) guidelines for eight or ten hours daily, for 225 or 260 days annually.

The New York City Council and the Office of Managements and Budgets has allocated City Tax Levy funding to New York Public Schools (“NYCPS”) to offer a SDY Plus (“SDY+”) program to provide additional hours of service daily for approximately 2000 existing SDY Seats. The program will offer SDY programs a fixed rate of funding to provide children with an additional 3 hours and 40 minutes of

care and learning daily for the same 180 days that are planned for the SDY contract during the 2024-2025 school year.

Families living in communities with a high economic need index are typically eligible for NYCPS EDY or Head Start services in which enrollment is based on income eligibility. DECE performed a needs analysis for 3-K and Pre-K Head Start and EDY programs within zip codes that had an economic need index of 75% or higher for the school year 2024-2025. The analysis determined that there were 11 zip-codes that have an economic need index of 75% or higher and do not have any or only a small % of Head Start or EDY seats. Extending hours of service to SDY programs in these identified areas with a high economic need index and no extended day and year or Head Start seats could be extremely beneficial for families.

DECE conducted outreach to current providers with an active Birth to Five contract with SDY seats in these zip codes to see if there was expressed intent and demonstrated capacity and need to provide SDY+ services at these specific contracted locations. Programmatic and operational capacity were considered when recommending interested vendors for this program. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE determined that a fixed amount of \$45 per child/daily was a fair and reasonable price to offer an additional 3 hours and 40 minutes to each of the 180 scheduled SDY days.

Site ID	Vendor Name	SDY 3K Slots	SDY 4K Slots	Increase Amount Per Child	FY25 Increase Amount	Total Contract Increase Amount
QCJN	ASIAN AMERICAN COALITION FOR EDUCATION	39	-	\$45.00	\$315,900.00	\$315,900.00
QCDL	JOY DAYCARE INC.	30	37	\$45.00	\$542,700.00	\$542,700.00
QAVB	BEV'S KIDDIE DAYCARE, INC.	-	12	\$45.00	\$97,200.00	\$97,200.00
QAAD	A CHILD'S PLACE TOO, INC.	30	33	\$45.00	\$510,300.00	\$510,300.00
XAOR	Jasmine Educational Enterprises, Inc.	15	40	\$45.00	\$445,500.00	\$445,500.00

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.



Request for Authorization to Extend a Contract with ATC Group Services LLC. DBA Atlas Technical for Asbestos Hazard Emergency Response Act (AHERA) Management Plan- B2636

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$819,324

**Estimated Total Amount:** \$819,324

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 05/31/2025 – 05/30/2026; 1 Year

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12197

**Vendor Name:** ATC Group Services, LLC. DBA Atlas Technical

**Vendor Address:** 104 East 25th Street, New York, NY 10010

**Contract Manager:** Thomas Kallergis, Director, Contract Administration, Division of School Facilities

**Lead Contracting Officer:** Jay Bastien, Interim Executive Director, Contracts and Performance Unit, Division of School Facilities

**Division of Contracts & Purchasing Contact:** Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

On behalf of the Division of School Facilities (“DSF”), the New York City Department of Education (“DOE”) hereby requests authorization to extend its contract with ATC Group Services, LLC. DBA Atlas Technical (“ATC”) (Contract number 20229276350; OLS# 54978), (collectively and hereinafter the “Current Contract”), to provide the labor, materials, and supervision required and necessary for Asbestos Hazard Emergency Response Act (“AHERA”) inspection and the preparation of the AHERA management plans and/or Triennial AHERA Reinspection and updated management plan, in strict accordance with EPA 40 CFR Part 763 (Subpart E-Asbestos Containing Material in Schools) in schools and administrative buildings. DSF will provide funding for the cost of the extension for which authorization is being requested (the “Requested Extension”).

Discussion

The scope of work under the Requested Extensions includes, but is not limited to, the AHERA management plan. The DOE approved the Current Contract under Request for Bids B2636 (the “RFB”) in July of 2016. The DOE subsequently exercised its 270-day option to extend the term of the Current Contract as provided thereunder. This contract was then extended once for one year, which was pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”). The contract was then extended twice for one year under section 4-07(b) of the PPP. The replacement RFB was delayed to determine the appropriate procurement method and is currently pending Corporation Counsel approval for release. This RFB will be released as a Best Value RFB and will include 10% MWBE price preferential and the MWBE 6-129 subcontracting requirements. An extension of the Current Contract is required to prevent a lapse in the subject services. The PPP, Section 4-07(b) allows for such an extension. Once the replacement contract is registered, this extension will be terminated.



DSF has determined that ATC has performed satisfactorily to date. The estimated cost of the Requested Extension is based on the same unit prices set forth in the Current Contract, adjusted according to their terms.

Aside from the contract term, the Requested Extension requires no changes to the terms of the Current Contract. Prices under the Current Contract were determined to be fair and reasonable because the Current Contract was awarded under a competitive procurement involving four bids. Hence, the prices under the Requested Extension have been determined to be fair and reasonable.

