

Contracts Agenda for the Meeting of the Panel for Educational Policy - Wednesday, April 23, 2025

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Competitive Sealed Bidding	Instructional Technology (IT) Hardware Inclusive of Networking Equipment, Servers, and Extended Warranties (E-Rate)	\$103,443,681.94	\$517,218,409.72	5 Years	1
Competitive Sealed Bidding	Instructional Technology (IT) Hardware Inclusive of Networking Equipment, Servers, and Extended Warranties (Non-E-Rate)	\$28,644,039.63	\$143,220,198.15	5 Years	2
Competitive Sealed Bidding - Best Value	Courier Services	\$6,473,532.68	\$19,420,598	3 Years	3
Negotiated Services	FY24-FY26 Urban Advantage Program	\$6,379,591	\$19,129,451	3 Years	4
Negotiated Services	Rightsourcing, Inc. - Provision of Nurses to support the Office of School Health	\$13,104,000	\$13,104,000	1 Year	5
Amendments and Extensions	Birth to Five Bundled Amendments (slot changes to existing contracts)	\$146,206.64	\$438,619.92	3 Years	6
Amendments and Extensions	ECE Allowance Clause Amendments	\$154,450	\$154,450	1 Year	7
Amendments and Extensions	SDY Plus Amendment	\$5,435,100	\$5,435,100	1 Year	8
Amendments and Extensions	Career Training Program for CUNY Schools	\$7,089,930	\$14,179,860	2 Years	9
Amendments and Extensions	Career Training Program for Private and Public Schools	\$2,294,820	\$4,589,640	2 Years	10
Amendments and Extensions	Classroom Instructional and Art Supplies	\$41,540,155.98	\$83,080,312	2 Years	11
Amendments and Extensions	Delivery of Compostable Cutlery	\$2,994,185	\$2,994,185	1 Year	12
Amendments and Extensions	Distribution of Milk and Dairy Products - Extension	\$32,865,365	\$32,865,365	1 Year	13
Amendments and Extensions	Extension: Essey Group (On Call Counsel) - Temporary Attorneys	\$23,275,125.60	\$46,550,251.20	2 Years	14
Amendments and Extensions	Food Distribution Services Extension	\$232,504,217	\$232,504,217	1 Year	15
Amendments and Extensions	Halal Lunch Consulting.	\$1,231,294.50	\$1,231,294.50	18 Months	16
Amendments and Extensions	NYC School Survey & Student Perception Survey Extension	\$3,495,201.65	\$3,495,201.65	1 Year	17
MWBE PCM	PSAL Medals, Plaques, and Trophies	\$225,865	\$677,596.99	3 Years	18
Emergency	Emergency - Scanning Devices for the School Safety Division	\$384,937.50	\$384,937.50	3 Months	19
Discretionary, Grant, or Other Required Method	Chess in the Schools: FY25-FY27 Discretionary Award	\$421,500	\$1,580,625	3 Years	20
Discretionary, Grant, or Other Required Method	Fund for the City of New York: FY25-FY27 Discretionary Awards	\$50,000	\$187,500	3 Years	21

Request for Authorization to Contract with Multiple Vendors to Provide Instructional Technology Hardware

Procurement Method: Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

Estimated Highest Annual Amount: \$103,443,681.94

Estimated Total Amount: \$517,218,409.72

Funding Source: Various, including Tax Levy, Capital, E-Rate

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 3-Years

Options Amount: \$310,331,045.82 / \$620,662,091.64

Contract Type: Full Value

RA Number: 12236

Vendor Name: See List Below

Contract Manager: Kari Auer, Senior Director of Infrastructure & Operations

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional & Information Technology

Division of Contracts & Purchasing Contact: Sydney Mojica, IT Sourcing Coordinator

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter a Request for Bids per DOE Procurement Policy & Procedures, Section 3-02 contract with the vendors listed below to provide a variety of Instructional Technology (“IT”) hardware. These vendors will be responsible for providing IT Hardware, Networking equipment, Servers, and Extended Warranties to schools and central offices throughout New York City. The provision of hardware will include delivery of the equipment to DOE or third-party site, training to DOE staff and installation of school lab servers.

Discussion

Each year, DOE leads the task of refreshing core network infrastructure at schools and central administrative offices through the Campus Connectivity Universal (“CCU”) Project. This refresh allows locations to leverage increased internet bandwidth which further supports the ability of schools to implement educational tech tools in the classroom for student learning while also supporting daily business operations. Seven classes of equipment and related warranties were requested under this solicitation. Two of the seven classes are recommended for award here; the other five classes are still under review.

DOE expects that a portion of the costs for Classes 1 and 2, classified as Category Two type services by the Federal Communications Commission (“FCC”), will be reimbursed through the E-rate Program, a Federal Program administered by the Universal Service Administrative Company (“USAC”), subject to the oversight of the FCC. Beginning in E-rate funding year 2025 (Fiscal Year 2026), DOE would potentially be eligible to receive a maximum aggregate amount of approximately \$100 million in E-rate funding requests over a five-year period for eligible Category Two services if a final contract is included in its application for E-Rate funding. The new contracts will start July 1, 2025, to ensure availability of hardware for the entire DOE.

The Division of Contracts & Purchasing (“DCP”) collaborated with the Division of Instructional and Information Technology (“DIIT”) and the Office of Federal and State Regulatory Compliance

("OFSRC") in creating the solicitation and bid blank price form in order to ensure that the documents cover DOE's needs and are E-rate compliant. On April 4, 2024, a RFB was released to vendors on DOE's bidders list, submitted for advertisement in the City Record, made available via the DOE's website, and referenced in an FCC Form 470 which was posted on USAC's website. Bidders were required to submit pricing on hardware covering three tiers of networking equipment and three brand-specific servers, and to provide discounts off accessories and device warranties.

The E-rate eligible classes requested in the solicitation are listed in Table 1 below.

TABLE 1

E-rate Eligibility	Class No.	Description	Class Name
Eligible	1	Network Hardware	Cisco
	2	Cloud-based Firewalling	Zscaler

Eleven responsive bids were received, including some for multiple classes. Three out of the eleven bids were determined to be non-responsive for failure to meet bid specifications. Letters notifying bidders of no award were sent and one protest was received. The bidders in bold shown in Table 2 were recommended for award.

TABLE 2

Class No.	Requested Brand	Brand Offered	Vendor	Bid Amount	Award
1	Cisco	Juniper Networks	ConvergeOne, Inc.	\$ 246,343,404.90**	
1	Cisco	Cisco- Alternate Product Models	Presidio Networked Solutions Group, LLC	\$ 365,158,430.72	X
1	Cisco	Same	Presidio Networked Solutions Group, LLC	\$ 440,825,067.93	
1	Cisco	Same	NTT DATA Americas, Inc.	\$ 533,790,230.55	
1	Cisco	Same	CDW Government LLC	\$ 648,809,628.96	
1	Cisco	Same	World Wide Technology, LLC	\$ 652,212,290.65	
2	Zscaler	Palo Alto	CDW Government LLC	\$ 197,908,301.00*	
2	Zscaler	Same	World Wide Technology, LLC	\$152,059,979.00	X
2	Zscaler	Same	Presidio Networked Solutions Group, LLC	\$ 389,490,925.00	
2	Zscaler	Same	CDW Government LLC	\$ 412,715,940.00	
2	Zscaler	Cisco	NTT DATA Americas, Inc.	\$ 467,378,150.25*	

*Non-Responsive, see descriptions below.

**Non-Responsive bid amount based on incomplete bid information and not representative of a comparable bid amount.

ConvergeOne, Inc submitted a bid for class 1 containing the lowest bid amount. This bid was determined to be non-responsive due to an incomplete bid blank that did not include " % Discount Off List Unit Price" for rows 19-23. ConvergeOne, Inc submitted a protest to the non-responsive letter. After review, the protest was recommended for disposition due to insufficient evidence provided by the vendor.

CDW Government LLC submitted the lowest bid for Class 2, but it was deemed non-responsive for not meeting bid requirements. Deficiencies included the absence of a highly secure private cloud accessible both on-premises and off-premises, lack of private infrastructure extension to cloud environments with full encryption, failure to support both on-prem and off-prem cloud options, and insufficient transparency in operation without impacting web traffic latency.

NTT Data submitted a bid for class 2. This bid was determined non-responsive due to an incomplete bid blank. The vendor did not fill out “% Discount off Price List.”

Presidio proposed current list prices and percentage discounts off list prices. For items representing 91% of the total contract amount (classes one and six), Presidio proposed discounts that are approximately 3% higher, resulting in discounted prices that would be lower than under its existing contract. Presidio provided documentation to support the current list prices. Accordingly, pricing can be determined to be fair and reasonable.

WWT proposed a list price and percentage discount off list price for the Zscaler cloud-based firewall that includes six items for which the DOE vetted prices using Zscaler’s e-rate portal. The pricing was compared to those under WWT’s contract to support the DOE’s Secure Web Gateway (SWG) expansion project. This led to extensive discussions between the DOE, WWT, and Zscaler regarding software. WWT agreed to change its pricing structure from a per-user license to a site license model that allows for unlimited users within the DOE environment such as the SWG project. The new pricing model resulted in the total contract amount being reduced by \$197,623,701 (56.5%) from \$349,683,680 to \$152,059,979. Moreover, WWT attested the reduction will not impact the integrity of the solution architecture and support services. In light of the significant reduction in the total contract amount, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Presidio Networked Solutions Group LLC

- A September 2024 news article revealed that a lawsuit was filed against Presidio Networked Solutions Group LLC, (Presidio) related to gender, pay and disability discrimination in violation of the Pennsylvania Humans Relations Act (PHRA). The vendor advised that the matter is pending.
- A January 2023 news article reported that a lawsuit was filed against Presidio for alleged breach of contract under the Illinois Trade Secrets Act (ITSA). The vendor advised that in February 2021, the case was dismissed.
- A December 2021 news report revealed that on March 13, 2020, Presidio had a data breach involving the disclosure of employee information which led to a class action suit filed against Presidio by the affected parties. On December 12, 2022, the United States District Court Southern District of New York granted a final approval of the settlement agreement in which Presidio denied any liability and made no admission of wrongdoing. As a result of this incident, Presidio advised it took remedial action which included the implementation of additional security protocols to safeguard against all information security intrusions moving forward. Furthermore, the DOE’s Office of Information and Security advised that Presidio is a low-risk vendor as they do not collect, store, or transmit any student, family, or staff information.

As the matters above have either been resolved or pending, and in light of the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

World Wide Technology LLC

A review of World Wide Technology LLC's (WWT) PASSPort submission revealed the following caution:

- In November 2015, World Wide Technology Inc. currently known as WWT received a subpoena from The National Geospatial-Intelligence Agency Office of Inspector General (OIG). The vendor advised that it is prohibited from disclosing information on its content due to the ongoing investigation and remains unaware of any further developments since WWT's response to the subpoena in March 2016.

The DOE is also aware of the following:

- A September 2024 news article reported a lawsuit was filed against WWT and its parent company World Wide Technology Holdings Co., LLC for alleged discrimination under the Family and Medical Leave Act (FMLA). The vendor advised that this matter is pending.
- A November 2023 news article revealed a lawsuit was filed against WWT claiming that WWT wrongfully required prospective employees to disclose genetic information in violation of the Illinois Genetic Information Privacy Act (GIPA). The vendor advised that the case was dismissed.

As the matters above have either been resolved or remain pending, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Multiple Vendors to Provide Instructional Technology Hardware

Procurement Method: Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

Estimated Highest Annual Amount: \$28,644,039.63

Estimated Total Amount: \$143,220,198.15

Funding Source: Tax Levy, Capital

Contract Retroactive? No

Contract Term: 5 Years

Options: Two, 3-Years

Options Amount: \$85,932,130.51 / \$171,864,261.02

Contract Type: Full Value

RA Number: 12308

Vendor Name: See List Below

Contract Manager: Kari Auer, Sr. Director, Division of Instructional & Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional & Information Technology

Division of Contracts & Purchasing Contact: Sydney Mojica, IT Sourcing Coordinator

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Request for Bids per DOE Procurement Policy & Procedures, Section 3-02 contract with the vendors listed below to provide a variety of Instructional Technology (“IT”) hardware. These vendors will be responsible for providing IT Hardware, Networking equipment, Servers, and Extended Warranties to schools and central offices throughout New York City. The provision of hardware will include delivery of the equipment to DOE or designated third-party site, training to DOE staff, and installation of school lab servers.

Discussion

This solicitation for non-E-Rate categories goes beyond the Classroom Connectivity Universal (“CCU”) Project, covering IT hardware, networking equipment, servers, and extended warranties for CCU, IPDVS, Safer Access, data centers, and schools. Each year, the DOE leads initiatives to upgrade core network infrastructure in schools and administrative offices, improving bandwidth to support educational technology and daily operations. Seven categories of equipment and warranties were requested under this solicitation, five are recommended for award here, while the remaining two will be presented separately given the funding source.

The Division of Contracts & Purchasing (“DCP”) collaborated with the Division of Instructional and Information Technology (“DIIT”) and the Office of Federal and State Regulatory Compliance (“OFSRC”) in creating the solicitation and bid blank price form to ensure that the documents cover NYC DOE’s needs. On April 4, 2024, a Request for Bids (“RFB”) was released to vendors on the NYC DOE’s bidders list, submitted for advertisement in the City Record, made available via the NYC DOE’s website, and referenced in a Federal Communications Commission (“FCC”) Form 470, which was posted on Universal Service Administrative Company’s (“USAC”) website. Bidders were required to submit pricing on hardware covering four tiers of networking equipment and three brand-specific servers, and to provide discounts off accessories and device warranties.

The classes requested in the solicitation are listed in Table 1 below.

TABLE 1

E-rate Eligibility	Class No.	Description	Class Name
Ineligible	3	Network Hardware	F5
	4	Servers	Dell
	5	Servers	Lenovo
	6	Servers	Cisco
	7	Security & Access Solution	Various

Twenty-Two responsive bids were received, including some for multiple classes. Three out of the 22 bids contained non-responsive classes for failure to meet bid specifications. Letters notifying bidders of no award were sent and one protest was received. The bidders in bold shown in Table 2 were recommended for award.

