

Contracts Agenda for the Meeting of the Panel for Educational Policy - Wednesday, October 30, 2024

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Request for Proposals	Specialized High Schools Admissions Test (SHSAT) and Associated Services	\$3,799,930.64	\$17,063,349.75	5 Years, 11 Months	1
Multiple Task Award Contract	R1121 - Periodic Assessments (RA 13)	\$3,000,000	\$15,000,000	5 Years	2
Multiple Task Award Contract	R1261 - Professional Development Services for Multiple Pathways & Career & Technical Education (RA 8)	\$30,000	\$150,000	5 Years	3
Multiple Task Award Contract	R1271 - Family and Community Engagement Services for Early Childhood Education (RA9)	\$30,000	\$150,000	5 Years	4
Negotiated Services	4410 Special Education Enhancement	\$568,624.19	\$1,705,872.57	3 Years	5
Negotiated Services	Heat and Hot Water for Co-Op City School Campus	\$1,577,720.71	\$7,888,603.55	5 Years	6
Amendments and Extensions	Amendment for Bard High School Early College Services	\$712,603	\$1,803,229	2 Years, 11 Months	7
Amendments and Extensions	Desktop Notebook and Mobile Computers	\$42,739,468.50	\$85,478,937.08	2 years	8
Amendments and Extensions	Extension for Asbestos Abatement	\$772,968	\$772,968	1 Year	9
Amendments and Extensions	Extension for EarlyLearn Services	\$8,446,945	\$8,446,945	1 Year	10
Amendments and Extensions	Extension for Leasing of Multi-Functional Devices (Copiers)	\$14,072,454	\$28,144,908	2 Years	11
Amendments and Extensions	Extension for Leasing of Multi-Functional Devices (Riso Duplicators)	\$1,575,631	\$3,151,262	2 Years	12
Amendments and Extensions	Extension for Medical Supplies	\$3,200,000	\$3,200,000	1 Year	13
Amendments and Extensions	Extension for Pickup, Delivery, and Storage of Secure & Non - Secure Test Materials	\$210,000.72	\$210,000.72	6 Months	14
Amendments and Extensions	FY25 UPK Half Day & UPK Extensions	\$1,362,374	\$1,362,374	1 Year	15
MWBE PCM	Content Strategist	\$163,800	\$327,600	2 Years	16
MWBE PCM	Repair of Asphalt Pavement	\$536,730	\$1,500,000	3 Years	17
Discretionary, Grant, or Other Required Method	New York Web Center - FY24-FY26 Education Programs for Students Initiative	\$30,000	\$112,500	3 Years	18

Request for Authorization to Contract With NCS Pearson, Inc. for Specialized High Schools Admissions Tests – R1342

Procurement Method: Request for Proposals per DOE Procurement Policy & Procedures, Section 3-03

Estimated Highest Annual Amount: \$3,799,930.64

Estimated Total Amount: \$17,063,349.75

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 11/01/2024 – 09/30/2030; 5 Years, 11 Months

Options: Two ,1-Year

Options Amount: \$6,449,620.68

Contract Type: Requirements

RA Number: 11764

Vendor Name: NCS Pearson, Inc.

Vendor Address: 5601 Green Valley Drive Bloomington, MN 55437

Contract Manager: David Fields, Director of Special Projects, Office of Assessment

Lead Contracting Officer: Jonathan Winstone, Director of Operations, Office of Policy and Evaluation (OPE)

Division of Contracts & Purchasing Contact: Sophia Hargraves, Director of Central Office Procurement

Purpose

Authorization is requested on behalf of the Office of Assessment to contract with NCS Pearson, Inc. ("Pearson") to provide a standardized testing program designed to select students for admission to the City's specialized public high schools.