The Committee on Contracts recommended extending the current contracts on February 6, 2025.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

##### ATC Group Services, LLC

A review of prime vendor ATC Group Services LLC's (ATC) and parent company Atlas Technical Consultants LLC's (Atlas) PASSPort submissions revealed the following self-reported caution:

- From February 2022 to August 2022, parent company Atlas was ineligible to propose on materials engineering contracts from the Texas Department of Transportation (TDOT) due to a lapse in its American Association of State Highway and Transportation Officials (AASHTO) accreditation status at one of the Atlas' construction materials testing laboratories. As a result, Atlas implemented several processes and is currently eligible to pursue all environmental contracts.

In addition, a review of ATC's PASSPort submission revealed the following agency-reported caution:

- ATC was subject to a total of 7 violations from 2018 to 2020 issued by the New York City Department of Environmental Protection (NYC DEP). All of the violations have either been settled, dismissed, or paid, with fines ranging from \$0 to \$1,500.

The DOE is also aware of the following:

- An October 2018 news article revealed that ATC was a defendant listed in a putative class action lawsuit for failure to inspect and remediate lead in housing operated by New York City Housing Authority. The plaintiffs alleged that ATC's visual lead paint inspections contradicted the lead hazard investigation findings determined by the New York City Department of Health and Mental Hygiene. The vendor advised that all matters were dismissed in October 2019.

As the matters above have been addressed, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend a Contract with McNeil Sales and Service Inc.  
for Boiler Repairs- B2875

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$3,506,593

**Estimated Total Amount:** \$3,506,593

**Funding Source:** Tax Levy

**Contract Retroactive?** Yes

**Contract Term:** 02/26/2025 – 02/25/2026; 1 Year

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12185

**Vendor Name:** McNeil Sales and Service Inc.

**Vendor Address:** 15 Marlen Drive, Robbinsville, NJ 08691

**Contract Manager:** Thomas Kallergis, Director, Contract Administration, Division of School Facilities

**Lead Contracting Officer:** Jay Bastien, Interim Executive Director, Contracts and Performance Unit, Division of School Facilities

**Division of Contracts & Purchasing Contact:** Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

### Purpose

On behalf of the Division of School Facilities (“DSF”), the New York City Department of Education (“DOE”) hereby requests authorization to extend its contract with McNeil Sales and Service Inc. (“McNeil”) (Contract number 20239376548; OLS# 54318), (collectively and hereinafter the “Current Contract”), to provide the labor, materials, equipment, tools, transportation cost, insurance, overhead and profit, removal cost, travel time, installation cost, filling, if any required to perform the work listed in this specification, and any other necessary apprentices, to repair Boilers in schools and administrative buildings. DSF will provide funding for the cost of the extension for which authorization is being requested (the “Requested Extension”).

### Discussion

The scope of work under the Requested Extensions includes, but is not limited to, perform the work listed in this specification, and any other necessary apprentices to repair Boilers. The DOE approved the Current Contract under Request for Bids B2875 (the “RFB”) in April of 2018. The DOE subsequently exercised its 270-day option to extend the term of the Current Contract as provided thereunder. This contract was then extended once for one year, which was pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”). The upcoming RFB is currently being revised by DSF and will be released once approved by Corporation Counsel. This RFB will be released as a Best Value RFB and will include 10% MWBE price preferential and the MWBE 6-129 subcontracting requirements. An extension of the Current Contract is required to prevent any lapse in the subject services. The PPP, Section 4-07(b) allows for such an extension. The most recent extension expiration date was February 25, 2025.

DSF has determined that McNeil has performed satisfactorily to date. The estimated cost of the Requested Extension is based on the same unit prices set forth in the Current Contract, adjusted according to their terms.

Aside from the contract term, the Requested Extension requires no changes to the terms of the Current Contract. Prices under the Current Contract were determined to be fair and reasonable because the Current Contract was awarded under a competitive procurement involving four bids. Hence, the prices under the Requested Extension have been determined to be fair and reasonable.

The Committee on Contracts recommended extending the Current Contracts on February 6, 2025.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization for the Purchase and Delivery of Five Compartment Compostable Plates RFB-B2370

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$6,533,907.66

**Estimated Total Amount:** \$ 6,533,907.66

**Funding Source:** Reimbursable

**Contract Retroactive?** Yes

**Contract Term:** 05/01/2025 – 04/30/2026

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12201

**Vendor Name:** Imperial Bag and Paper Co. LLC.

**Vendor Address:** 255 Route 1&9, Jersey City, NJ 07306

**Contract Manager:** Janice Zapinsky, Deputy Director of Contract Management, Office of Food and Nutrition Services

**Lead Contracting Officer:** Lisa D'Amato, Director of Contract Management, Office of Food and Nutrition Services

**Division of Contracts & Purchasing Contact:** Fior Castellon, Procurement Analyst

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Food and Nutrition Services (“OFNS”) to extend the contract with vendor Imperial Bag and Paper Co. LLC. to provide the purchase and delivery of five compartment compostable plates to public schools throughout New York City. This contract extension will also be available for use by the DOE partner school districts in the Urban School Food Alliance (“USFA”), which is comprised of 18 school districts in the nation: Austin, TX., Baltimore, MD., Boston, MA., Ft. Lauderdale, FL., Chicago, IL., Dallas, TX., Falls Church, VA., Suwannee, GA., Los Angeles, CA., Miami, FL., New York, NY., San Antonio, TX., Orlando, FL., Palm Beach, FL., Philadelphia, PA., Portland, OR., San Diego, CA., and Seattle, WA.