TABLE 2

Class No.	Requested Brand	Brand Offered	Vendor	Bid Amount	Award
3	F5	Same	Agilant Solutions, Inc.	\$7,181,142.00	X
3	F5	Same	CDW Government LLC	\$24,116,744.41	
4	Dell	Same	CDW Government LLC	\$72,222,796.07	X
4	Dell	Same	Island Computer Products Inc. DBA ICP	\$80,117,284.96	
4	Dell	Same	Presidio Networked Solutions Group, LLC	\$81,846,065.00	
4	Dell	Same	Agilant Solutions, Inc.	\$84,537,602.36	
4	Dell	Same	Custom Computer Specialists, LLC.	\$94,909,497.45	
4	Dell	Same	Frontier Technology LLC dba MicroAge	\$94,986,703.50	
5	Lenovo	Dell	CDW Government LLC	\$20,051,872.89*	
5	Lenovo	Same	Agilant Solutions, Inc.	\$26,600,606.68	X
5	Lenovo	Same	Frontier Technology LLC dba MicroAge	\$30,807,245.00	
5	Lenovo	Same	Custom Computer Specialists, LLC.	\$40,528,192.50	
5	Lenovo	Same	CDW Government LLC	\$65,497,279.20	
6	Cisco	Same	Presidio Networked Solutions Group, LLC	\$17,339,140.77	X
6	Cisco	Same	NTT DATA Americas, Inc.	\$17,759,366.40	
6	Cisco	Same	CDW Government LLC	\$19,097,461.59	
6	Cisco	Same	World Wide Technology, LLC	\$19,840,723.70	
6	Cisco	Same	Frontier Technology LLC dba MicroAge	\$39,692,662.73	
7	Various	Same	Frontier Technology LLC dba MicroAge	\$9,108,125.00*	
7	Various	Same	CDW Government LLC	\$19,876,512.63	X
7	Various	Same	Custom Computer Specialists, LLC.	\$22,021,708.75	
7	Various	Same	Island Computer Products Inc. DBA ICP	\$23,387,697.25*	

*Non-Responsive

CDW Government LLC submitted an alternate bid for Class 5 containing the lowest bid amount. This bid was deemed non-responsive because Class 5 did not allow for alternate bids.

Frontier Technology LLC dba MicroAge submitted a bid for Class 7 containing the lowest bid amount, however, this bid was determined to be non-responsive because the vendor submitted a bid blank that was incomplete.

Island Computer Products Inc. DBA ICP submitted a bid for Class 7 and was deemed non-responsive due to providing an incorrect renewal price. The bid requested a five-year Genetec Support quote, but received a six-year quote from the vendor. The vendor issued a protest to the non-responsive letter. After review, the protest was recommended for disposition.

Agilant Solutions, Inc. ("Agilant") proposed a list price and percentage discount off list price for each item. For Class 3 (F5 hardware), list prices were vetted using the price book available under Agilant's contract with the Office of General Services. For F5 hardware items (representing 81% of the total contract amount), Agilant offered the same discount off of the list price that is 131% higher than the educational discount offered under its existing DOE contract. For Class 5 (Lenovo hardware), list prices were vetted using the Original Equipment Manufacturers ("OEM") public-facing configuration website. Agilant offered various discounts off list prices for Lenovo hardware that fall within the range of discounts offered under its existing DOE contract. Accordingly, pricing can be determined to be fair and reasonable.

CDW Government LLC ("CDW") proposed current list prices that were compared to the OEM's price lists and quotes. CDW also proposed percentage discounts off of list prices. Discounts were compared to those offered by other vendors awarded under this competitive procurement (RFB B5846) considering there weren't any existing or prior contracts for this specific hardware to compare. For Class 4 (Dell HCI Server), which represents 92% of the contract amount, CDW offered one discount which falls within the range of discounts offered under B5846. For Class 7, CDW offered various discounts for which the overall discount, including items representing 96% of the contract amount, falls within the range of discounts offered under B5846. The remaining contract amount for each class includes estimated expenditures for anticipated miscellaneous hardware and software OEM catalog items. In light of CDW attesting it offers its deepest discounts; pricing can be determined to be fair and reasonable.

Presidio Networked Solutions Group, LLC ("Presidio") proposed current list prices and percentage discounts off of list prices. For Class 6 items, representing 91% of the total contract amount, Presidio proposed discounts that are approximately 3% higher, resulting in discounted prices that would be lower than under its existing contract. Presidio provided documentation to support the current list prices. Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Agilant Solutions, Inc.

A September 2018 news report revealed that a lawsuit was filed by former employees of ASI System Integration, Inc. (ASI) currently known as Agilant Solutions, Inc. (Agilant Solutions) alleging violations

of the federal Fair Labor Standards Act for unpaid overtime wages. The vendor advised that in November 2020, the matter was settled, and the lawsuit was dismissed with prejudice.

As the matter above was resolved and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

CDW Government LLC

- An October 2024 news article revealed a lawsuit was filed against CDW Government LLC (CDW) for allegedly selling incorrect program licenses. The vendor advised that on December 12, 2021, it entered a confidential settlement without admission of liability or wrongdoing and the matter is closed.
- Multiples news articles from July 2020 through February 2024, reported that numerous lawsuits were filed against CDW for allegedly violating the Illinois Biometric Information Privacy Act (BIPA). The vendor advised that the lawsuits were dismissed.
- An October 2023 news report revealed a potential cyber-attack on CDW data. The vendor advised that this matter was an isolated incident from CDW's network and its systems. As a result of this incident, CDW advised it took remedial action which included the implementation of further enhancements to its cybersecurity posture to safeguard against future cyber-attacks. Furthermore, the DOE's Office of Information and Security advised that CDW is a low-risk vendor as they do not have access to DOE data and therefore do not collect, store, or transmit any student, family, or staff information.
- A June 2023 news report revealed that a data breach occurred at The University System of Georgia relating to a software, MOVEit, that was purchased through a contract with CDW. The vendor advised that it was not aware of the data breach and CDW has no responsibility for the data breach as the reseller of the software.

As the matters above have been resolved, and CDW does not have access to DOE data, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Presidio Networked Solutions Group, LLC

- A September 2024 news article revealed that a lawsuit was filed against Presidio Networked Solutions Group LLC, (Presidio) related to gender, pay and disability discrimination in violation of the Pennsylvania Humans Relations Act (PHRA). The vendor advised that the matter is pending.
- A January 2023 news article reported that a lawsuit was filed against Presidio for alleged breach of contract under the Illinois Trade Secrets Act (ITSA). The vendor advised that in February 2021, the case was dismissed.
- A December 2021 news report revealed that on March 13, 2020, Presidio had a data breach involving the disclosure of employee information which led to a class action suit filed against Presidio by the affected parties. On December 12, 2022, the United States District Court Southern District of New York granted a final approval of the settlement agreement in which Presidio denied any liability and made no admission of wrongdoing. As a result of this incident, Presidio advised it took remedial action which included the implementation of additional security protocols to safeguard against all information security intrusions moving forward. Furthermore, the DOE's Office of Information and Security advised that Presidio is a low-risk vendor as they do not collect, store, or transmit any student, family, or staff information.

As the matters above have either been resolved or pending, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc. for Courier Services – B2802

Procurement Method: Request for Bids per DOE Procurement Policy & Procedures, Section 3-02

Estimated Highest Annual Amount: \$6,473,532.68

Estimated Total Amount: \$19,420,598

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 3 Years

Options: Two, 1-Year

Options Amount: \$6,473,532.70

Contract Type: Requirements

RA Number: 12028

Vendor Name: See List Below

Contract Manager: Christina Ozata, Contract Manager, The Division of Operations

Lead Contracting Officer: Edwin Hernandez, Senior Director of Facilities and Operations, The Division of Operations

Division of Contracts & Purchasing Contact: Sophia Hargraves, Director of Central Office Procurement, Division of Contracts and Purchasing

Purpose

Authorization is requested on behalf of the Division of Operations to contract Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc. ("Deluxe") to provide Courier Services to New York City Department of Education ("NYCDOE") Central Offices and School locations throughout the five boroughs in New York City.

Discussion

The NYCDOE sought bid submissions from vendors experienced in providing courier services to meet the Department-wide needs and have the capacity necessary to fulfill all requirements for each of the following Aggregate Class ("AC"):

- AC1: Interoffice Courier Services - a primary and secondary vendor to provide a reliable inter-office mail system, with timely delivery between schools, administrative/central offices, and superintendent offices. Requests and tracking for pickup and tracking delivery will be managed via Courier Services Hub. Vendors will be required to have handheld devices to capture signatures upon delivery which must be uploaded into the Courier Services Hub.
- AC2: Temporary Storage – one vendor to provide temporary storage solutions used to efficiently organize and store educational materials, supplies, furniture, or equipment during renovations or relocations. Temporary storage offers centralized, secure space, flexibility, cost-effectiveness, and adaptability without long-term lease commitments. Requests and tracking information are managed through the Courier Services Hub. All materials items can be stored at any intervals but can only remain stored for a maximum of one (1) fiscal year which begins on July 1st and ends June 30th.

- AC3: Fulfillment and Distribution – one vendor to fulfill and manage educational material distribution orders to NYCDOE facilities efficiently. The vendor must provide varying sizes and packing materials, track data using technology, and maintain clean, sanitary storage units to improve warehouse processes and inventory efficiency. Vendors will be required to have handheld devices to capture signatures which must be uploaded into the Courier Services Hub.
- AC4: Special Deliveries - a primary and secondary vendor to handle special deliveries between locations not covered by other ACs, enabling swift and secure transportation of crucial items. Vendors must deliver to commercial corporations, private residences, and possible weekend deliveries at NYCDOE's request. Requests will be submitted via FAMIS portal and reflected in the Courier Services Hub. Vendors will be required to have handheld devices to capture signatures upon delivery which must be uploaded into the Courier Services Hub.
- AC5: Payroll Pick-up and Delivery - a vendor will handle the collection and delivery of various documents, such as paper checks, payroll envelopes, and 1099 statements, to and from the following three locations:
 - 65 Court Street Room, 1800A, Brooklyn, NY12011
 - Financial Information Services Agency, 450 West 33rd Street, New York, NY 10001
 - USPS Brooklyn Processing and Distribution Center, 1050 Forbell Street, Brooklyn, 11256
- AC6: Exam Materials Pick-up and Delivery - a primary and secondary vendor to provide courier services, including bulk and individual pick-ups, deliveries, storage, sorting, and tracking of both secure and non-secure exam materials. Vendors will be required to have handheld devices to capture signatures upon delivery and will provide tracking information in “real-time” and in regular and periodic reporting.

The awarded vendors may also be required on weekends and holidays for delivery to non-NYCDOE facilities within the NYC area such as colleges, private residences, community buildings, etc. for each AC.

The NYCDOE staff will use the Courier Services Hub to submit service requests for ACs 1-5. The awarded vendors will utilize the Courier Service's Hub without fees, to accept and process work orders, check invoice status, run daily reports, etc. Services under AC6 will be assigned separately by the Office of Assessment/Office of Policy and Evaluation.

In alignment with current NYCDOE policy of increasing participation of M/WBEs in the procurement process, this Request for Bid (“RFB”) required bidders meet the NYCDOE’s 30% M/WBE participation goal in subcontracting – that is, 30% of the awarded contract must be spent with NYC/NYS-certified M/WBE firms. The 30% goal was disaggregated to require 10% subcontracting with Black-owned firms, 10% with Hispanic-owned firms, and 10% with unspecified MWBEs. As Asian Indian MWBEs, both vendors will self-perform the 10% Unspecified goal and will subcontract the additional 20% to Black and Hispanic MWBE firms, respectively. Based on the vendors’ Schedule B form, they have agreed to be bound by those requirements.

The RFB was publicly advertised in the City Record and on the Division of Contracts and Purchasing (“DCP”) website. The targeted vendors (in Vendor Portal) for this RFB consisted of vendors that were believed to have the full capacity to complete the requirements of this bid. Additionally, the Office of Supplier Diversity notified 659 vendors on October 15, 2024, via email to increase interest. A virtual

pre-bid conference was held on October 22, 2024, and a formal Q&A with the DOE's responses to vendors' questions was posted in Vendor Portal. The RFB was publicly opened on November 26, 2024, and read bid submissions for AC1 to AC6 from two vendors: Kidd Solutions, Inc. and Deluxe Delivery Systems, Inc.

The RFB was released as a Best Value Bid, which is defined as a bid that optimizes quality, cost, and efficiency, in addition to price, to the NYCDOE. The best value determination was made in accordance with the Procurement Policy and Procedures to make a fair and reasonable determination.

In determining best value, the bids were evaluated and scored by an evaluation committee, which included representatives from the Office of Enrollment, Office of Curriculum & Instruction, Office of Policy & Evaluation and; Administrative Services, Division of Operations according to the following evaluation criteria: Years of Experience (25 points), Capacity (30 points), Advanced Technology (15 points), and Past Performance (30 points).

The awards resulting from this RFB were made to the responsive and responsible vendors whose bids represent the best value to the NYCDOE per AC as detailed in the table below. For AC1, the NYCDOE awarded one (1) primary vendor and one (1) secondary vendor for each of the five (5) boroughs to assure adequate system-wide coverage. For AC4 and AC6, the NYCDOE awarded one (1) primary vendor and one (1) secondary vendor for each AC offering the NYCDOE significant cost advantages while maintaining and improving the current level of service. For AC2, AC3, and AC5, the NYCDOE made one award per AC.

Deluxe Delivery submitted a protest of the procurement process and award determination on March 24. A protest officer was assigned to conduct an independent evaluation of the protest. On March 28, the review concluded and the protest officer recommended disposition of the protest.

The DOE requested a voluntary price reduction ("VPR"), and Kidd Solutions offered a \$556,500.00 reduction in the three-year contract amount. In light of the competitive nature of the RFB, and the 4.6% reduction, pricing can be determined to be fair and reasonable.