Discussion

The New York City Department of Education ("DOE") complies with New York State's Hecht-Calandra Act by administering a single exam, the Specialized High School Admissions Test ("SHSAT"), to students in grades 8 and 9 for the purpose of determining admission to NYC's eight Specialized High Schools ("SHS"). Per the Act, admission to the DOE's SHS must be determined "solely and exclusively by taking a competitive, objective, and scholastic achievement examination." Students must be rank ordered based on their performance for each of SHS's available seats. The students who take this examination are among the highest-achieving students in grades 8 and 9; approximately 30,000 eighth graders and 5,000 ninth graders take the SHSAT annually. The assessment covers mathematics and English Language Arts ("ELA") skills at the highest level of performance for students who have completed seventh and eighth grades and is aligned with New York State Next Generation Learning Standards. These include critical thinking and problem-solving skills. Students test either during their school day at their home schools or on one of two weekends, both Saturday and Sunday, with separate morning and afternoon testing sessions

The DOE released a Request for Proposals ("RFP") in the fall of 2023 seeking vendors to provide an admission testing program that enables students to be rank ordered based on their performance on the exam. Historically, few vendors have shown the capacity to offer these services; the predecessor RFP received only three proposals. This most recent RFP yielded two submissions: NCS Pearson and Educational Testing Services. While the exam has been administered and completed on paper to date, the DOE sought proposers to develop and administer a computer-adaptive test ("CAT"). The digital exam will align practice with other high stakes tests (e.g., SAT, PSAT, NYS Grade 3-8 Math & ELA exams) and will also introduce a suite of accessibility features integrated into the testing platform to

improve the experience of students with disabilities. The vendor will also provide translation glossaries in the DOE's standard supported languages to increase access for students who speak home languages other than English.

The evaluation and advisory committee included representatives from the Office of Assessment; Office of Policy and Evaluation; Office of Student Enrollment; Office of Curriculum, Instruction & Professional Learning; and Division of Teaching and Learning. Committee members had expertise in assessment design and evaluation, test administration, psychometrics, enrollment program management, program access and accommodations for students with special needs and English Language Learners, and alignment between test items and the Common Core Curriculum. The voting members included representatives from the Office of Student Enrollment, the Office of Assessment, and the DREAM Specialized High School Institute. In addition to several members of the Office of Assessment, the advisory committee included members of DIIT, NYC Literacy Collaborative, the Division of Curriculum and Instruction, and OPE Operations.

The committee scored proposals based on the following evaluation criteria: organizational capacity (35 points), program plan (35 points), price (15 points), and demonstrated effectiveness (15 points). Both Educational Testing Services and NCS Pearson were invited to present and to address the committee's questions regarding their proposals.

During negotiations with both vendors, and as part of the re-assessment of the SHSAT program, they were asked to include and/or elaborate on the exam content, Test Construction, paper-based exams, translations for bilingual glossaries, platform set-up and computer-adaptive testing.

The evaluation committee determined that Pearson's proposal contained a strong plan for the development and implementation of the computer-based test, including all the evaluation's criteria for test design, scoring and accessibility. Pearson showed a superior organizational capacity and demonstrated a smooth, intuitive, and innovative test platform. Additionally, Pearson offered the lowest price while proposing superior services. Hence, Pearson received the higher overall score based on the evaluation criteria and was recommended for a contract award.

Pearson proposed a contract amount of \$23,021,967.00 to provide five test cycles and \$7,296,381.99 for two optional test cycles, resulting in a total contract amount of \$30,318,348.99. However, the DOE requested that Pearson remove annual escalation factors because the solicitation required pricing to be the same for the base term covering five test cycles and unlike the prior contract, it allows price adjustments at designated timeframes (fourth and optional sixth test cycles). The DOE also requested that Pearson carefully review its program plan for cost reduction opportunities including negotiating lower pricing with its subcontractors. This led Pearson to reduce the contract amount for the five test cycles by \$5,958,617.25 (25.9%) from \$23,021,967.00 to \$17,063,349.75 and by \$846,761.31 (11.6%) for the two optional test cycles from \$7,296,381.99 to \$6,449,620.68. The total contract amount including (seven test cycles was reduced by \$6,805,378.56 (22.4%), resulting in a final amount of \$23,512,970.43.

After allowing for the Employment Cost Index, Pearson's weighted average hourly labor rate is 30% and 16% lower than Educational Testing Services and Pearson's existing contract, respectively. Additionally, Pearson provided documentation to support its subcontractors' overall budget/ MWBE goals. Staff labor accounts for 62% of the total contract amount and subcontracting costs including labor and materials account for 30%.