### Discussion

The DOE previously awarded a five-year contract for the subject product with the subject vendor under Request for Bids (“RFB”) - B2370 in August 2014. Upon expiration of the base term on July 31, 2019, the DOE exercised its 270-day contractual extension option which expired April 30, 2020 (together with the originally awarded contract, the “Original Contract”). Subsequently, the DOE exercised a one-year non- contractual extension per its Procurement Policy and Procedures (“PPP”) Section 4-07(a) from May 1, 2020, thru April 30, 2021, followed by an additional one-year non- contractual extension per PPP Section 4-07(b) thru April 30, 2022. The DOE further extended the contract for an additional two-year non-contractual extension per PPP Section 4-07(b) to April 30, 2024, followed by an additional one-year non-contractual extension per PPP Section 4-07(b) to cover service until April 30, 2025.

The replacement Request for Bid (“B5762”) was released in August 2024. There were delays in finalizing the requirements for the new solicitation due to lack of USFA districts participating

necessitating a restructuring of the bid document. The new procurement not only includes compostable plates, but will include specifications for other compostable products, such as utensils procured under a separate procurement, B3050. As a result of the scale of the bid, and due to additional delays resulting from Federal funding requirements for this procurement which precludes the use of the Best Value ("BV") Procurement Method, an additional 4-07(b) from May 1, 2025, thru April 30, 2026, is being requested to ensure that five compartment compostable plates are available for purchase and the DOE continues to comply with local regulations while the new procurement is finalized. The contract award and registration process is anticipated to be completed by expiration of this extension. The new solicitation will not include BV provision and New York City Administrative Code § 6-129 MWBE Subcontracting Goals due to federal law and federal funding requirements. This solicitation includes six individual items.

The estimated extension amount will be \$6,533,907.66 based on past usage and FY24 spend. The current unit pricing, which was determined to be fair and reasonable, will remain in effect during the contract extension with any applicable price adjustments in accordance with the contract.

OFNS has confirmed that Imperial Bag and Paper Co. LLC has provided satisfactory services under their contract.

On February 6, 2025, the Committee on Contracts recommended extending the contract with Imperial Bag and Paper Co. LLC.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

#### IMPERIAL BAG AND PAPER CO. LLC.

The DOE is aware of the following information:

- A January 2023 news report revealed that a class action lawsuit was filed against Imperial Bag and Paper Co. LLC due to failure to pay overtime wages and maintain accurate employment records. The matter is pending.

As the matter above is pending, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Requests for Authorization to Extend Contract with Infinity Contracting Services, Corp F/K/A and D/B/A Dasny Mechanical Inc. for Repair of HVAC Systems – B2546

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$4,892,514

**Estimated Total Amount:** \$4,892,514

**Funding Source:** Tax Levy

**Contract Retroactive?** Yes

**Contract Term:** 06/21/2024 – 06/20/2025

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12092

**Vendor Name:** Infinity Contracting Services, Corp F/K/A and D/B/A Dasny Mechanical Inc.

**Vendor Address:** 112-20 14<sup>th</sup> Avenue College Point, NY 11356

**Contract Manager:** Thomas Kallergis, Director Contract Administration, Division of School Facilities

**Lead Contracting Officer:** Jay Bastien, Interim Executive Director of Contracts & Performance, School Facilities

**Division of Contracts & Purchasing Contact:** Ivan Rawls, Procurement Analyst, Transportation, Food, and Facilities Procurement

#### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to extend the contract with Infinity Contracting Services, Corp F/K/A and D/B/A Dasny Mechanical Inc. (“Dasny Mechanical Inc.”) to provide labor, materials, and supervision required for the repair of heating, ventilation, and air conditioning (“HVAC”) systems in schools and administrative buildings. The extension will be funded by DSF.

#### Discussion

The DOE awarded a five-year contract pursuant to a Request for Bids (“RFB”) B2546 for the repair of HVAC systems. In accordance with contractual language, the DOE exercised its 270-day renewal option, then extended the contract for an additional one year to June 20, 2023, pursuant to Section 4-07(a) of the Procurement Policy and Procedures (“PPP”). This was followed by another extension pursuant to Section 4-07(b) to June 20, 2024.

The replacement solicitation was opened and is currently being evaluated for an award(s). As the replacement procurement took more time than anticipated, and to avoid any lapse in services, an additional year is being sought to ensure HVAC repairs can be completed. Once a contract is approved and registered under the new solicitation, this proposed extension will be terminated.

Aside from the term, there are no other changes to the contract. The previous contract prices were determined to be fair and reasonable because they were awarded under a competitive procurement, which received six (6) bids. Unit prices will remain unchanged during the proposed extension period, except for annual Consumer Price Index (“CPI”) adjustments as outlined in the contract. Accordingly, the prices under this extension are determined to be fair and reasonable.