Aggregate Class 1 – Interoffice Courier Services – Primary Vendor: Kidd Solutions, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Bronx	\$94,126.08	\$282,378.24	\$188,252.16
Brooklyn	\$96,084.00	\$288,252.00	\$192,168.00
Manhattan	\$90,604.80	\$271,814.40	\$181,209.60
Queens	\$75,072.00	\$225,216.00	\$150,144.00
Staten Island	\$30,804.00	\$92,412.00	\$61,608.00
Total AC 1 Primary	\$386,690.88	\$1,160,072.64	\$773,381.76

Aggregate Class 1 – Interoffice Courier Services – Secondary Vendor: Deluxe Delivery Systems, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Bronx	\$91,920.00	\$275,760.00	\$183,840.00
Brooklyn	\$113,040.00	\$339,120.00	\$226,080.00
Manhattan	\$74,880.00	\$224,640.00	\$149,760.00
Queens	\$88,320.00	\$264,960.00	\$176,640.00
Staten Island	\$36,240.00	\$108,720.00	\$72,480.00
Total AC1 Secondary	\$404,400.00	\$1,213,200.00	\$808,800.00

Aggregate Class 2 – Temporary Storage (One Award) – Kidd Solutions, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$438,900.00	\$1,316,700.00	\$877,800.00

Aggregate Class 3 – Fulfillment and Distribution (One Award) – Kidd Solutions, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$1,042,500.00	\$3,127,500.00	\$2,085,000.00

Aggregate Class 4 – Special Deliveries – Primary Vendor: Kidd Solutions, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$1,164,125.00	\$3,492,375.00	\$2,328,250.00

Aggregate Class 4 – Special Deliveries – Secondary Vendor: Deluxe Delivery Systems, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$1,405,350.00	\$4,216,050.00	\$2,810,700.00

Aggregate Class 5 – Payroll Pickup and Delivery (One Award) – Kidd Solutions, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$15,360.00	\$46,080.00	\$30,720.00

Aggregate Class 6 – Exam Materials Pickup and Delivery – Primary Vendor: . Deluxe Delivery Systems, Inc.

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$840,201.30	\$2,520,603.90	\$1,680,402.60

Aggregate Class 6 – Exam Materials Pickup and Delivery – Secondary Vendor: Kidd Solutions, Inc

Borough	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Citywide	\$776,005.50	\$2,328,016.50	\$1,552,011.00

Total Awards

Vendor	Annual Amount	3-Year Total Contract Amount	Option Total (2 Years)
Kidd Solutions, Inc. 100-10 91 Avenue Richmond Hill, NY 11418 ACs 1, 4 (Primary) ACs 2, 3, 5 (Sole Award) AC 6 (Secondary)	\$3,823,581.38	\$11,470,744.10	\$7,647,162.76
Deluxe Delivery Systems, Inc. 729 7th Avenue, Fl. 2 New York, NY 10019 ACs 6 (Primary) ACs 1, 4 (Secondary)	\$2,649,951.30	\$7,949,853.90	\$5,299,902.60
Total, All Awards	\$6,473,532.68	\$19,420,598	\$12,947,065.40

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Deluxe Delivery Systems, Inc.

A review of Deluxe Delivery Systems, Inc. (Deluxe) PASSPort submission identified the following caution:

- In October 2023 and November 2023, Deluxe was placed on corrective action plans (CAP) by the New York City Department of Education (DOE) due to overbilling and performance issues on two contracts for pick-up and delivery services from November 2021 – June 2023.

In light of the information presently available to the DOE, the corrective actions taken by Deluxe, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with the American Museum of Natural History for the Urban Advantage Program

Procurement Method: Negotiated Services Contract per DOE Procurement Policy and Procedures, Section 3-08

Estimated Highest Annual Amount: \$6,379,591.00

Estimated Total Amount: \$19,129,451.00

Funding Source: City Council

Contract Retroactive? Yes

Contract Term: 07/01/2023 - 06/30/2026; 3 Years

Options: Two, 1-Year

Options Amount: \$12,759,182.00

Contract Type: Full Value

RA Number: 12097

Vendor Name: American Museum of Natural History

Vendor Address: 200 Central Park West, New York, NY 10024

Contract Manager: Heather Cabrera, Urban Advantage Liaison, Department of STEM Office of Curriculum and Instruction

Lead Contracting Officer: Nicole Williams, Deputy Chief Operating Officer, Office of Curriculum, and Instruction

Division of Contracts and Purchasing Contact: Fatimata Keita, Lead Procurement Analyst, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization, on behalf of the Division of School Leadership (“DSL”), to contract with American Museum of Natural History (“AMNH”) for Urban Advantage (“UA”) program. UA provides resources to schools, teachers, students, and students’ families for the implementation of exemplary science investigations and to expand science content knowledge.

Discussion

UA works with the DOE and eight other New York City cultural institutions (AMNH, the Brooklyn Botanical Garden, the New York Hall of Science, the Queens Botanical Garden, the Staten Island Zoo, the New York Botanical Garden, the Bronx Zoo, and the New York Aquarium) to provide a science education program for elementary and middle school science teachers, administrators, students, and students’ families. The UA program includes access to partner institutions, professional development sessions for teachers and school administrators, workshops for parent coordinators, class trips, and supplies and equipment for schools and classes to support scientific investigations.

Now in its 20th year, the UA partnership program received additional funding from the Mayor’s Office to continue supporting the partnering institutions, professional development sessions for teachers and school administrators, workshops, class trips, supplies, and equipment. This will allow them to participate in UA or in professional learning to help increase student achievement in science, mathematics, and literacy.

UA is one of the DOE’s largest partnership programs with cultural partners and the DOE’s largest science initiative. Services include professional development and outreach events such as the UA Expo and Family Science Days, in addition to coordination and program administration. The UA program also

provides science teachers with a stipend to purchase materials and equipment to support science investigations, vouchers for students and teachers to gain access to all eight participating UA cultural institutions, and vouchers for families to visit partner institutions.

UA Alumni teachers (those who have completed 5 or more years in UA Middle School or 3 or more years in UA Elementary School) will continue to have access in FY24.

In FY24, the UA elementary school program will support 8 new elementary schools, 57 new teachers, and maintain its continuing support for schools and teachers, which will result in 60 active schools, 171 active teachers, and approximately 9,500 students. The UA middle school program will support 4 new middle schools and 146 new teachers, which will result in 254 active schools, 835 active teachers, and approximately 83,500 students. In FY25 and FY26, the UA elementary school program will support approximately 16 new elementary schools, 75 new teachers, and maintain its continuing support for schools and teachers, resulting in approximately 64 active schools, 180 active teachers, and approximately 13,000 students. The UA middle school program will support 16 new middle schools and 150 new teachers, which will result in approximately 260 active schools, 720 active teachers, and approximately 72,000 students. These numbers represent continued growth in total elementary schools and teachers relative to prior years.

In FY24, FY25, and FY26, UA professional learning formats will primarily be in-person, with some online elements. However, UA will also offer some entirely, or mostly, online courses to best meet the needs of UA teachers. Online work will include both synchronous and asynchronous formats.

It is necessary to contract for these services because the DOE does not possess the expertise, personnel, and/or resources necessary to meet the program objectives. This request is retroactive due to the planning for FY24 in advance to ensure the program will start in time for the academic school year. The award from the Council's Administration was baselined into the program office's FY24 budget for these services.

Therefore, authorization is requested to ensure the seamless continuation and expansion of the UA program, allowing it to effectively support science education for students, teachers, and families across New York City.

On April 3, 2025, the Committee on Contracts recommended the request to contract with the American Museum of Natural History.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

The American Museum of Natural History

A review of The American Museum of Natural History's (AMNH) PASSPort submission revealed the following self-reported caution:

- From 2018 – 2024, AMNH was issued violations by the New York City Fire Department (FDNY), New York City Department of Environmental Protection (DEP), and New York City Department of Buildings (DOB), all of which are closed.

As the matters above have been resolved, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with RightSourcing, LLC. for the Provision of Nursing Services

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08

Estimated Highest Annual Amount: \$13,104,000

Estimated Total Amount: \$13,104,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 07/01/2025 – 06/30/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12193

Vendor Name: RightSourcing, LLC.

Vendor Address: 1365 Iron Point Road, Folsom, CA 95630

Contract Manager: Michael Fikes, Senior Operations Director, Office of School Health

Lead Contracting Officer: Gail Adman, Executive Director, Office of School Health

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director – Funded and Special Services Procurement, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to contract with RightSourcing, LLC. (“RightSourcing”) to provide on-call agency nursing services, including a “float pool” to cover staff nurse absences.

Discussion

The DOE is mandated by Federal and State law, as well as by judgments in the federal court case of *Jose P. v. Sobol*, to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used.

On September 1, 2020, DOE entered into a Memorandum of Understanding (“MOU”) with NYC Health + Hospital (“NYC H+H”) to utilize its contract with RightSourcing, a “managing supplier” that coordinates the services of the thirteen (13) temporary staffing vendors, listed below, to provide temporary staff to NYC H+H and provides a single invoice to NYC H+H for the work of all such companies. RightSourcing has since supported the DOE with multiple nursing services including OSH’s “float pool” which is required as part of a litigation settlement agreement and serves as the DOE’s last resort should the nursing agencies contracted via R1146 – Related Services be unable to provide coverage for a specific need.

RightSourcing proposed a maximum hourly rate of \$100 to provide nursing services in FY26, as well as a maximum hourly rate of \$110 to provide services in locations the DOE considers hard-to-staff. RightSourcing’s rates are the same as the FY26 rates approved to provide school nursing services under RFP R1146. Under the existing contract with NYC Health + Hospital (“NYC H+H”), the DOE pays \$1.25M to compensate NYC H+H for the overhead costs it incurs to administer the contract on the DOE’s behalf. The DOE will no longer have to pay \$1.25M under this new contract. Accordingly, pricing can be determined to be fair and reasonable.

A new competitive procurement is currently in the planning phase, with new contracts anticipated to be in place by Summer of 2026.

The Chancellor's Committee on Contracts recommended extending these contracts on February 6, 2025.

Below are the agencies subcontracted by RightSourcing for Nursing services.

- 1 Advance Medical Staffing Corp. dba Promed Staffing Resources
- 2 Aequor Healthcare Services, LLC
- 3 Metasense, Inc.
- 4 Pride Healthcare, LLC
- 5 Prime Staffing, LLC
- 6 Remede Consulting Group, Inc.
- 7 Resource Logistics, Inc.
- 8 RSC Healthcare LLC
- 9 United Staffing Solutions, Inc. dba United Staffing Solutions
- 10 US Tech Solutions, Inc.
- 11 WCS Healthcare Partners LLC
- 12 White Glove Community Care, Inc.
- 13 Winston Support Services, LLC

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Amend Contract with Vendors for the Provision of Birth to Five Services

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Annual Amendment Amount: \$146,206.64

Estimated Amendment Total: \$438,619.92

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: See table below

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12222

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Health & Human Services

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to amend certain vendor contracts for birth-to-five services to change slot types and/or increase the number of slots based on community need, and/or to provide additional funding in accordance with various DOE initiatives.

Discussion

A Request for Proposals (“RFP R1267” or the “RFP”), which was released on March 5, 2019, sought to identify eligible, high-quality vendors willing to collaborate with the DECE to provide birth-to-five services, consisting of both Extended Day and Year (“EDY”) slots for income-eligible children ages six-weeks to five-years-old, and School Day and Year Slots (“SDY”) with universal eligibility for children ages three- and four-years-old. Contracts were awarded through the RFP with vendors receiving a specified number of slots, broken down by service model and age group. Per-child rates were negotiated for each slot type and age group.

Since these contracts were registered by the Comptroller’s Office, a number of issues have arisen requiring an amendment to the original contracts to provide additional funding for certain initiatives, and in some cases, for the vendor to offer additional slots or different service types. Depending on the circumstances, vendors may be receiving a contract amendment for the following reasons:

Changes to Slot Type: After registration, a number of vendors informed the DECE that changes to their contracts were required in order to be responsive to the needs of families interested in enrolling their children. Specifically, these vendors reported that fewer families than anticipated were interested in enrolling children in EDY slots and that demand for SDY slots exceeded the contracted allotment. DECE met with each vendor to discuss the changes and now recommends amending the contracts to better meet the needs of children and families, and ensure that vendors have adequate resources to operate a high-quality program.

Addition of School Day and Year 3-K & Year 4-K for all services: DECE performed a needs analysis for full-day 3-K & 4-K seats, measuring the seat gap by evaluating the difference between the estimated number of students in each district and zone, and the number of seats available. DECE conducted outreach to current providers to express intent and demonstrate capacity to provide additional services at their contracted locations.

Vendors requiring start-up funds were offered additional resources outside of their negotiated per-child rate for the first year of their contract amendment. These funds will support facility improvements necessary for their required Department of Health and Mental Hygiene (“DOHMH”) permits, other small upgrades, or for furniture and other materials for their new classrooms. DOHMH space requirements limit each classroom to 15 students with one lead teacher and one paraprofessional.

The chart below lists the vendors recommended for a contract amendment, and which of the categories listed above are applicable to each vendor:

Site ID	Vendor Name	Term	Slot Allocation	Toddler Amendment	3K Amendment	4K Amendment	Annual Amendment Amount	Total Amendment Amount
QASW	CHILDREN'S BIG APPLE EARLY CHILDHOOD CENTER, INC.	7/1/2023-6/30/2026	\$0.00	-	\$0.00	-	-	\$0.00
QCRO	FRANCIS GRACE DAY CARE	7/1/2023-6/30/2026	-	-	-	\$438,619.82	\$146,206.64	\$438,619.92

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Amend Health and Human Services Contracts to Provide Allowances for Future Budgetary Increases

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Highest Annual Amount: \$154,450.00

Estimated Total Amount: \$154,450.00

Funding Source: Tax Levy Fund

Contract Retroactive? Yes

Contract Term: See Below

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12310

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Community Schools (“OCS”), Office of Student Pathways (“OSP”), Office of Related Services (“ORS”), Office of School Health (“OSH”), and Early Childhood Education (“ECE”) to amend health and human services (“HHS”) contracts listed below to include an allowance clause to provide a contingency for future citywide funding initiatives.

This Request for Authorization (“RA”) seeks approval to amend the contracts for the ECE program. RAs for each of the remaining programs will seek separate approvals.