Pricing for the new computer-adaptive digital assessment couldn't be reasonably compared to the current prices under the existing contract for the paper-based assessment. To compare to Educational

Testing Services, the DOE conducted an analysis that normalized pricing based on the findings from negotiations with Pearson, resulting in Pearson's final contract amount being 19% lower than Educational Testing Services.

In light of the 22.4% reduction in the total contract amount and Pearson attesting it will maintain the quality of its program plan/services, as well as provide all students with an equitable assessment, pricing can be determined to be fair and reasonable.

This contract will cover five test cycles over its six-year term with test development anticipated to commence immediately following contract award and the first test administrations scheduled for the fall of 2025.

Based on the nature of these services, the DOE determined this procurement was not a good candidate for unbundling due to the complexity and multiplicity of services involved and the necessity for each of these services to work in full integration and coordination with each other. Additional contributing factors include the stringent timelines for the test administration window, assessment security needs, and high stakes for students and families associated with the SHSAT program.

Pursuant to the DOE's Procurement Policy and Procedures ("PPP"), Section 3-03(i)(6), this RFP provides for a quantitative preference for proposals submitted by Minority- and/or Women-owned Business Enterprises ("M/WBE") that are New York City certified or New York State certified. The quantitative preference was in the form of a ten percent (10%) preference of the total technical points earned in the evaluation of the submitted proposal.

The MWBE subcontracting goals therewith carried an overall 30% MWBE subcontracting goal, with disaggregated goals of 10% Black, 10% Hispanic, and 10% Unspecified. Based on Pearson's Schedule B form, they have agreed to be bound by those requirements.

A contract for these services is necessary because the DOE does not have the expertise, personnel, and resources to meet the program's objectives. An RFP was the preferred method of procurement because of the need to qualitatively evaluate the proposing organizations and services offered.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

NCS Pearson Inc.

A review of NCS Pearson, Inc.'s (NCS Pearson) PASSPort submission revealed the following cautions:

- NCS Pearson has been involved in 19 investigations regarding racial, disability, gender, age, national origin discrimination and retaliation against former and current employees, which occurred during the years 2016 to 2023, and were conducted by multiple agencies, including the Equal Employment Opportunity Commission (EEOC), Texas Workforce Commission, Pennsylvania Human Relations Commission, Iowa Civil Rights Commission, Illinois Department of Human Services, California Department of Fair Employment and Housing, Minnesota Department of Human Rights, AZ Attorney General's Office, Massachusetts Commission Against Discrimination, New Jersey Division on Civil Rights (NJDCR), State of Connecticut Commission on Human Rights and Opportunities (CHRO), and the New York State

Division of Human Rights (NYSDHR). The vendor advises that of the 19 investigations, 16 have been closed or dismissed without the imposition of any penalties, fines or damages, or any further action. The remaining 3 investigations are still pending with NYSDHR, NJDCR, and CHRO.

Additionally, the DOE is aware of the following information:

- A July 2024 news article revealed that a lawsuit was filed against the Kentucky Jefferson County Board of Education and NCS Pearson for misapplying copyright and public-records laws by refusing to provide a parent with copies of a mental health survey administered to students. The case is pending.
- A September 2023 news article reported that a lawsuit was filed against NCS Pearson for negligence. In October 2023, the case was dismissed.
- A June 2023 news article revealed that a class action lawsuit was filed against NCS Pearson for unpaid overtime compensation under the Fair Labor Standards Act. In September 2023, the case was dismissed.
- A January 2023 news article reported that a former employee filed a civil lawsuit against NCS Pearson under the False Claims Act's anti-retaliation provision for wrongful termination. The vendor advised that this matter has been resolved via a confidential settlement agreement.

As the matters reported above have either been resolved or remain pending and in light of the vendors satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization for Periodic Assessments – R1121 (RA 13)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$3,000,000

Estimated Total Amount: \$15,000,000

Funding Source: Tax Levy & Reimbursable Funds

Contract Retroactive? No

Contract Term: 5 Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11683

Vendor Name: Houghton Mifflin Harcourt Publishing Company d/b/a NWEA, a Division of Houghton Mifflin Harcourt Publishing Company

Vendor Address: 125 High Street, Boston, MA, 02110

Awarded Component: 2, subcomponent 4

Contract Manager: Lisa Karlich, Executive Director, Office of Periodic Assessment, Division of Teaching and Learning

Lead Contracting Officer: Lisa Karlich, Executive Director, Office of Periodic Assessment, Division of Teaching and Learning

Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Periodic Assessment to contract with the above-named vendor to provide Periodic Assessments (“PA”) aligned with the New York State Learning Standards in a variety of content areas and courses.