DSF has determined that Dasny Mechanical Inc. has performed satisfactorily under its existing contract and the estimated amount is based on the same unit prices as the base contract.

The Committee on Contracts has recommended the approval of the extension with Dasny Mechanical Inc., on January 8, 2025.

**Vendor Responsibility**

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.



## Request for Authorization to Extend Contracts with Early Childhood Providers of EarlyLearn Services

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$6,883,697.00

**Estimated Total Amount:** \$6,883,697.00

**Funding Source:** Various incl. New York State Education Department (NYSED), Head Start, Child Care Development Block Grant and City Tax Levy Funds

**Contract Retroactive?** Yes

**Contract Term:** 07/01/2024 - 06/30/2025

**Options:** None

**Options Amount:** None

**Contract Type:** Full Value

**RA Number:** 12265

**Vendor Name:** See List Below

**Contract Manager:** Monique Scales, Senior Director - Operations, Division of Early Childhood Education

**Lead Contracting Officer:** Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

**Division of Contracts & Purchasing Contact:** Ibrahim Rehawi, Chief Administrator, Early Childhood Procurement

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to extend its contracts to provide high-quality instructional programming as part of the EarlyLearn programs for one additional year with the vendors listed below. The subject contracts will be funded by DECE through various City, State, and Federal funding streams.

### Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. In April 2017, the 3-K for All (“3-K”) program was introduced and announced as part of Mayor de Blasio’s initiative to expand high quality early childhood care and education for New York City (“NYC”) children. Implementation of the 3-K program is targeted to provide three-year-olds with universal, free, and enhanced early childhood education within NYC’s five boroughs. In addition to launching 3-K for All, Mayor de Blasio announced the City’s initiative to transfer into the DOE ACS’s system of contracted early care and education services for children ages 0-5, called EarlyLearn, which transferred from the Administration of Children Services to the DOE in July 2019.

In March 2019, the DOE released Birth-to-Five (“B-5”) RFP (R1267) and Head Start/Early Head Start RFP (R1268) seeking to identify and award eligible high-quality early childhood care and education providers who are willing to collaborate with the DOE’s Division of Early Childhood Education (“DECE”) to implement the Birth-to-Five (B-5) program and Head Start/Early Head Start (“HS/EHS”) as part of the unified Birth-to-Five system. As part of both RFPs, the DOE procured B-5 and HS/EHS services in

city owned and leased buildings as separate competition pools. The deadline for proposals was August 5, 2019. The contract start date was moved from July 1, 2020, to July 1, 2021.

The EarlyLearn contracts for vendors that currently operate in city owned or leased spaces, but were not awarded through the B-5 or HS/EHS RFPs (listed below), expired on June 30, 2024. The DOE determined that, in order to ensure continuity of services and avoid disruptions to families and program staff, these vendors were given the option to extend their current Early Learn contracts for school-year 2024-2025 as per section 4-07(b) of the DOE Procurement Policy and Procedures.

The Committee on Contracts recommended the approval of these contract extensions at the meeting held on July 18, 2024.

All provider sites have been evaluated for quality and demand and have otherwise met the DOE's requirements for a contract extension, including a health and safety assessment by the Department of Health and Mental Hygiene.

The pricing under the subject contracts remains consistent with the base ACS contracts, which were assigned from ACS to DOE and registered as Negotiated Services agreements. Since the contracts for these services were originally awarded pursuant to a competitive solicitation, the prices, terms and conditions of the base contracts will remain the same under the proposed extensions. The total amounts of such contracts are reflected in table A below. Therefore, pricing has been determined to be fair and reasonable.

Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don't have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

Site ID	Vendor Name	FY25 Value
KBKE	Lutheran Social Services of Metropolitan New York, Inc.	\$1,381,470.00
MATP	Lutheran Social Services of Metropolitan New York, Inc.	\$2,052,125.00
XAIC	Lutheran Social Services of Metropolitan New York, Inc.	\$1,743,936.00
QAPK	The Clifford Glover Day Care Center, Inc.	\$1,706,166.00

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

[Lutheran Social Services of Metropolitan New York, Inc.](#)

A review of Lutheran Social Services of Metropolitan New York Inc.'s (LSSMNY) PASSPort submission revealed the following information from the New York City Department of Social Services' (DSS) most recent Responsibility Determination (RD):

- On January 07, 2024, LSSMNY reported two substantiated cases of client abuse and neglect within the last twelve months. DSS reviewed the corrective actions taken by LSSMNY and deemed it to be sufficient.

In light of the resolution of the matter above, and the vendors' overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

## Request for Authorization to Extension Agreement for The Provision of Pre-Kindergarten For All and/or 3k For All Services

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$312,160.00

**Estimated Total Amount:** \$312,160.00

**Funding Source:** Various, including Tax Levy, NYS Education Department

**Contract Retroactive?** Yes

**Contract Term:** 07/01/2024-06/30/2025

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12264

**Vendor Name:** See List Below

**Contract Manager:** Monique Scales, Senior Director - Operations, Division of Early Childhood Education

**Lead Contracting Officer:** Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

**Division of Contracts & Purchasing Contact:** Ibrahim Rehawi, Chief Administrator, Health and Human Services

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to extend contracts with the vendors listed below for one additional year to provide high-quality instructional programming as part of the Pre-K for All and 3-K for All programs. These contracts will be funded by DECE.

### Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The vendors listed below were awarded contracts through various solicitations in order for these sites to provide Pre-K for All services. These contracts contained set terms and renewal options which were exhausted, then extended for school years 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024, and will reach the end of their current contract term in June 2024. In order to avoid service interruption within areas where there is demand for Pre-K for All and 3-K for All services, existing sites with expiring contracts with no further renewal options and whom have exhausted the 4-07(a) and/or 4-07(b) one year extensions were given the option to extend their contracts for one additional year. These contract extensions include full-day and half-day Pre-K for All, full-day 3-K for all and Pre-K for All in charter schools. These sites have met the Department of Education (“DOE”)’s requirements for a contract extension, but will need to submit a proposal in response to an upcoming RFP for Pre-K and/or 3-K for All services if they want to continue providing services upon the expiration of this extension term.

Since the contracts for these services were awarded pursuant to a competitive solicitation, the prices, terms, and conditions of the base contract will remain the same under the proposed extension. Therefore, pricing has been determined to be fair and reasonable.

The original contract amounts were based on the number of awarded Pre-K and/or 3-K seats and the negotiated costs per child, as determined collaboratively by the DOE and the vendors. Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don't have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

The Committee on Contracts recommended the approval of these contract extensions at the meeting held on July 18, 2024.

#### Awards for both Pre-K for All and 3-K for All programs

Site ID	Vendor Name	No. of Awarded 3K seats	No. of Awarded 4K seats	3K Cost Per Child	4K Cost Per Child	Pay Parity Year 1	Pay Parity Year 2	Annual Total Contract Amount
KAAS	Associated Beth Rivkah School for Girls, Inc.	-	80	-	\$3,902.00	-	-	\$312,160.00

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend and Amend the Contracts with Vendors  
Providing School-age Nursing and School-age Transportation Nursing as awarded via  
R1146- Related Services as well as Nursing and Nursing Transportation

**Procurement Method:** Contract Extension and Amendment per DOE Procurement Policy & Procedures, Sections 4-07(b) & 4-08

**Estimated Highest Annual Amount:** \$119,202,368

**Estimated Total Amount:** \$119,202,368

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 09/01/2025 – 08/31/2026

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12169

**Vendor Name:** See List Below

**Contract Manager:** Michael Fikes, Senior Operations Director, Office of School Health

**Lead Contracting Officer:** Gail Adman, Executive Director, Office of School Health

**Division of Contracts & Purchasing Contact:** Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Strategic Procurements

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to extend and amend contracts with the vendors listed below to provide school-age nurses and school-age transportation nurses to students with special needs.

### Discussion

The DOE is mandated by Federal and State law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used.

A Request for Proposal (“RFP”) was the preferred method of procurement due to the need to weigh the proposing organizations and the services they offer qualitatively in order to ensure that firms have the necessary experience and capacity to serve students quickly and well. Use of the RFP process allowed the DOE to request further clarification and refinement of proposals prior to making award recommendations.

Contracts are necessary for these services because the DOE does not have sufficient capacity to provide all of these integrated services. Providing for awards by individual discipline, district, and language line items allows Minority and/or Women-owned Businesses a better opportunity to compete without significant compromise to pricing and/or overall value.

A shortage of school-age nurses and school-age transportation nurses during the pandemic led to increases in rates necessary to meet the demand for these services. Under this extension, rates are being normalized (adjusted) to reflect the current market. After considering the Bureau of Labor

Statistics Occupational Employment and Wage Statistics for registered nurses and agency mark-up rates, the regular and hard-to-serve (Bronx) hourly rates are being reduced by \$10 from \$110 to \$100 (9.1%) and from \$120 to \$110 (8.3%), respectively. In light of the current market and staffing levels returning to a more normal state, hourly rates can be determined to be fair and reasonable.

The requested extensions will ensure continuity of these critical services after the expiration of the base contract term, including two contracted renewal periods, as well as a 4-07(b) Chancellor's Extension to cover the 2023-2025 school years. A new competitive procurement is currently in the planning phase, with new contracts anticipated to be in place by September 1, 2026. Should the new contracts be executed before August 31, 2026, these extended contracts will be terminated.

Subsequent Requests for Authorization may seek approval of additional vendors.

The Chancellor's Committee on Contracts recommended extending these contracts on February 6, 2025.

Below is the listed agencies and the anticipated annual spend for the 2025-2026 extension term based on the actual FY24 spend data.