Discussion

Based on the recommendations of “A Better Contract for New York - A Joint Task Force to Get Nonprofits Paid on Time,” New York City is amending current HHS contracts to include an allowance clause. This allowance clause will eliminate the administrative burden of processing amendments for anticipated budgetary increases such as cost of living increases, changes in indirect cost rates, and other funding increases. By incorporating the allowance clause into HHS contracts, the expectation is that this change will significantly reduce contract delays and create a more efficient contract process.

As a non-mayoral agency, the DOE has opted to align with the City in amending its current eligible HHS contracts, of which the OSP, OCS, ORS, OSH, and ECE programs were among the service areas deemed eligible for the allowance. Adopting the allowance clause to essentially build in contingency amounts eliminates the need to do single transactional amendments (i.e. COLA, ICR, WEI, etc.). Based on analysis, the City determined that 25% contingency is sufficient to provide for budget adjustments

for in-scope changes that normally require amendments. Incorporating this clause is less burdensome for future amendments for in-scope changes resulting from citywide funding initiatives.

Early Childhood programs provide high quality early childhood care and education to children from birth to five years old in a variety of different programs including Pre-K for All, 3-K for All, Early learn, and Family Child Care. These programs provide opportunities to help children develop language, skills, and knowledge of the world. Children will build on early social and emotional skills, problem solving, imaginative thinking, pre-reading writing, and math skills. Children will also build physical strength and coordination skills through activities such as running and using paint brushes or crayons. Whole group and small group activities, outdoor playtime, naptime, and meals are also included in a typical classroom day. These experiences will help each lay the foundation for a child's future success in school and life.

These amendments include contracts competitively procured and in effect during FY23 and through the term of the contract. The underlying costs were determined to be fair and reasonable at the time of the procurement processes for each underlying contract. The following table details the 25% allowance amendment amount and term per contract, per vendor.

Service Type	Site ID	Provider Name	Contract Term	Contract Number	Contract Amount	25% Allowance	Revised Contract Amount
Head Start	XAOK	Seventh Avenue Center for Family Services	7/1/2023-6/30/2025	9456535	\$617,800.00	\$154,450.00	\$772,250.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Seventh Avenue Center for Family Services

A review of the New York City Administration for Children's Services' (ACS) responsibility determination (RD) revealed the following information:

- On November 6th, 2017, the New York City Department of Health and Mental Hygiene (DOHMH) suspended Seventh Avenue Center for Family Services Inc.'s (SACFS) Early Learn program operations at its Harlem location. This occurred after a three-year-old boy with a dairy allergy died from an accidental ingestion of a grilled cheese sandwich on November 3. ACS and DOHMH immediately placed the vendor into Corrective Action Status, and on November 12, 2017, the vendor agreed to temporarily suspend operations at its second site in the Bronx. DOHMH accepted a Corrective Action Plan (CAP) on February 23, 2018, and as the vendor subsequently implemented all required actions, the CAP was closed. On March 14, 2018, SACFS voluntarily closed its Harlem program, and effective July 1, 2018, SACFS was authorized to resume operations at its Bronx location. The parents of the victim filed a lawsuit, and on April 10, 2023, the Supreme Court of the State of New York dismissed the lawsuit against SACFS, with prejudice.

In light of the resolution of the matter of above, and the vendors' overall satisfactory performance of prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Amend Contract with Vendors for the Provision of Birth to Five Services

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Annual Amendment Amount: \$5,435,100.00

Estimated Amendment Total: \$5,435,100.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2024 - 06/30/2025

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12311

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Health & Human Services

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of Early Childhood Education ("DECE") to amend certain vendor contracts for 3K & Pre-K Standard Day & Year services to provide additional hours of service daily as part of the School Day & Year ("SDY") Plus Services Pilot.

Discussion

In March 2019, the DOE released the first Request for Proposals ("RFP") for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for birth-to-five services in Covid Impacted Neighborhoods (R1344) in spring 2021, and for school day and year 3-K and Pre-K services (R1395) in the fall of 2021. Services began in July 2021 for RFPs R1267 and R1344, and services for R1395 began in July 2022. Collectively, these services comprise New York City's birth-to-five system, which provides every eligible child with free, full-day, and high-quality early care and education.

The Birth-to-five RFPs offered two types of services models. School Day & Year ("SDY") services were available to all Pre-K aged children and 3-K aged children with NYC residency for 6 hours and 20 minutes daily, for 180 days annually. Extended Day & Year ("EDY") services were available to children ages six weeks to five years old whose family's meet income and other eligibility requirements based on federal and state Childcare Block Grant ("CCBG") guidelines for eight or ten hours daily, for 225 or 260 days annually.

The New York City Council and the Office of Managements and Budgets has allocated City Tax Levy funding to New York Public Schools ("NYCPS") to offer a SDY Plus ("SDY+") program to provide additional hours of service daily for approximately 2000 existing SDY Seats. The program will offer SDY programs a fixed rate of funding to provide children with an additional 3 hours and 40 minutes of

care and learning daily for the same 180 days that are planned for the SDY contract during the 2024-2025 school year.

Families living in communities with a high economic need index are typically eligible for NYCPS EDY or Head Start services in which enrollment is based on income eligibility. DECE performed a needs analysis for 3-K and Pre-K Head Start and EDY programs within zip codes that had an economic need index of 75% or higher for the school year 2024-2025. The analysis determined that there were 11 zip-codes that have an economic need index of 75% or higher and do not have any or only a small % of Head Start or EDY seats. Extending hours of service to SDY programs in these identified areas with a high economic need index and no extended day and year or Head Start seats could be extremely beneficial for families.

DECE conducted outreach to current providers with an active Birth to Five contract with SDY seats in these zip codes to see if there was expressed intent and demonstrated capacity and need to provide SDY+ services at these specific contracted locations. Programmatic and operational capacity were considered when recommending interested vendors for this program. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE determined that a fixed amount of \$45 per child/daily was a fair and reasonable price to offer an additional 3 hours and 40 minutes to each of the 180 scheduled SDY days.

Site ID	Vendor Name	SDY 3K Slots	SDY 4K Slots	Increase Amount Per Child	FY25 Increase Amount	Total Contract Increase Amount
QAXC	All My Children Day Care and Nursery School	36	26	\$45.00	\$453,600.00	\$453,600.00
KEBP	Golden Sunrise Daycare LLC	25	20	\$45.00	\$364,500.00	\$364,500.00
QBLL	I BEAR DAYCARE CENTER INC			\$45.00	\$315,900.00	\$315,900.00
RACX	Jewish Community Center of Staten Island, INCORPORATED	45	36	\$45.00	\$656,100.00	\$656,100.00
QAXK	Kids Circle Daycare, Inc.	15	18	\$45.00	\$267,300.00	\$267,300.00
XBAZ	Lil Inventors Wallace Avenue LLC	0	54	\$45.00	\$437,400.00	\$437,400.00
XCJQ	LITTLE DAYDREAMERS LEARNING CENTER 3	24	16	\$45.00	\$324,000.00	\$324,000.00
QCPD	Royal Crown International LLC	59	36	\$45.00	\$769,500.00	\$769,500.00
XAPE	Spuyten Duyvil Preschool, Inc.	13	34	\$45.00	\$396,900.00	\$396,900.00
QBGI	TINY FOOTSTEPS, INC.	38	59	\$45.00	\$785,700.00	\$785,700.00
KEBQ	Yash Child Care Corp	58	24	\$45.00	\$664,200.00	\$664,200.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

All My Children Day Care and Nursery School

A review of All My Children's Day Care and Nursery School's (AMC) PASSPort submission identified the following agency reported caution:

- On September 11, 2019, the City of New York Department of Investigation (DOI) sent the New York City Department of Education a referral with findings regarding All My Children Daycare and Nursery School, Inc. (AMC) and its contract with the New York City Administration for Children's Services (ACS). The contract was for EarlyLearn services and had been assigned to the New York City Department of Education (DOE) in July 2019. DOI's findings raised issues regarding property ownership, rental costs passed through to ACS and the DOE, conflicts of

interest, and PASSPort disclosures. After its review, the DOE determined that AMC's ownership interests in property were acceptable, AMC should reimburse the DOE for an overage exceeding \$800K in rent paid by ACS and approximately \$17K as a result of failing to properly procure a consultant, and that the vendor's PASSPort submission would need to be revised. AMC submitted a corrective action plan (CAP) determined to be satisfactory, in which it agreed to reimburse the DOE for the overage in rent, adjust the rental amounts it passed through to the DOE in the future and revise its PASSPort submission.

In light of the resolution of the matter above and AMC's satisfactory performance on current DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend the Contracts with the City University of New York schools listed below for the Career Training Program (R1088)

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$7,089,930.00

Estimated Total Amount: \$14,179,860.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/16/2024 – 09/15/2026; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12134

Vendor Name: See List Below

Contract Manager: Luis A. Echevarria, Director of Scholarship, Incentives and Speech Programs, HR School Support, Division of Human Resources

Lead Contracting Officer: Stacey A. Frazier, Chief of Staff, Division of Human Resources

Division of Contracts & Purchasing Contact: Camella Fairweather, Lead Procurement Analyst, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Human Resources (“DHR”) to extend contracts with the City University of New York (“CUNY”) to provide undergraduate courses for the Career Training Program (“CTP”) on behalf of the schools listed below.

Discussion

CTP was implemented to conform to Article VII of the Department’s contract with the United Federation of Teachers (“UFT”), which provides all eligible paraprofessionals an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating City Universities of New York (“CUNY”), State Universities of New York (“SUNY”), and private institutions. CTP is a component of an overall effort to employ highly qualified staff as required by the No Child Left Behind Act by increasing the skills of paraprofessionals. The educational advancement of paraprofessional employees is important in light of the continuing need for highly qualified teachers in areas of need.

The below schools were awarded a five-year contract with two, one-year options to extend the contract originally procured through a Request for Proposal Govt-to-Govt (“RFP”). DOE exercised each of the contractual options along with a 4-07(a) Chancellor’s Extension and a 4-08 Amendment as per an amended agreement between DOE and the UFT effective the start of the 2016-17 school year, modifications were enacted in the Career Training Program set forth in Article 7B of the UFT-DOE Collective Bargaining agreement covering paraprofessionals to achieve savings to support the costs of other teacher education pathway proposals, to promote higher quality and relevance of course work that is taken, and to provide more equity in the benefits offered to the paraprofessionals. These changes included the elimination of all activities, application, technology, and any other esoteric fees paid by the DOE.

A two-year non-contractual 4-07(b) Chancellor's Extension is required to provide continuity of the services until contracts are awarded pursuant to a new competitive solicitation slated to be initiated by Summer 2025. The extension will have the same rates, terms, and conditions as the previously amended contract and prices have therefore been determined to be fair and reasonable.

Contracts for these services are necessary because the DOE does not possess the personnel, resources, or expertise to provide them.

This extension is retroactive due to administrative delays.

The Committee on Contracts recommended extending the contracts with the below-mentioned institutions on March 6, 2025.

Vendor	Number of Students	Per Credit Rate	Number of Credits Annual	Estimated Annual Contract Amount	Total Credits 2-year	Estimated 2 Year Contract Amount
Baruch College	18	\$305.00	18	\$98,820.00	36	\$197,640.00
Borough of Manhattan	101	\$210.00	18	\$381,780.00	36	\$763,560.00
Bronx Community	56	\$305.00	18	\$307,440.00	36	\$614,880.00
Brooklyn College	133	\$305.00	18	\$730,170.00	36	\$1,460,340.00
City College	76	\$305.00	18	\$417,240.00	36	\$834,480.00
College of Staten Island	74	\$305.00	18	\$406,260.00	36	\$812,520.00
Herbert H. Lehman College	233	\$305.00	18	\$1,279,170.00	36	\$2,558,340.00
Hostos Community	47	\$210.00	18	\$177,660.00	36	\$355,320.00
Hunter College	44	\$305.00	18	\$241,560.00	36	\$483,120.00
John Jay College	17	\$305.00	18	\$93,330.00	36	\$186,660.00
Kingsborough Community	68	\$210.00	18	\$257,040.00	36	\$514,080.00
LaGuardia Community	53	\$210.00	18	\$200,340.00	36	\$400,680.00
Medgar Evers College	87	\$305.00	18	\$477,630.00	36	\$955,260.00
NYC College of Technology	34	\$305.00	18	\$186,660.00	36	\$373,320.00

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Queens College	169	\$305.00	18	\$927,810.00	36	\$1,855,620.00
Queensborough Community	86	\$210.00	18	\$325,080.00	36	\$650,160.00
School of Professional	56	\$305.00	18	\$307,440.00	36	\$614,880.00
York College	50	\$305.00	18	\$274,500.00	36	\$549,000.00
TOTAL						\$14,179,860.00

Vendor Responsibility

The vendor is a governmental entity that is exempt from PASSPort. Further, background checks are not required for governmental entities.

Request for Authorization to Extend Contracts with Educational Institutions to Provide Undergraduate Courses to Support the Career Training Program

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$2,294,820.00

Estimated Total Amount: \$4,589,640.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/16/2024 – 09/15/2026; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12135

Vendor Name: See List Below

Contract Manager: : Luis A. Echevarria, Director of Scholarship, Incentives and Speech Programs, HR School Support, Division of Human Resources

Lead Contracting Officer: Stacey A. Frazier, Chief of Staff, Division of Human Resources

Division of Contracts & Purchasing Contact: Camella Fairweather, Lead Procurement Analyst, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Human Resources (“DHR”) to extend contracts with the private colleges and universities, as well as State Universities of New York (“SUNY”) schools listed below, to provide undergraduate courses for the Career Training Program (“CTP”).

Discussion

CTP was implemented to conform to Article VII of the Department’s contract with the United Federation of Teachers (“UFT”), which provides all eligible paraprofessionals an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating City Universities of New York (“CUNY”), State Universities of New York (“SUNY”), and private institutions. CTP is a component of an overall effort to employ highly qualified staff as required by the No Child Left Behind Act by increasing the skills of paraprofessionals. The educational advancement of paraprofessional employees is important in light of the continuing need for highly qualified teachers in areas of need.