Discussion

The objective of the PA program is to provide a portfolio of high-quality assessment tools to support educators in reflecting on information about their students’ learning and to encourage collaborative conversation about teaching and planning through the use of common grade-level assessments. Teachers can administer these assessments at various times throughout the school year to track student learning and make the adjustments in teaching practices necessary to improve student outcomes. The success of the PA program depends on the quality of the assessments it employs, which in turn is based on the quality of the underlying research. As such, the DOE requires multiple vendors capable of providing these assessments to perform at the highest levels of quality.

The DOE released a Multiple Task Award Contract (“MTAC”) – R1121 solicitation seeking providers offering multiple types of assessments (e.g. baseline, benchmark, end-of-year), which are intended to measure student learning within a grade and from grade-to-grade. These services will cover multiple formats of assessments, including paper-and-pencil, online, and computer adaptive, allowing educators to customize assessment administration to their needs. Service providers contracted pursuant to this solicitation will offer flexible administrative options, multiple administrative periods, and professional development. Assessments will be formatted to ensure successful migration from vendors’ technical platforms to the DOE’s platform for distribution, scoring, and/or reporting.

Respondents to this solicitation were required to propose for one or both of the following components:

1. Assessment Development
2. Pre-Designed Assessment Tools

Additionally, vendors were allowed to propose for any of the following ancillary services on an optional basis:

1. Translation Services
2. Graphic Design, Layout, and Copy-Editing Services
3. Printing, Packaging, and Distribution Services
4. Professional Development
5. Psychometric and/or Research Services

Vendors awarded contracts for Component 1 will offer high-quality formative assessments, including baseline, benchmark, and/or end-of-year assessments in one or multiple content areas for students in grades K-12. Vendors awarded contracts for Component 2 will offer a suite of high-quality formative assessment online learning tools and instructional resources with the capacity to be easily configured and customizable to meet the DOE's requirements. Component 2 includes vendor services such as nightly student and assessment data processing, a help desk team to provide technical support, project management, and ongoing professional development to ensure appropriate assessment administration.

Proposals for each component were evaluated by separate committees consisting of three evaluators, each with expertise in assessments. Proposals were scored based on the following criteria: Program Plan/Narrative (30 points), Organizational Capacity (30 points), Demonstrated Effectiveness (20 points), and Pricing (20 points). The inclusion of optional services was not considered and bore no weight during the evaluation. However, the evaluation committee reviewed the proposers' offerings of ancillary services to ensure their quality, compliance with the solicitation's specifications, and alignment with the program's needs.

Eighteen vendors were recommended for award under previous Requests for Authorization, and one is presented here.

Houghton Mifflin Harcourt Publishing Company dba NWEA, a Division of Houghton Mifflin Harcourt Publishing Company's MAP Growth and MAP Reading Fluency are optional web-based assessments that can be used in New York City Public Schools to support educators with understanding students' foundational skills in reading and math. These tools offer personalized insights aligned with state standards that can help teachers identify early literacy and math challenges and better understand which instructional adjustments and interventions can support student learning in areas of need. Both assessments are computer-based and support data-driven strategies for educational planning, which can help teachers adjust lessons to meet students' needs, including providing extensions to further support learning. NWEA can also provide tailored professional learning services to NYCDOE educators, focusing on using assessment data to enhance instructional practices through workshops, coaching, and continuous improvement. Their custom approach emphasizes data use, formative assessment, and alignment with district and school goals, ensuring that all custom materials remain NYCDOE property for ongoing use.

For the required service component, HMH proposed the same prices as those previously approved for NWEA. For the optional services, negotiations led HMH to reduce the total unit price by 34.6%. Accordingly, pricing can be determined to be fair and reasonable.