Vendor Name	Total Annual Amount
Clinical Staffing Resources, Corp.	\$25,000
Comprehensive Resources, Inc.	\$ 6,712,886
Gotham Per Diem, Inc.	\$3,704,104
Horizon Health Care Staffing Corp	\$ 24,081,248
Medicredo, Inc.	\$ 2,293,192
NPORT Registered Nursing Physical & Occupational Therapy and SLPS PLLC dba NPORT	\$ 10,361,696
RCM Technologies USA, Inc. dba RCM Health Care Services	\$ 3,161,631
SHC Services, Inc. dba Supplemental Health Care	\$ 4,150,421
Tandym Group Holdings, LLC. dba The Execu-Search Group	\$ 10,920,783
Tempositions Health Care, Inc.	\$ 3,094,626
Theracare Nurse Registry, LLC	\$ 2,490,541
United Staffing Solutions, Inc.	\$ 25,956,081
Unique Nurses Registry, Inc.	\$ 20,240,811
White Glove Community Care, Inc.	\$ 2,009,348
<b>TOTAL</b>	<b>\$119,202,368</b>

### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

[Gotham Per Diem, Inc.](#)

A review of Gotham Per Diem, Inc.'s (Gotham) PASSPort revealed the following information from the most recent Responsibility Determination (RD) from the New York City Administration for Children Services (ACS):

- An April 2022 news article revealed that a lawsuit was filed against Gotham and an employee for negligent supervision. In April 2022, the court ruled in Gotham's favor with respect to negligent supervision.

In light of the resolution of the matter above, and the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

[RCM Technologies USA, Inc.](#)

An April 2021 news article revealed that a class action lawsuit was filed against RCM Technologies USA, Inc. (RCM USA) in the United States District Court of the Northern District of California for unpaid overtime wages. The vendor advised that in October 2021, it entered into a settlement agreement for \$1.5 million.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

[SHC Services, Inc.](#)

A July 2022 news article revealed that a lawsuit was filed against SHC Services, Inc. (SHC) and the Erie County Sheriff's Office for negligence and malpractice. The vendor advised that in September 2022, SHC was dismissed from the lawsuit without the imposition of any fines, penalties, or damages and has had no further involvement regarding this case.

As SHC was dismissed from the matter above, and in light of the prime vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

[Tandym Group Holdings, LLC](#)

A review of Tandym Group Holdings LLC's (Tandym), formerly known as Execu Search Group LLC, PASSPort submission revealed the following caution:

- In August 2021, the New York City Special Commissioner of Investigation (SCI) investigated Tandym in regard to a former employee submitting falsified timesheets. In May 2022, the New York City Department of Education (DOE) placed Tandym on a Corrective Action Plan (CAP), and in response the vendor terminated the employee, implemented a new timesheet and payroll system, and reimbursed the DOE for overbilling.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

[Tempositions Health Care, Inc.](#)

A review of TemPositions Health Care Inc.'s (TemPositions) PASSPort submission revealed the following caution:

- In January 2024, the New York City Special Commissioner of Investigation (SCI) substantiated that five TemPositions employees submitted invoices for paraprofessional transport services that were not provided to DOE students. TemPositions was required to repay \$5,133.73 and the total



amount has been paid in full. Additionally, the vendor advised that it has provided training to its employees regarding proper timekeeping to better prevent this from reoccurring in the future.

- In January 2023, an investigation was conducted by the New York State Division of Human Rights (NYSDHR) related to a race, color, national origin and sex discrimination complaint. In August 2023, the matter was dismissed.

PASSPort also revealed the following information from the New York City Administration for Children's Services (ACS) Responsibility Determination (RD):

- From September 2023 until September 2024, TemPositions disclosed one case of client abuse and neglect. A review by ACS of the corrective actions taken by TemPositions were prudent based on the information provided.

As the matters above have been resolved, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

#### [United Staffing Solutions Inc.](#)

On February 07, 2025, United Staffing Solutions Inc. (United Staffing) entered a Stipulation of Settlement in the amount of \$644,032.81 with the New York City Comptroller's Office (NYC Comptroller) for a violation of the New York State Labor Law for failure to pay prevailing wages and supplements to its employees. The NYC Comptroller advised that initial payment of \$202,653.27 has been remitted and the remaining \$441,379.54 is scheduled to be paid in full by July 20, 2025.

As the matter above is being addressed, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

#### [White Glove Community Care Inc.](#)

A review of White Glove Community Care Inc.'s (White Glove) PASSPort submission revealed the following agency reported caution:

- On December 09, 2022, the Office of the Attorney General of the State of New York (OAG) announced two settlement agreements with White Glove, one with OAG's Labor Bureau and one with OAG's Medicaid Fraud Control Unit and the United States Attorney for the Eastern District of New York for causing false claims to be submitted to Medicaid and failing to comply with the New York Home Care Worker Wage Parity Act. White Glove was required to pay \$2 million in unpaid wages and \$1.26 million to the New York State Medicaid Program. Both settlement agreements have been paid in full. In addition, White Glove was ordered to revise its company's policies and procedures; train personnel on updated policies subject to OAG's approval, and regularly report staff wages and policy implementations to OAG for three years.