The below schools were awarded a five-year contract with two, one-year options to extend the contract originally procured through a Negotiated Services agreement (“NS”). DOE exercised each of the contractual options along with a 4-07(a) Chancellor’s Extension and a 4-08 Amendment as per an amended agreement between DOE and UFT effective the start of the 2016-17 school year, modifications were enacted in the Career Training Program set forth in Article 7B of the UFT-DOE Collective Bargaining agreement covering paraprofessionals to achieve savings to support the costs of other teacher education pathway proposals, to promote higher quality and relevance of course work that is taken, and to provide more equity in the benefits offered to the paraprofessionals. These

changes included the elimination of all activity, application, technology, and any other esoteric fees paid by the DOE.

A two-year non-contractual 4-07(b) Chancellor's extension is required to provide continuity of the services until contracts are awarded pursuant to a new competitive solicitation slated to be initiated by Summer 2025. The extension will have the same rates, terms, and conditions as the amended contract and prices have therefore been determined to be fair and reasonable.

Contracts for these services are necessary because the DOE does not possess the personnel, resources, or expertise to provide them.

This extension is retroactive due to administrative delays. Subsequent Requests for Authorization will seek approval of additional vendors.

The Committee on Contracts recommended extending the contract with the below-mentioned vendors on March 06, 2025.

Vendor	Number of Students	Per Credit Rate	Number of Credits Annual	Estimated Annual Contract Amount	Number of Credits 2 Years	Estimated 2-Year Contract Amount
Boricua College	58	\$305.00	18	\$318,420.00	36	\$636,840.00
SUNY Empire State College	360	\$305.00	18	\$1,976,400.00	36	\$3,952,800.00
TOTAL						\$4,589,640.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with School Specialty, LLC to Furnish and Deliver Classroom Supplies – B26330a

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Annual Amendment Amount: \$41,540,156.00

Estimated Amendment Total: \$83,080,312.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 01/01/2025 – 12/31/2026; Two Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12270

Vendor Name: School Specialty, LLC

Vendor Address: W6316 Design Drive Greenville, WI 54942

Contract Manager: Kimberly De Vine, Director, Division of Enterprise Purchasing

Lead Contracting Officer: Elizabeth McPartland, Executive Director, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Demetrise Daniels-Foster, Enterprise Operations
Procurement School-Based Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to extend the School Specialty, LLC (“School Specialty”) contract for two years to provide classroom and art supplies to New York City Public Schools (“NYCPS”). This contract will be utilized on an as-needed basis and will be funded by NYCPS and Central Office (“CO”) budgets.

Discussion

Pursuant to an RFB, School Specialty was originally awarded a five-year contract for classroom and art supplies. The contract consists of six aggregate classes:

- Aggregate Class 1 - Classroom Supplies;
- Aggregate Class 2 - Writing Instruments;
- Aggregate Class 3 – Paper;
- Aggregate Class 4 – Paint;
- Aggregate Class 5 - Arts and Crafts; and
- Aggregate Class 6 - Files and Folders.

In accordance with contractual language, the DOE exercised its two-year renewal option and further extended via DOE’s Procurement Policy and Procedures, section 4-07(a) for one-year and is now extending for an additional two years through to December 31st, 2026.

This extension is required to continue access to classroom supplies, and to support supplies for all subject areas while the Division of Contracts & Purchasing (“DCP”) develops the new solicitation. It is necessary to support the high demand for school classrooms materials as well as to support the New York State Regents Science Examinations materials for chemistry and physics. These products, as

evidenced by the sales history, are necessary to extend the contract so that schools are able to retain access to School Specialty products.

The DOE anticipates that new contracts will be in place on or before the expiration of this extension and the new solicitation will be released in September 2025. Once new contracts are registered, this extension will be terminated.

School Specialty will continue to offer the same discounts (up to 35.5%) and pricing will remain the same for the term of this contract. Thus, pricing can be determined to be fair and reasonable.

The estimated amount is based on the average of the previous extension period.

School Specialty has performed satisfactorily under the terms of this contract.

On March 6, 2025, the Committee on Contracts recommended extending the contract with School Specialty, LLC.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

School Specialty, LLC

An April 2022 news article revealed that a lawsuit was filed against School Specialty, LLC for patent infringement. The vendor advised that the matter was settled on October 28, 2022.

As the matter above is resolved, and in light of the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend the Contract with F & W Plastics LLC dba
Daxwell Distribution for Delivery of Compostable Cutlery

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$2,994,185

Estimated Total Amount: \$2,994,185

Funding Source: Reimbursable

Contract Retroactive? No

Contract Term: 06/01/2025 - 05/31/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12218

Vendor Name: F & W Plastics LLC dba Daxwell Distribution

Vendor Address: 2825 Wilcrest Drive #500, Houston TX 77042

Contract Manager: Janice Zapinsky, Deputy Director of Contract Management, Office of Food and Nutrition Services

Lead Contracting Officer: Lisa D'Amato, Director of Contract Management, Office of Food and Nutrition Services

Division of Contracts & Purchasing Contact: Tara Martinez, Procurement Analyst, Transportation, Food & Facilities Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Office of Food and Nutrition Services ("OFNS") to extend the contract with F & W Plastics LLC dba Daxwell Distribution ("Daxwell") to provide and deliver compostable cutlery to public schools throughout New York City. This contract extension will also be available for use by the DOE partner school districts in the Urban School Food Alliance ("USFA"), which is comprised of 18 school districts in the nation: Austin, TX., Baltimore, MD., Boston, MA., Ft. Lauderdale, FL., Chicago, IL., Dallas, TX., Falls Church, VA., Suwannee, GA., Los Angeles, CA., Miami, FL., New York, NY., San Antonio, TX., Orlando, FL., Palm Beach, FL., Philadelphia, PA., Portland, OR., San Diego, CA., and Seattle, WA.

Discussion

The DOE previously awarded a five-year contract for these services with Daxwell under Request for Bids ("RFB") – B3050 in March 2018. The DOE then exercised its 365-day contractual extension option (together with the original awarded contract, the "Original Contract"). Subsequently, the DOE exercised a one-year non- contractual extension per its Procurement Policy and Procedures ("PPP") Section 4-07(a) to cover service until May 31, 2025.

The replacement Request for Bid ("B5762") was released in August 2024. However, there were delays in finalizing the requirements for the new solicitation due to a lack of USFA district participation, necessitating a restructuring of the bid document. The new procurement not only includes compostable cutlery, but will include specifications for other compostable products, such as plates, procured under a separate procurement, B2370. As a result of the scale of the bid, and due to additional delays resulting from Federal funding requirements for this procurement which precludes the use of the Best Value ("BV") Procurement Method, a 4-07(b) extension from June 1, 2025, thru May 31, 2026, is being requested to ensure that compostable cutlery are available for purchase and

the DOE continues to comply with local regulations while the new procurement is finalized. The contract award and registration process are anticipated to be completed by expiration of this extension. The new solicitation will not include BV provision and New York City Administrative Code § 6-129 MWBE Subcontracting Goals due to federal law and federal funding requirements. This extension includes nine individual items.

The estimated extension amount will be \$2,994,185 based on past usage and FY24 spending. The current unit pricing, which was determined to be fair and reasonable, will remain in effect during the contract extension with any applicable price adjustments in accordance with the contract.

OFNS has confirmed that Daxwell has provided satisfactory services under their contract.

On February 6, 2025, the Committee on Contracts recommended extending the contract with Daxwell.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request For Authorization to Extend Contracts to Provide Distribution of Milk and Dairy Products- B3038

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$32,865,365

Estimated Total Amount: \$32,865,365

Funding Source: Reimbursable

Contract Retroactive? No

Contract Term: 07/01/2025 – 06/30/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12226

Vendor Name: See List Below

Contract Manager: Janice Zapinsky, Deputy Director of Contract Management, Office of Food and Nutrition Services

Lead Contracting Officer: Lisa D'Amato, Director of Contract Management, Office of Food and Nutrition Services

Division of Contracts & Purchasing Contact: Fior Castellon, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

The New York City Department of Education (“DOE”) hereby request authorization on behalf of the Office of Food and Nutrition Services (“OFNS”) to extend the contracts with the vendors referenced below to provide the acquisition and distribution of milk and dairy products to OFNS operated kitchens participating in the breakfast and lunch programs. These vendors order and receive the milk and dairy products from DOE contracted milk suppliers and deliver to schools and offices. These contracts are set to expire on June 30, 2025, along with contracts to supply milk and dairy products. These contracts extensions will be funded by OFNS.

Discussion

The DOE previously awarded a five-year contract for subject products under Request for Bids (“RFB”) – B3038 in July 2018 covering the acquisition of milk and dairy products (Low Fat milk, Fat Free milk, Fat Free Chocolate, Whole milk, and Half and Half), warehousing, handling, and distribution to the DOE meal program throughout the five boroughs. Upon expiration of the base term on June 30, 2023, the DOE exercised its one-year renewal option which expired June 30, 2024 (together with the originally awarded contract, the “Original Contract”). Subsequently, the DOE exercised a one-year non-contractual extension per its Procurement Policy and Procedures (“PPP”) Section 4-07(a) from July 1, 2024, through June 30, 2025.

As the replacement Request for Bid (“B5925”) has been delayed due to finalizing the bid requirements and legal reviews, an additional one-year non-contractual extension per DOE Procurement Policy and Procedures (“PPP”) Section 4-07(b) from July 1, 2025, through June 30,

2026, is required to maintain milk and dairy products distribution to DOE's cafeterias and kitchen locations and allow sufficient time for the required evaluation and approval process.

There were additional delays resulting from Federal funding requirements for this procurement which precludes the use of the Best Value ("BV") Procurement Method. The new solicitation will not include Best Value provision and the New York City Administrative Code § 6-129 MWBE Subcontracting Goals due to federal law and federal funding requirements. The DOE intends to release a new competitive procurement to the public by summer 2025. The contract award and registration process is anticipated to be completed by expiration of this extension.

This solicitation includes three aggregate classes. The new procurement for milk supply ("B5840") is currently under evaluation.

The estimated extension amount will be \$32,865,365 based on FY25 expenditure data for product and delivery to schools plus an anticipated 13% Producer Price Index increase price adjustment in accordance with the original contracts and 2% increase for anticipated growth in meal services. The current unit pricing, which was determined to be fair and reasonable, will remain in effect during the contract extension with any applicable price adjustments in accordance with the original contract.

Contractor Name & Address	Service Geographical Area	Total Contract Extension
Bartlett Dairy Inc.	Manhattan and Bronx	\$11,385,843
Cream - O - Land Dairies, LLC	Brooklyn, Queens and Staten Island	\$21,479,522
Total		\$32,865,365

OFNS has confirmed that the above vendors have provided satisfactory services under their contract.

On March 6, 2025, the Committee on Contracts recommended extending the contract with Bartlett Dairy Inc. and Cream - O - Land Dairies, LLC.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Bartlett Dairy Inc.

A June 2020 news report revealed a class action suit was filed against Bartlett Dairy Inc. (Bartlett) and its affiliate Farmland Fresh Dairies LLC (Farmland) for allegedly violating the New York General Business Law by mislabeling its products. Bartlett advised that both parties entered a confidential stipulation settlement without any admission of liability and that no penalties were assessed against Bartlett or Farmland. On October 11, 2023, the case was dismissed with prejudice.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Cream- O- Land Dairies, LLC

- A January 2024 news article reported Cream-O-Land Dairies LLC (Cream-O-Land) had a shortage of paper cartons due to a plant facility closure. The vendor advised that since the shortage, it has added additional packaging suppliers to prevent this from reoccurring.
- A March 2021 news report revealed a lawsuit against Cream-O-Land related to unpaid overtime wages. The vendor advised that the lawsuit was settled without any admission of wrongdoing in October 2021.

In light of the resolution of the matters above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend Contract with Essey Group LLC D/B/A On Call Counsel to Provide Staffing of Temporary Attorneys

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$23,275,125.60

Estimated Total Amount: \$46,550,251.20

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 07/01/2025 – 06/30/2027; 2 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12242

Vendor Name: Essey Group LLC d/b/a/ On Call Counsel

Vendor Address: 622 Third Avenue, 39th Floor, New York, NY 10017

Contract Manager: Parlleve Ferreira, Administrative Education Analyst, Office of the General Counsel

Lead Contracting Officer: Richard Ross, Executive Director of Operations, Office of the General Counsel

Division of Contracts & Purchasing Contact: Camella Fairweather, Procurement Analyst, Strategic Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of the General Counsel (“OGC”) to contract with Essey Group LLC. d/b/a On Call Counsel (“On Call”) for temporary legal personnel.

Discussion

On Call provides the DOE with temporary legal personnel on an as-needed basis to satisfy intermittent caseload increases and special projects, including Freedom of Information Law requests, for the OGC and to satisfy the legal obligations of the various DOE offices. Historically, the average assignment term for temporary legal personnel has been less than seven months. On Call has provided qualified temporary legal personnel over the past seven (7) years through the NYC Law Department contract, made available for the DOE to use.

It is in the best interest for the DOE to have these services contracted with On Call as the DOE benefits from the lower cost based upon existing rates in place with the New York City Law Department renewal contract that expires on June 30, 2025.

Essey Group LLC was awarded a Negotiated Services contract for two years with a one-year option to extend. DOE exercised the contractual option and is now proposing a two-year non-contractual 4-07(b) Chancellor’s extension. This will allow the DOE to retain temporary legal personnel until the anticipated Request for Proposal is released around fall of 2025.

The overall cost of these services during the extension is higher as it reflects the ECI increase exercised in the renewal option as well as the allowed increase that took effect September 2024. The

cost includes services for approximately sixty-eight (68) full-time temporary legal personnel each year of the contract.

On Call proposed three hourly rates based on different levels of experience for temporary agency attorneys and temporary paralegals who will provide onsite legal services to the DOE. For the temporary attorneys, one rate, representing 80% of the total hours for attorneys, is 19.4% lower than the rate the DOE pays its permanent agency attorneys, while the senior temporary attorney rate, representing the remaining hours, is 26.4% lower. For the temporary paralegals, one rate encompassing all of the hours is 9.0% lower than the rate the DOE currently pays another vendor under an existing contract and ranges from 3.6% to 19.7% lower than the rates, including fringe benefits, that the DOE currently pays its legal coordinators to perform in the same or similar role. Moreover, On Call proposed lower rates for remote work performed by both attorneys and paralegals. Accordingly, pricing can be determined to be fair and reasonable.

The Committee on Contracts recommended extending the contract with the Essey Group LLC on March 06, 2025.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Essey Group, LLC

A review of Essey Group, LLC's (Essey Group) PASSPort submission revealed the following caution:

- In January 2024, the New York City Special Commissioner of Investigation (SCI) substantiated that five TemPositions Health Care Inc. (TemPositions) employees, an affiliate of Essey Group, submitted invoices for paraprofessional transport services that were not provided to DOE students. TemPositions was required to repay \$5,133.73 and the total amount has been paid in full. Additionally, the vendor advised that it has provided training to its employees regarding proper timekeeping to better prevent this from reoccurring in the future.
- In January 2023, an investigation was conducted by the New York State Division of Human Rights (NYSDHR) related to a race, color, national origin and sex discrimination complaint. In August 2023, the matter was dismissed.

PASSPort also revealed the following information from the New York City Administration for Children's Services (ACS) Responsibility Determination (RD):

- From September 2023 until September 2024, TemPositions disclosed one case of client abuse and neglect. A review by ACS of the corrective actions taken by TemPositions were prudent based on the information provided.

As the matters above have been resolved, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible

Request For Authorization to Extend Contracts to Provide Food Distribution Services – B2147 And B2442

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$232,504,217

Estimated Total Amount: \$232,504,217

Funding Source: Reimbursable

Contract Retroactive? No

Contract Term: 08/01/2025 – 07/31/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12260

Vendor Name: See List Below

Vendor Address: See Below

Contract Manager: Janice Zapinsky, Deputy Director of Contract Management, Office of Food and Nutrition Services

Lead Contracting Officer: Lisa D'Amato, Director of Contract Management, Office of Food and Nutrition Services

Division of Contracts & Purchasing Contact: Fior Castellon, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Food and Nutrition Services (“OFNS”) to extend contracts with the vendors referenced below to provide food distribution services for OFNS operated kitchens. This RA covers contracts under RFBs B2147 and B2442, which are set to expire on July 31, 2025. The contracts extension will be funded by OFNS.

Discussion

The DOE previously awarded five-year term contracts for subject under Request for Bids B2147 and B2442, which were competitively procured in 2012 and 2014 and covered frozen, grocery, and fresh produce items. Upon expiration of the base term on October 31, 2019, the DOE exercised its three (3) one-year renewals, followed by its 270-day contractual extension option which expired July 1, 2023 (together with the originally awarded contract, the “Original Contract”). Subsequently, the DOE exercised a one-year non-contractual extension per its Procurement Policy and Procedures (“PPP”) Section 4-07(a) from August 1, 2023, through July 31, 2024, followed by an additional one-year non-contractual extension per its Procurement Policy and Procedures (“PPP”) Section 4-07(b) through July 31, 2025.

These food distributors are responsible for the acquisition, warehousing, handling, and distribution of approximately 300 grocery, frozen, and produce items. They are also responsible for the receipt, storage, and distribution of approximately 400,000 cases of donated food goods per year from the New York State Office of General Services (“OGS”) and approximately 500,000 cases of food items purchased directly from contracted manufacturers.

As the replacement Request for Bid (“B5875”) has been delayed due to extensive product research to confirm they follow Federal and State regulations and are in line with NYC Department of Health’s updated nutritional standards, an additional one-year non-contractual extension under the DOE’s Procurement Policy Procedures (“PPP”) Section 4-07(b) from August 1, 2025, through July 31, 2026, is required to maintain food distribution services to DOE’s cafeterias and kitchen locations.

There were additional delays resulting from Federal funding requirements for this procurement which precludes the use of the Best Value (“BV”) Procurement Method. The new solicitation will not include Best Value provision and the New York City Administrative Code § 6-129 MWBE Subcontracting Goals due to federal law and federal funding requirements. The new competitive procurement was released to the public in December 2024 with an anticipated bid opening date of April 2025. The evaluation, contract award, and registration process is anticipated to be completed by expiration of this extension. This solicitation includes six Aggregate Classes (“AC”) with an award limitation of two (2) ACs per vendor.

The total estimated extension amounts for these contracts are based on FY25 estimated expenditure data for products and delivery to schools plus an anticipated 5% Producer Price Index (“PPI”) increase price adjustment in accordance with the original contracts and 2% increase for anticipated growth in meal services.

For Metropolitan Foods Inc. DBA Driscoll Foods and Teri Nichols Institutional Food Merchants LLC, the original pricing was adjusted in accordance with the PPI as set forth in the contract under the price adjustment clause. Accordingly, pricing can be determined to be fair and reasonable.

Foodco Distributors Inc. (“Foodco”) proposed a delivery mark-up (“DM”) in FY26 that is 16.6% higher than its FY25 DM and that ranges from 39.9% to 131.5% higher than the DM the DOE currently pays two other vendors that provide the same service. However, the DM for these two vendors will be adjusted and potentially increased in accordance with the Producer Price Index (“PPI”) in FY26.

Since Foodco was assigned the contract in FY22, Foodco provided documentation supporting that it incurred increases in costs that were higher than those reflected in the PPI specified in the contract. Despite Foodco’s higher costs, it did not request increases in its DM in FY23 and FY24. During this time, the DOE estimated it paid Foodco approximately 18% less than its actual costs to deliver the services and paid approximately 6% less in FY25. Moreover, Foodco attributes its higher costs to increases in the minimum wage and rising costs for insurance, utilities, and tolls. In light of the DOE paying less than Foodco’s actual costs in FY23 through FY25, pricing can be determined to be fair and reasonable.

Contractor Name & Address	Service Geographical Area	Total Contract Extension
Metropolitan Foods Inc. DBA Driscoll Foods 6 Westbelt, Wayne, NJ 07470	- Bronx and Upper Manhattan (District 6) - Queens	\$121,078,460
Teri Nichols Institutional Food Merchants LLC 10101-C Avenue D Brooklyn, NY 11236	- Brooklyn North - Brooklyn South	\$65,624,368
	- Staten Island	\$12,959,100
Foodco Distributors Inc. 3512 Quentin Rd Suite 204, Brooklyn, NY 11234	Manhattan (Districts 1, 2, 3, 4, 5)	\$32,842,289
Total		\$232,504,217

OFNS has confirmed that the above vendors have provided satisfactory services under their contract.

On March 6, 2025, the Committee on Contracts recommended extending the contract with Metropolitan Foods Inc. DBA Driscoll Foods, Teri Nichols Institutional Food Merchants LLC, and Foodco Distributors Inc.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Metropolitan Foods Inc.

A review of Metropolitan's Foods Inc.'s (Metropolitan Foods) PASSPort submission revealed the following caution:

- A May 15, 2024 audit conducted by the Office of the New York City Comptroller (NYC Comptroller) found that Metropolitan Foods claimed approximately \$9.39 million in ineligible expenses for the New York City Department of Social Services' (DSS) Pandemic Food Reserve Emergency Distribution Program. The NYC Comptroller advised that \$2.35 million in costs were disallowed by DSS and recommended that DSS review the audit's recommendations to recoup the remaining \$6,992,290 million in overpayments. DSS advised it has not yet completed its review to determine the amount that needs to be recovered from the vendor.

The DOE is also aware of the following:

- A June 2024 news article reported that the United States Equal Employment Opportunity Commission (EEOC) filed a lawsuit against Metropolitan Foods for allegedly failing to comply with mandatory reporting requirements, relating to workforce demographics data. The vendor advised that it submitted its filings and the matter is closed.

As the matters above have either been resolved or are pending, and in light of the vendor's overall satisfactory performance on DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Majlis Ash Shura of Metropolitan New York, Inc. for Halal School Lunch Support Services- NS

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$1,231,294.50

Estimated Total Amount: \$1,231,294.50

Funding Source: Reimbursable

Contract Retroactive? No

Contract Term: 07/01/2025 – 12/30/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12262

Vendor Name: Majlis Ash-Shura of Metropolitan New York, Inc.

Vendor Address: 552 Atlantic Ave, Suite 4A, Brooklyn, NY 11217

Contract Manager: Janice Zapinsky, Deputy Director of Contract Management, Office of Food and Nutrition Services

Lead Contracting Officer: Lisa D'Amato, Director of Contract Management, Office of Food and Nutrition Services

Division of Contracts & Purchasing Contact: Fior Castellon, Procurement Analyst, Transportation, Food, and Facilities Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Office of Food and Nutrition Services ("OFNS") to extend the contract with Majlis Ash Shura of Metropolitan New York, Inc. ("MASM") to provide support services and continuation of the Halal School Lunch Program ("HSLP") to participating schools citywide. The program will be funded by OFNS. The current contract is set to expire on June 30, 2025.

Discussion

The original contract was procured in 2019 under a Negotiated Service ("NS") procurement to provide review and certification of food items currently procured through DOE contracts, training of kitchen staff, and facilities certification. Upon expiration of the base term on June 30, 2020, the DOE exercised its three (3) one-year contractual renewals option which expired June 30, 2023 (together with the originally awarded contract, the "Original Contract"). Subsequently, the DOE exercised a one-year non-contractual extension per its Procurement Policy and Procedures ("PPP") Section 4-07(a) from July 1, 2023, through June 30, 2024. The DOE further extended the contract for an additional one-year non-contractual extension per PPP Section 4-07(b) to June 30, 2025.

To ensure OFNS's continuation of the review and certification of food items, training of kitchen staff, and facilities certification for DOE schools participating in the Halal School Lunch Program is available while a new competitive procurement is being prepared, an additional non-contractual one-year extension per PPP Section 4-07(b) from July 1, 2025 through June 30, 2026, is required.

The vendor providing these services was identified as the best organization to represent the community's views with respect to this program and was deemed capable of providing the required service quickly and efficiently during the extension period. MASM has created a review committee of Imams representing different schools of Islamic law to ensure inclusive and representative guidelines to review and certify halal products and kitchen facilities.

Its membership comprises over 90 diverse mosques and community organizations from the five boroughs and the NY area. MASM's long-standing presence as the largest council for Muslim organizations in New York City will help ensure that its certification of halal will be credible to a large segment of the Muslim population of halal-observant New Yorkers.

The Office of Supply and Diversity ("OSD"), the Division of Contracts and Purchasing ("DCP"), and OFNS have been working on ensuring a competitive procurement is released by surveying the market to identify vendors who can meet the qualifications and certifications to maintain the high level of HALAL standards across all communities. Four vendors replied to the Request for Information ("RFI"), including the incumbent. In addition, OFNS is currently working with a subject matter expert to finalize and release a competitive procurement in 2025, which we hope will result in multiple-qualified responses.

The estimated extension amount of \$1,231,294.50 is based on the number of hours of service multiplied by the price for labor, times the number of estimated units for FY25. The original cost for this service, which was determined to be fair and reasonable, will remain in effect during the contract extension. The Vendor will continue to provide a fixed hourly labor rate of \$163.20 for inspections and \$97.59 for menu review. Refer to the table below.

Service	No. of Hours/Unit	Price Per Labor Hour	Price per Unit	Estimated Units	Annual Extended Cost	Additional 6-month Expense	18 Month Extended Total
Initial Inspection / Annual Re-Certification	20	\$163.20	\$3,264.00	118	\$385,152.00	\$192,576.00	\$577,728.00
Maintenance Inspection [Announced]	8	\$163.20	\$1,305.60	118	\$154,060.80	\$77,030.40	\$231,091.20
Maintenance Inspection [Unannounced]	12	\$163.20	\$1,958.40	118	\$231,091.20	\$115,545.60	\$346,636.80
Post Failed Inspection Remediation	5	\$163.20	\$816.00	50	\$40,800.00	\$20,400.00	\$61,200.00
Menu Review	2	\$97.59	\$195.18	50	\$9,759.00	\$4,879.50	\$14,638.50
				Estimated Total	\$820,863.00	\$410,431.50	\$1,231,294.50

OFNS has confirmed that Majlis Ash Shura of Metropolitan New York, Inc. has provided satisfactory services under their contract.

On March 6, 2025, the Committee on Contracts recommended extending the contract with Majlis Ash Shura of Metropolitan New York, Inc.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with Panorama Education, Inc. to Administer Surveys – R1081

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$3,495,201.65

Estimated Total Amount: \$3,495,201.65

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 06/01/2025 - 05/31/2026

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12072

Vendor Name: Panorama Education, Inc.

Vendor Address: 109 Kingston Street, 5th Floor, Boston, MA 02111

Contract Manager: Natalia Yamrom, Operations Analyst, Office of Policy & Evaluation

Lead Contracting Officer: Jonathan Winstone, Director of Operations, Office of Policy & Evaluation

Division of Contracts & Purchasing Contact: Camella Fairweather, Procurement Analyst, Strategic Procurement

Purpose

The New York Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Policy and Evaluation (“OPE”) to extend the contract with Panorama Education, Inc. (“Panorama”) for the design and administration of an independent survey to collect feedback from public school students, parents, and teachers.

Discussion

The DOE administers citywide surveys (the “Student Perception Survey” or “SPS” and “NYC School Survey”) to students, staff, and parents in a manner which allows individuals to provide confidential feedback about their experiences with NYC Public Schools and the educational process. This feedback is then aggregated and shared with DOE teachers and staff. The SPS is a research-based tool which is available on paper and online in order to provide flexibility to participating schools. The SPS provides objective and reliable information on students’ perceptions of their teachers’ performance and helps teachers understand their students’ classroom experiences. The SPS is administered annually in the spring to students of eligible teachers in grades 3–12. The SPS is available in two versions: 1) a version for grades 3–5, and 2) a version for grades 6–12.

In 2015, the DOE released a Request for Proposals (“RFP”) – R1081 seeking survey administrative services such as facilitating survey design, preparing training/support materials, survey administration, and reporting. The RFP included two components: 1) Student Perception Survey, and 2) NYC School Survey. After submitting a proposal and upon evaluation, Panorama was awarded a contract for the Student Perception Survey component and KPMG, LLC (“KPMG”) was awarded the NYC School Survey component. The resulting contracts were for a term of three years plus two, one-year options to extend.