As the matter above has been resolved, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend a Contract for Repair of Large AC Equipment  
and Combined AC/Heating Equipment – B2921

**Procurement Method:** Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

**Estimated Highest Annual Amount:** \$4,715,674

**Estimated Total Amount:** \$4,715,674

**Funding Source:** Tax Levy

**Contract Retroactive?** Yes

**Contract Term:** 11/26/2024 – 11/25/2025

**Options:** None

**Options Amount:** None

**Contract Type:** Requirements

**RA Number:** 12159

**Vendor Name:** Hi-Tech Air Conditioning Service Inc.

**Vendor Address:** 60 Otis Street, West Babylon, NY 11704

**Contract Manager:** Thomas Kallergis, Director – Contract Administration, Division of School Facilities

**Lead Contracting Officer:** Jay Bastien, Interim Executive Director of Contracts & Performance, Division of School Facilities

**Division of Contracts & Purchasing Contact:** Kassem Johami, Procurement Analyst, Transportation, Food, and Facilities Procurement

#### Purpose

On behalf of the Division of School Facilities (“DSF”), the New York City Department of Education (the “DOE”) hereby requests authorization to extend its agreement with Hi-Tech Air Conditioning Service Inc. (“Hi-Tech”) (collectively and hereinafter the “Current Contract”), to provide the labor, materials, and supervision necessary for the repair or replacement of Large Air Conditioning (“AC”) Equipment and combined AC/Heating Equipment and related systems in schools and administrative buildings. DSF will provide funding for the cost of the extension for which authorization is being requested.

#### Discussion

The scope of work under the requested extension covers mainly central and complex HVAC equipment including, but not limited to, all types of HVAC equipment greater than 60 tons capacity, components, roof top units, pneumatic and direct digital control systems related to the items of equipment, associated equipment, and accessories. The DOE approved the current contract under Request for Bid B2921 (the “RFB”) in July 2017. The DOE subsequently exercised its 270-day contractual option to extend the terms of the current contract as provided under the RFB. This was followed by an extension of one year from November 26, 2023 – November 25, 2024. Since the new procurement is taking more time than anticipated, an additional extension is required. The replacement contract is anticipated to be released February 2025. An extension of the current contract is required to prevent a lapse in the subject services. The PPP, Section 4-07(b) allows for such an extension.

DSF has determined that Hi-Tech has performed satisfactorily to date. The estimated cost of the requested extension is based on the same unit prices set forth in the current contract, adjusted according to their terms.

Aside from the contract term, the requested extension requires no changes to the terms of the current contract. Prices under the current contract were determined to be fair and reasonable because the current contract was awarded under a competitive procurement involving three bids. Hence, the prices under the requested extension have been determined to be fair and reasonable.

The Committee on Contracts recommended the approval of this extension with Hi-Tech on February 6, 2025.

#### [Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

## Request for Authorization to Contract with Peer Consulting Resources, Inc. for the Provision of IT Support Services

**Procurement Method:** MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

**Estimated Highest Annual Amount:** \$260,000.00

**Estimated Total Amount:** \$780,000.00

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 3 Years

**Options:** One, 2-Year

**Options Amount:** \$520,000.00

**Contract Type:** Full Value

**RA Number:** 12183

**Vendor Name:** Peer Consulting Resources, Inc.

**Vendor Address:** 20 Jefferson Plaza, Princeton, NJ, 08540

**Contract Manager:** Miriam Quijano, Computer Systems Manager, Division of Financial Operations

**Lead Contracting Officer:** Mike Manner, Analyst, Division of Financial Operations

**Division of Contracts and Purchasing Contact:** Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women-Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with Peer Consulting Resources, Inc. (“Peer”), a Minority-Owned Enterprise. Peer will be responsible for the provision of one (1) Computer Software Developer (“Developer”) to support IT-related efforts for the Division of Financial Operations (“DFO”). The contract will be funded by DFO.

### Discussion

DFO is responsible for supporting the financial operations of the DOE and is committed to providing support and services to schools, central and field offices, and all DOE employees. Financial reporting is a critical component required to meet these needs. Due to an increase in reporting responsibilities for mayoral mandates, Freedom of Information Law (“FOIL”) requests, and New York State compliance requirements, DFO requires a Developer to provide technical support for the deployment of reporting and compliance requirements across central offices.

DFO requires professional services to support the following project goals:

- Implementing new reports, dashboards, and enhancements of existing reports
- Providing functional translation of business requirements to ensure expectations for project successes
- Designing high-level reports and dictating technical standards, including software coding standards, tools, and platforms

- Delivering reports in a timely manner to meet compliance deadlines and prevent any temporary withholding of aid, as applied, to the DOE

The DOE solicited fifty-four (54) M/WBE vendors to submit candidates for this request. Fifteen (15) proposals were received from Peer, Babatek, Inc. d/b/a Impetus, CNC Consulting, Inc., Dice IT Solutions LLC d/b/a TechProjects, Evergreen Technologies LLC, Infojini, Inc., Interactive Communications & Systems, Inc., JSM Consulting, Inc. d/b/a JSM Consulting NY, K Systems Solutions LLC, Raj Technologies, Inc., Rangam Consultants, Inc., Saturn Business Systems, Inc., SPORDA Tech, Inc., Tech Smart Solutions LLC, and Visionaryz, Inc. An evaluation committee consisting of three members from DFO interviewed the four (4) candidates in accordance with the evaluation criteria set forth in the solicitation.

<b>Evaluation Criteria</b>	<b>Weight</b>
Experience	40%
Technical Ability	30%
Cost	30%
<b>Total</b>	<b>100%</b>

The committee determined that the candidate proposed by Peer exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidate proposed by Peer was selected for award.