This is the fourth extension pursuant PPP Section 4-07(b) and it is being requested until contract awards are made under a new RFP solicitation – R1252 is drafted. Following administrative delays

due to staff vacancies, the new RFP is currently in the final stages of development and is expected to be completed prior to the expiration of this requested extension.

Under their original contract, Panorama administered the Student Perception Survey only to students. However, Panorama's contract was amended in 2022 to consolidate elements of the NYC School Survey and Student Perception Survey administration into the Survey Initiatives, which went into effect during the 4-07(a) one-year extension term and the subsequent extension(s). This allowed for efficiencies in administration, data analysis by the DOE, and a reduction to the labor required by the DOE. Panorama also provides data portal access to the DOE and to the public at no additional cost, allowing the DOE to realize savings in the form of reduced labor and technical expenses. Under the amended contract, surveys are administered by Panorama to all students in grades 6–12 and all teachers and families of students in Pre-K–12.

The requested extension will have the same terms, conditions, and pricing as the current contract. As pricing for this extension, which was previously determined to be fair and reasonable, remains unchanged, pricing for this extension is, therefore, determined to be fair and reasonable. The estimated extension amount is based on the contract's current unit pricing and historical spend for these services.

It is necessary to contract for these services because the DOE does not possess the expertise, personnel, and/or resources necessary to meet the program's objectives.

On October 8, 2024, the Committee on Contracts recommended to extend the contract with Panorama Education Inc.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Panorama Education Inc.

A review of Panorama Education, Inc.'s (Panorama) PASSPort submission revealed the following self-reported caution:

- In July 2022, the Missouri Attorney General's Office served Panorama with a civil investigative demand relating to student survey collection, storage, access, and distribution. Panorama cooperated with the investigation and the matter is pending.

The DOE is also aware of the following information:

- A March 2023 news report revealed that the Hamilton Southeastern School District in Indiana voted to potentially terminate its contract with Panorama over concerns of student privacy protection. Although the contract was not terminated, the district did not pursue further services from Panorama. Furthermore, there have been no recent reported incidents of data breaches.

As the DOE has a data-processing agreement in place with Panorama Education ensuring the confidentiality and security of any individual student data Panorama receives in connection with providing services to DOE, and the vendor has performed satisfactorily on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization for Soho Living Inc. dba Taiwan Fest

Procurement Method: MWBE Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

Estimated Highest Annual Amount: \$225,865

Estimated Total Amount: \$677,596.99

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 3 Years

Options: Two, 1-Year

Options Amount: \$225,865

Contract Type: Requirements

RA Number: 12246

Vendor Name: Soho Living Inc. dba Taiwan Fest

Vendor Address: 13744 Northern Blvd, Flushing NY, 11354

Contract Manager: Dulce Bueno, Associate Director, Strategic Initiatives, PSAL

Lead Contracting Officer: Jay Yin, Senior Director for Finance and Human Resource, PSAL

Division of Contracts & Purchasing Contact: Nicolette King, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Public Schools Athletic League (“PSAL”) to contract with Soho Living Inc. dba Taiwan Fest (“Soho”) to provide medals, plaques, and trophies for PSAL. Funding will be provided by Central Offices and PSAL.

Discussion

According to DOE’s Procurement, Policy and Procedures (“PPP”), Section 3-10 (c)(2-A) Minority and Women-Owned Business Enterprises (“MWBE”) Procurement and Contract Method Purchases: Limited Competitive Process Among City Certified MWBE for the Procurement of Goods, Services, and Construction. A Request for Quotation (“RFQ”) was released to nine (9) MWBE vendors noted for their industry category. The RFQ required vendors to submit complete pricing proposals that adhered strictly to design, material, and packaging specifications for Medals, Plaques, Trophies, Ribbons, Pins, and Acrylic Awards. Packaging and delivery requirements specified that items must be individually packaged by sport and event, clearly labeled, and delivered Free on Board (“FOB”) to the PSAL office. Incomplete submissions were considered non-responsive.

Four (4) quotes were received. An evaluation was conducted to ensure quality assurance standards were met for durability, design, and aesthetics, as well as delivery within 30 days and a proven inventory of PSAL’s most purchased items. All”N”All Supplies was the apparent lowest vendor based on their quote price, however, they did not receive sufficient scoring to qualify for an award. Soho was considered the lowest responsive and responsible Vendor.

Soho offered competitive pricing, quality products on key high-volume items such as medals/trophies, and they demonstrated the ability to meet the 30-day delivery window. Soho’s original quote price was \$569,409, however, due to industry constraints, Soho revised and submitted a fixed and final quote price which increased their original quote by \$108,187.99.

Despite the price adjustment, a determination was made that Soho's price remains fair and reasonable as compared to the other vendors.

Awardee Quote: Soho Living Inc.

Description	Est. Qty.	Unit of Purchase	Unit Price (Soho Living)	Discount % (Soho Living)	Net Price (Soho Living)	Total Price (Soho Living)
PSAL - 2" ROUND DIAMETER MEDAL GOLD	10,800	EACH	\$7.14	\$0.15	\$6.07	\$65,545.20
PSAL - 2" ROUND DIAMETER MEDAL SILVER	10,800	EACH	\$7.14	\$0.15	\$6.07	\$65,545.20
PSAL - 2" ROUND DIAMETER MEDAL BRONZE?	15,800	EACH	\$7.14	\$0.15	\$6.07	\$95,890.20
PSAL — 1 ¼" ROUND DIAMETER MEDAL GOLD	7,500	EACH	\$6.55	\$0.15	\$5.56	\$41,724.38
PSAL — 1 ¼" ROUND DIAMETER MEDAL SILVER	7,500	EACH	\$6.55	\$0.15	\$5.56	\$41,724.38
PSAL — 1 ¼" ROUND DIAMETER MEDAL BRONZE	23,997	EACH	\$6.55	\$0.15	\$5.56	\$133,501.31
DR. MARTIN LUTHER KING JR. RELAYS – 1 ¾" MLK GOLD	465	EACH	\$7.14	\$0.15	\$6.07	\$2,822.09
DR. MARTIN LUTHER KING JR. RELAYS – 1 ¾" MLK SILVER	465	EACH	\$7.14	\$0.15	\$6.07	\$2,822.09
DR. MARTIN LUTHER KING JR. RELAYS – 1 ¾" MLK BRONZE	1,365	EACH	\$7.14	\$0.15	\$6.07	\$8,284.19
PSAL COLUMN TROPHIES 1ST PLACE - GOLD	150	EACH	\$59.49	\$0.15	\$50.56	\$7,584.73
PSAL COLUMN TROPHIES 2ND PLACE - SILVER	150	EACH	\$57.11	\$0.15	\$48.54	\$7,281.28
PSAL COLUMN TROPHIES 3RD PLACE - BRONZE	150	EACH	\$53.54	\$0.15	\$45.51	\$6,826.11
PSAL SPORT FIGURINE 13" TROPHY - 7" LONG	249	EACH	\$23.79	\$0.15	\$20.22	\$5,034.75
PSAL SPORT FIGURINE 12" TROPHY - 6" LONG	75	EACH	\$23.79	\$0.15	\$20.22	\$1,516.49
PSAL SPORT FIGURINE 11" TROPHY - 5" LONG	75	EACH	\$23.79	\$0.15	\$20.22	\$1,516.49
PSAL SPORT FIGURINE 10" TROPHY - 4" LONG	75	EACH	\$23.43	\$0.15	\$19.92	\$1,493.73
PSAL CHAMPIONSHIP TROPHY AWARD - 21"	195	EACH	\$118.99	\$0.15	\$101.14	\$19,722.28
PSAL 10" TROPHY CUP	30	EACH	\$70.21	\$0.15	\$59.68	\$1,790.36
PSAL 13" TROPHY CUP	57	EACH	\$101.15	\$0.15	\$85.98	\$4,900.72
PSAL 15" TROPHY CUP	126	EACH	\$82.11	\$0.15	\$69.79	\$8,793.98
PSAL 17" TROPHY CUP	132	EACH	\$94.01	\$0.15	\$79.91	\$10,547.92
PSAL 20" TROPHY CUP	114	EACH	\$117.81	\$0.15	\$100.14	\$11,415.79
PSAL 24" TROPHY CUP	24	EACH	\$129.71	\$0.15	\$110.25	\$2,646.08
WINGATE RESIN TROPHY 12 ½"	159	EACH	\$129.71	\$0.15	\$110.25	\$17,530.31
PSAL PLAQUES GOLD	1,140	EACH	\$46.41	\$0.15	\$39.45	\$44,971.29
PSAL PLAQUES SILVER	378	EACH	\$46.41	\$0.15	\$39.45	\$14,911.53
PSAL PLAQUES BRONZE	225	EACH	\$46.41	\$0.15	\$39.45	\$8,875.91
PSAL 4X6 PLAQUES GOLD	630	EACH	\$34.51	\$0.15	\$29.33	\$18,480.11
WIGISER/GLADING MEMORIAL PLAQUES 10 ½" x 13"	6	EACH	\$94.01	\$0.15	\$79.91	\$479.45
WINGATE AWARD PLAQUE 9" x 12"	159	EACH	\$83.29	\$0.15	\$70.79	\$11,256.39
IMPRINTED RIBBONS 4th PLACE - YELLOW 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 5th PLACE - PINK 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 6th PLACE - GREEN 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 7th PLACE - LIGHT GREEN 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 8th PLACE - ORANGE 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 9th PLACE - YELLOW 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 10th PLACE - GREEN 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 11th PLACE - PINK 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 12th PLACE - LIGHT GREEN 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 13th PLACE - PURPLE 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 14th PLACE - TAN 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 15th PLACE - TURQUOISE 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
IMPRINTED RIBBONS 16th PLACE - BLACK 2" x 8"	600	EACH	\$1.30	\$0.15	\$1.10	\$661.52
1 ¼" PIN WITH BLUE OUTER RING AND ORANGE WORDKING	300	EACH	\$3.57	\$0.15	\$3.03	\$910.35
1 ¼" PIN WITH ORANGE OUTER RING AND BLUE WORDING	300	EACH	\$3.57	\$0.15	\$3.03	\$910.35
SPECIAL OCCASION ACRYLIC TYPE 1 AWARD 7 ½" x 5 ½"	6	EACH	\$82.11	\$0.15	\$69.79	\$418.76
SPECIAL OCCASION ACRYLIC TYPE 2 AWARD – 11 ½"	6	EACH	\$129.71	\$0.15	\$110.25	\$661.52
SPECIAL OCCASION ACRYLIC TYPE 3 AWARD 11 ¼"	6	EACH	\$129.71	\$0.15	\$110.25	\$661.52
Grand Total						\$677,596.99

Non – Awardee Quotes:

All “N” All Supplies	\$253,567.30
Absolute Trophies	\$772,996.90
Art of Ligel	\$951,082.04

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization of Emergency Contract with Smiths Detection, Inc. to Provide Security Scanning Devices

Procurement Method: Emergency Contract per DOE Procurement Policy & Procedures, Section 3-09

Estimated Highest Annual Amount: \$384,937.50

Estimated Total Amount: \$384,937.50

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 03/01/2025 – 05/25/2025

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12198

Vendor Name: Smiths Detection, Inc.

Vendor Address: 2202 Lakeside Boulevard, Edgewood, MD 21040

Contract Manager: Yu “Alex” Lim, Senior Operations Manager, Office of Safety & Youth Development

Lead Contracting Officer: Robert J. Weiner, Chief Operating Officer, Office of Safety & Youth Development

Division of Contracts & Purchasing Contact: Denesia Stroom-Blair, Director, Funded and Special Services Procurement, Strategic Procurements

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with Smiths Detection, Inc., in accordance with the DOE Procurement and Procedures, Section 3-09, to provide security scanner equipment.

Discussion

The goal of OSYD is to make every public school in New York City a safe and secure teaching and learning environments for all students and staff. To achieve this goal, the OSYD works closely with the New York City Police Department and its School Safety Division (“SSD”) as well as with regional support staff, principals, and other school personnel.

OSYD works with SSD to deploy metal detectors as an essential tool for enhancing student safety and improving the learning environment for students and staff by preventing individuals from bringing weapons and dangerous instruments into school buildings.

SSD scans students and visitors for weapons and/or dangerous instruments full-time at 86 DOE sites. SSD agents at each site typically operate both x-ray machines and magnetometers. The x-ray machines are used to inspect backpacks and handbags while the walk-through magnetometers are used to scan individuals to make sure they are not concealing any weapons and/or contraband on their person. At least two X-rays are needed at each site to maintain separate scanning lines for male and female students.

In addition, unannounced scanning using mobile scanning devices is sometimes deployed randomly or in response to conditions or circumstances that indicate the potential for weapons possession or related violence such as a threat to cause harm. It serves as a deterrent to people who might be in possession of prohibited items and/or carrying illegal weapons into schools.

SSD inventory includes 246 x-ray machines purchased by DOE with capital funding between 2009-2024. Of these machines, 32 are non-functional and set for destruction. SSD is experiencing a severe shortage of working equipment and is unable to meet the scanning needs for DOE. They currently have zero spare x-ray machines in inventory to service 86 full-time schools which require scanning. If a full-time scanning site x-ray machine breaks down and needs to be sent for repair, there is currently no replacement.

The SSD unit that conducts unannounced scanning currently has zero operational x-ray machines due to the breakdown of antiquated metal detection equipment. Therefore, the unannounced scanning unit is unable to provide any scanning whatsoever, while normally providing service to 3 to 4 schools per day.

OSYD requests that the DOE immediately provide SSD with new equipment to deploy in our schools. An emergency contract to expedite the procurement of 15 x-ray and magnetometer scanning devices is necessary for the safety and general welfare of the students and school system as a whole. Accordingly, the Chancellor of the New York City Department of Education, and the Chief Procurement Officer of the Division of Contracts and Procurement declared an emergency procurement. The estimated total price for these devices will be three hundred and eighty-four thousand, nine hundred and thirty-seven dollars and fifty cents (\$384,937.50).

The devices are units which SSD has identified as being more effective than others at detecting small quantities of metal found in dangerous instruments, such as razor blades. In addition, these units have been confirmed as being currently in stock and available to ship. SSD intends to put these units into immediate use and exchange them with certain portable units which are currently in use at permanent scanning locations. This will allow unannounced scanning to continue. It is not practical to purchase portable units directly because of an anticipated lead time of several months to obtain the units.