The DOE compared the rate proposed for this effort to the average rate under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract Gotham City General Contracting Corp. for  
Repair and Installation of Photoluminescent Markings- B5842

**Procurement Method:** M/WBE Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

**Estimated Highest Annual Amount:** \$657,104.00

**Estimated Total Amount:** \$1,500,000.00

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 3 Years

**Options:** None

**Options Amount:** None

**Contract Type:** Full Value

**RA Number:** 12040

**Vendor Name:** Gotham City General Contracting Corporation

**Vendor Address:** 38th St 19-38, Astoria, NY, 11105

**Contract Manager:** Thomas Kallergis, Director Contracts Administration, Division of School Facilities

**Lead Contracting Officer:** Jay Bastien, Interim Executive Director of Contracts & Performance, Division of School Facilities

**Division of Contracts & Purchasing Contact:** Hany Amin, Associate Director, Division of Contracts and Purchasing

#### Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of School Facilities ("DSF") to contract with Gotham City General Contracting Corp. ("Gotham") a Minority and Women-Owned Business Enterprise ("M/WBE"), to repair and install photoluminescent markings in DOE schools and administrative buildings.

#### Discussion

This simplified procurement was released as an MWBE discretionary solicitation solely to NYC MWBE Certified vendors and advertised on the DCP MWBE website. The DOE solicited 11 MWBE vendors that were provided by the Office of Supplier Diversity (OSD). The simplified procurement consisted of one (1) Citywide Aggregate Class ("AC") including all districts.

The scope of work includes, but is not limited to, providing all labor, materials, and supervision required and necessary to install, repair, replace, maintain, and /or inspect Photoluminescent Markings as covered by this contract and any associated equipment as requested by the Proceed Order.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program efficiently.

The DOE received two responses to the solicitation, as indicated below:

No.	Bidder Name	Annual Value
1	Gotham City General Contracting Corp.	\$657,104.00

2	Brookside Painting Inc	\$1,498,700.00
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DSF held a qualification meeting with Gotham, the lowest bidder, and it was determined that they had the organizational capacity to perform the services as required under this simplified procurement. As such for this procurement, Gotham was recommended for the award.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.



## Request for Authorization to Contract with InfoPeople Corporation for the Provision of IT Support Services

**Procurement Method:** MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

**Estimated Highest Annual Amount:** \$685,440.00

**Estimated Total Amount:** \$685,440.00

**Funding Source:** Tax Levy

**Contract Retroactive?** No

**Contract Term:** 6 Months

**Options:** Two, 1-Year

**Options Amount:** \$758,016.00

**Contract Type:** Full Value

**RA Number:** 12082

**Vendor Name:** InfoPeople Corporation

**Vendor Address:** 450 Seventh Avenue, Suite 1106, New York, NY 10123

**Contract Manager:** Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

**Lead Contracting Officer:** Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

**Division of Contracts and Purchasing Contact:** Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

### Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women-Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with InfoPeople Corporation (“InfoPeople”), a certified Minority-Owned Enterprise. InfoPeople will be responsible for supporting IT-related efforts for the Division of Instructional & Information Technology (“DIIT”). The contract will be funded by the Office of Student Pathways (“OSP”).

### Discussion

New York City Schools Account (“NYSCA”) is a parent facing application that enables parents/guardians to view information related to their student’s academic progress, including grades, assessments, attendance, schedule, and enrollment. DIIT is seeking to enhance the platform to include a new post-secondary planning and choice tool for college and employment pathways, based on long term student outcomes data. InfoPeople will plan, design, execute, and implement the new system while ensuring Cybersecurity protocols are met and business deliverables are in accordance with industry standards and best practices as well as those unique to DOE.

High-level project goals include the following:

- Add post-secondary planning functionality to NYCSCA portal
- Ensure parents can make data informed decisions about students' post-secondary plans

- Build a front end that allows parents to explore data on post-secondary options, including colleges and other pathways such as credentialing programs, is informed by user experience best practices and user feedback, and is easily navigable and available in all NYC Public School languages and accessible for individuals with disabilities
- Create a backend infrastructure that securely handles student data and information, is a flexible framework that can be updated with additional data sources, and is highly reliable and has gone through user acceptance/user testing.

The DOE solicited twenty-three (23) M/WBE vendors to submit candidates for this request. Five (5) proposals were received from InfoPeople, Babatek, Inc. d/b/a Impetus, Dice IT Solutions LLC d/b/a TechProjects, Peer Consulting Resources, Inc., and Raj Technologies, Inc. An evaluation committee ("Committee"), consisting of five (5) members from DIIT and OSP, reviewed the proposals in accordance with the evaluation criteria set forth in the solicitation.

<b>Evaluation Criteria</b>	<b>Weight</b>
Experience	25%
Technical Ability	45%
Price	30%
<b>Total</b>	<b>100%</b>

The Committee determined that the proposal submitted by InfoPeople exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, InfoPeople was selected for an award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation ("OTI") contracts for Systems Integration Services ("SI") and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI's SI contracts. Therefore, pricing has been determined to be fair and reasonable.

#### Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.