Metal detection is an essential tool for maintaining a safe and orderly learning environment. During the 2023-2024 school year, 5,992 weapons or dangerous instruments were confiscated from schools including 14 firearms. During the first 3 months of the current school year, 10 firearms have been confiscated from schools.

This contract is retroactive because it is an emergency and as such was implemented prior to approval by the Panel for Educational Policy.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.



Melissa Aviles-Ramos
Chancellor

DECLARATION PURSUANT TO EDUCATION LAW SECTIONS 2590-g(9) AND 2590-h(36)

I, Dong Kyu Han, Deputy Chief of Staff to, and on behalf of, Melissa Aviles-Ramos, Chancellor of the New York City Department of Education (“DOE”), pursuant to Sections 2590-g(h) and 2590-h(36) of the New York State Education Law (“Education Law”), do hereby determine that immediate purchase of x-ray and magnetometer scanning devices is necessary for the preservation of the health, safety, and general welfare of students and the school system as a whole. The declaration will be effective as of March 1, 2025 and shall continue through and terminate on May 25, 2025.

An emergency has arisen concerning the availability of these scanning devices. The New York Police Department School Safety Division (“SSD”) deploys metal detectors as an essential tool for enhancing student safety and improving the learning environment for students and staff by preventing individuals from bringing weapons and dangerous instruments into school buildings.

SSD scans students and visitors for weapons and/or dangerous instruments full-time at 86 DOE sites. SSD agents at each site typically operate both X-ray machines and magnetometers. The X-ray machines are used to inspect backpacks and handbags while the walk-through magnetometers are used to scan individuals to make sure they are not concealing any weapons and/or contraband on their person. At least two X-rays are needed at each site to maintain separate scanning lines for male and female students.

In addition, unannounced scanning using mobile scanning devices is sometimes deployed randomly or in response to conditions or circumstances that indicate the potential for weapons possession or related violence such as a threat to cause harm. It serves as a deterrent to people who might be in possession of prohibited items and/or carrying illegal weapons into schools.

SSD inventory includes 246 X-ray machines purchased by DOE with capital funding between 2009-2024. Of these machines, 32 are non-functional and set for destruction. SSD is experiencing a severe shortage of working equipment and is unable to meet the scanning needs for DOE. They currently have zero (0) spare X-Ray Machines in inventory to service eighty-six (86) full-time schools which require scanning. If a full-time scanning site X-ray Machine breaks down and needs to be sent for repair, there is currently no replacement.

The SSD unit that conducts unannounced scanning is currently down to zero x-ray machines from its standard complement of eight machines due to the breakdown of antiquated metal detection equipment. Therefore, the unannounced scanning unit that normally operates at three (3) to four (4) schools per day is temporarily unable to service even one school.

Metal detection is an essential tool for maintaining a safe and orderly learning environment. During the 2023-2024 school year, 5,992 weapons or dangerous instruments were confiscated from schools

including 14 firearms. During the first three months of the current school year, ten (10) firearms have been confiscated from schools.

The devices set forth in Appendix A, which is annexed hereto, are units which SSD has identified as being more effective than others at detecting small quantities of metal found in dangerous instruments such as razor blades. In addition, these units have been confirmed as being currently in stock and available to ship. SSD intends to put these units into immediate use and exchange them with certain portable units which are currently in use at permanent scanning locations. This will allow unannounced scanning to continue. It is not practical to purchase portable units directly because of an anticipated lead time of several months to obtain the units.

SSD has requested that DOE immediately provide them with new equipment to deploy in our schools. An emergency contract to expedite the procurement of 15 X-ray machines is necessary for the safety and general welfare of the students and school system as a whole. Accordingly, the Chief Procurement Officer of the Division of Contracts and Procurement has declared an emergency procurement, which is attached hereto. The estimated total price for these devices will be three hundred and eight-four thousand, nine hundred and thirty-seven dollars and fifty cents (\$384,937.50).

Recognizing that emergency circumstances will sometime require the DOE to act before there has been enough time to circulate a proposed action for comment, and before the Panel has an opportunity to vote on a matter, Section 2590-G(9) of the Education Law authorizes me to take action on an emergency basis, upon my determination that “immediate adoption of any item requiring [the Panel’s] approval is necessary for the preservation of student health, safety, or general welfare” and that compliance with provisions relating to public comment and the panel’s approval would be contract to public interest. In accordance with this provision, I have determined that it is necessary to initiate the purchase of the scanning devices set forth in Appendix A prior to Panel approval.

Also recognizing that emergency circumstances will sometime require the DOE to act before there has been enough time to file a contract with the Comptroller of the City of New York and for the said Comptroller to register the contract, Section 2590-h(36)(a)(x) and (e) of the Education Law authorizes me to create “a process for emergency procurement in the case of an unforeseen danger to life, safety, property or a necessary service provided that such procurement shall be made with such competition as is practicable under the circumstances and that a written determination of the basis for the emergency procurement shall be required and filed with the Comptroller of the City of New York when such emergency contract is filed with such controller.” Furthermore, Sections 2590-h(36)€ provides that “the requirements of paragraphs (c) and (d) of this subdivision [requiring registration of contract by the Comptroller of the City of New York] shall not apply to an emergency contract awarded pursuant to subparagraph(x) of paragraph (a) of this subdivision, provide that the Chancellor shall comply with the requirements of paragraphs (c) and (d) of this subdivision as soon as practicable.” In accordance with these provisions, I have determined that it is necessary to implement the contract described in Appendix A prior to registration by the New York City Comptroller.

Pursuant to Sections 2590-g(9) and 2590-h(36)(a)(x) and (e) of the Education Law, I hereby determine that the contract identified in Appendix A must be implemented immediately to ensure the continued availability of scanning devices and thus to preserve the health, safety, and general welfare of students and the school system as a whole.

Dated: March 10, 2025

Dong Kyu Han
Deputy Chief of Staff to the Chancellor



**Department of
Education**

Melissa Aviles-Ramos
Chancellor

Elisheba Lewi
Chief Procurement Officer,
Division of Contracts and
Purchasing

DECLARATION CONCERNING EMERGENCY PROCUREMENT OF SCANNING DEVICES

I, Elisheba Lewi, Chief Procurement Officer of the Division of Contracts and Procurement of the New York City Department of Education (“DOE”) here determine that, pursuant to Section 3-09 of the Procurement Policy and Procedures (“PPP”), the contract for purchase of x-ray and magnetometer scanning devices shall be entered into on an emergency basis to ensure that the devices are available to ensure the safety of students and the public.

The New York Police Department School Safety Division (“SSD”) deploys metal detectors as an essential tool for enhancing student safety and improving the learning environment for students and staff by preventing individuals from bringing weapons and dangerous instruments into school buildings.

SSD scans students and visitors for weapons and/or dangerous instruments full-time at 86 DOE sites. SSD agents at each site typically operate both X-ray machines and magnetometers. The X-ray machines are used to inspect backpacks and handbags while the walk-through magnetometers are used to scan individuals to make sure they are not concealing any weapons and/or contraband on their person. At least two X-rays are needed at each site to maintain separate scanning lines for male and female students.

In addition, unannounced scanning using mobile scanning devices is sometimes deployed randomly or in response to conditions or circumstances that indicate the potential for weapons possession or related violence such as a threat to cause harm. It serves as a deterrent to people who might be in possession of prohibited items and/or carrying illegal weapons into schools.

SSD inventory includes 246 X-ray machines purchased by DOE with capital funding between 2009-2024. Of these machines, 32 are non-functional and set for destruction. SSD is experiencing a severe shortage of working equipment and is unable to meet the scanning needs for DOE. They currently have zero (0) spare X-Ray Machines in inventory to service eighty-six (86) full-time schools which require scanning. If a full-time scanning site X-ray Machine breaks down and needs to be sent for repair, there is currently no replacement.

The SSD unit that conducts unannounced scanning currently has zero operational x-ray machines, down from its standard complement of eight machines, due to the breakdown of antiquated metal detection equipment. Therefore, the unannounced scanning unit is unable to provide any scanning whatsoever, while normally providing service to three (3) to four (4) schools per day.

The devices set forth in Appendix A, which is annexed hereto, are units which SSD has identified

as being more effective than others at detecting small quantities of metal found in dangerous instruments such as razor blades. In addition, these units have been confirmed as being currently in stock and available to ship. SSD intends to put these units into immediate use and exchange them with certain portable units which are currently in use at permanent scanning locations. This will allow unannounced scanning to continue. It is not practical to purchase portable units directly because of an anticipated lead time of several months to obtain the units.

Metal detection is an essential tool for maintaining a safe and orderly learning environment. During the 2023-2024 school year, 5,992 weapons or dangerous instruments were confiscated from schools including 14 firearms. During the first three months of the current school year, ten (10) firearms have been confiscated from schools.

Accordingly, this declaration will allow for the immediate purchase of the scanning devices. Attached is the pricing and designation of the devices to be purchased.

Dated: March 10, 2025

Elisheba Lewi
Chief Procurement
Officer Division of
Contracts & Purchasing

Request for Authorization to Contract with Chess-In-The-Schools, Inc. to Provide Chess Education to Students

Procurement Method: City Council Allocation per DOE Procurement Policy & Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$421,500.00

Estimated Total Amount: \$1,580,625.00

Funding Source: City Council Discretionary Funding

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 06/30/2027; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12192

Vendor Name: Chess-In-The-Schools, Inc.

Vendor Address: 520 8th Avenue, 22nd Floor, New York, NY 10018

Contract Manager: Jessica Kaplan, Deputy Executive Director, Office of Student Pathways

Lead Contracting Officer: Jessica Kaplan, Deputy Executive Director, Office of Student Pathways

Division of Contracts & Purchasing Contact: Akil Ward, Procurement Analyst, Strategic Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Student Pathways (“OSP”) to contract with Chess-In-The-Schools, Inc. (“CIS”) to provide chess classes to students attending New York City Title I funded public schools

Discussion

CIS is a nonprofit educational organization which fosters the intellectual and social development of low-income youth through chess education.

CIS will provide 6,644 hours of services that support the School Program, which help young people develop critical thinking and problem-solving skills in schools across the City, reaching an estimated 6,000 elementary and junior high students in participating schools.

School Program will teach chess in approximately 28 New York City public elementary and middle schools. Only schools receiving Title I funding can participate. Each school participating in the School Program is assigned as a CIS-trained instructor. The School Program will take place during the school day, during the school year. Instructors will, typically, teach five classes during a school day.

The contract value reflects the Maximum Reimbursable Amount (“MRA”), which is the vendor’s cumulative Fiscal Year 2024 funding cleared in FY24 and projected out for three years (FY25 - FY27). This amount includes a buffer of 0.25 per Fiscal Year for a total of 0.75 and allows for the continuity of services should the vendor receive additional funding in years 2 or 3 of the contract.

This contract is retroactive because it is a City Council discretionary contract for Fiscal Year 2025, with a term beginning July 1, 2024, following a June 30, 2024, enacted budget.

A competitive sealed bid was not done since this was a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services.

Allocation of FY 2025 City Council Funds
Total Funding: \$421,500

Schools for FY 2025

Brooklyn	Bronx	Manhattan	Queens
369X	375K	2M	20Q
7X	289K	15M	110Q
89X	335K	161M	150Q
91X	503K	180M	
266X	5K	5M	
279X	105K		
386X	131K		
390X	131K		
390X	315K		
118X	160K		
123X			
244X			

*Due to unanticipated schedule changes, there may be changes in schools that participate.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with the Fund for the City of New York, Inc. in Support of the LGBTQIA+ Inclusive Curriculum

Procurement Method: City Council Allocation per DOE Procurement Policy & Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$50,000.00

Estimated Total Amount: \$187,500.00

Funding Source: City Council Discretionary Funding

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 06/30/2027; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12191

Vendor Name: Fund for the City of New York, Inc.

Vendor Address: 121 Avenues of the Americas, 6th Floor, New York, NY, 10013

Contract Manager: Jessica Kaplan, Deputy Executive Director, Office of Student Pathways

Lead Contracting Officer: Jessica Kaplan, Deputy Executive Director, Office of Student Pathways

Division of Contracts & Purchasing Contact: Akil Ward, Procurement Analyst, Strategic Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Student Pathways (“OSP”) to contract with the Fund for the City of New York, Inc. (“FCNY”) to provide a LGBTQIA+ Inclusive Curriculum for high school students throughout New York City.

Discussion

The LGBTQIA+ Inclusive Curriculum provided through FCNY’s NYC LGBT Historic Sites Project plans to expand its innovative Educator Resources Initiative. The initiative utilizes their website and over 375 fully researched entries as a tool to educate high school students about the city’s LGBTQIA+ place-based history. Through video tours, teachers are able to assign asynchronistic field trips which enable students to connect with specific LGBT historic sites related to classroom studies.

Once teachers and students are familiar with the project website, they will be able to explore LGBTQIA+ historic sites in their own neighborhood, providing a tangible connection to this history. This information, and the entire website content, provides teachers and students with information on “hidden-in-plain-site” history to better understand the contributions of LGBTQIA+ people to history and culture in their own schools and neighborhoods.

The contract value reflects the maximum reimbursable amount (“MRA”) under this contract which is the vendor’s cumulative Fiscal Year 2024 (“FY24”) funding cleared in FY24 and projected out for three years (FY25-27). This amount includes a buffer of 0.25 per Fiscal Year for a total of 0.75 and allows for the continuity of services should the vendor receive additional funding in years 2 or 3 of the contract.

This contract is retroactive because it is a City Council discretionary contract for Fiscal Year 2025, with a term beginning July 1, 2024, following a June 30, 2024, enacted budget.

A competitive sealed bid was not done since this was a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Fund for the City of New York, Inc.

A review of Fund for the City of New York Inc.'s (FCNY) Responsibility Determination (RD) from the New York City Department of Youth and Community Development (DYCD) revealed the following information:

- In December 2022, a former employee filed a lawsuit alleging employment discrimination over FCNY's COVID-19 vaccination policy. In May 2023, the vendor entered a confidential settlement agreement and the lawsuit was dismissed with prejudice.

In light of the resolution of the matter above, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.