The estimated annual contract amount for HMH dba NWEA is based on prior expenditures under contract for similar services.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Houghton Mifflin Publishing Company

A review of Houghton Mifflin Publishing Company's (HMH) PASSPort submission revealed the following cautions:

- In July 2023, HMH was investigated by the State of Florida Attorney General's Office regarding sales of instructional materials. The investigation is on-going.
- In February 2020, HMH was determined to be ineligible to bid or propose on contracts by the St. Louis Public Schools Procurement Department because an HMH representative contacted a district representative that was not identified in the Request for Proposal (RFP). Despite this rejection, HMH advised that the district encouraged HMH to participate in future RFPs.
- From 2017 to 2020, HMH was investigated by the US Department of Labor's Office of Federal Contract Compliance Programs (OFFCP). In all cases, a compliance evaluation of HMH'S equal employment opportunity policies and practices was reviewed along with HMH'S Affirmative Action Program and supporting data. All investigations are closed.

The DOE is also aware of the following:

- A 2019 news article revealed a lawsuit against HMH by Vanderbilt University relating to a license agreement. In September 2021, the matter was dismissed.

As the matters above are either pending or resolved, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization for Professional Development Services for Multiple Pathways and Career and Technical Education – R1261 (RA 8)

Procurement Method: Multiple Task Award Contract per DOE Procurement Policy & Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000

Estimated Total Amount: \$150,000

Funding Source: Tax Levy & City/State Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$90,000

Contract Type: Requirements

RA Number: 11779

Awarded Service Component: 2

Vendor Name: The New York Opportunity Network, Inc.

Vendor Addresses: 85 Board Street, 6th Floor, New York, New York 10004

Contract Manager: Debra Cohen, Senior Director, Division of Teaching and Learning

Lead Contracting Officer: Debra Cohen, Senior Director, Division of Teaching and Learning

Division of Contracts & Purchasing Contact: Joy Gentolia, Director, Instructional Service Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Postsecondary Readiness (“OPSR”) to contract with the above-named vendor to provide professional development services for Multiple Pathways and Career and Technical Education (“CTE”) programs focused on providing high quality support for schools serving the City’s most struggling high school students. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

The DOE seeks to implement new and innovative models and/or practices to enhance the quality of NYC’s CTE programs and enrich student learning in new and emerging fields, thus ensuring NYC students are better prepared to meet tomorrow’s postsecondary education and employment opportunities. Services are focused on DOE professionals, teachers, counselors, principals, and assistant principals. The Multiple Pathways component will support professional learning that will directly help teachers make the necessary adjustments in classroom practice that will lead to improved student outcomes, including meeting standards and postsecondary readiness. The CTE professional learning will also support teachers and classroom instruction as well as other CTE goals related to work-based learning, career exploration, engagement of employer partners, and related technical education goals.

Component 1 - Professional Development for Multiple Pathways; and/or,

Component 2 - Professional Development for Career and Technical Education

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included an administrative education officer, a senior educational researcher, an evaluation and program planning specialist, and a program associate. Proposals were scored based on: Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points), and Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Eight vendors were recommended under previous Requests for Authorization, and one is presented here.

The New York Opportunity Network offers to provide professional development workshops focused on their Career Fluency evidence-informed model for career education and postsecondary readiness. Implementation begins with training workshops and then customized coaching on lessons, pedagogical content and evaluation tools to ensure content delivery, instructor language, and facilitation styles are in line with best practices for student learning and engagement.

Pricing was determined to be fair and reasonable based on a comparison with hourly rates for similar services by vendors contracted under similar solicitations.

The estimated annual amount is based on the estimated annual contract amount for new vendors with a Professional Development for Multiple Pathways and CTE requirements contract of \$30,000 per awarded component.

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program in an efficient manner.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services, and to offer a choice among vendors.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Family and Community Engagement Services for Early Childhood Education – R1271 (RA 9)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000

Estimated Total Amount: \$150,000

Funding Source: Various incl. Tax Levy & Reimbursable

Contract Retroactive? No

Contract Term: 5 Years

Options: One, 3-Year

Options Amount: \$90,000

Contract Type: Requirements

RA Number: 12032

Awarded Service Component: 1

Vendor Name: Springboard Collaborative

Vendor Address: 1500 John F. Kennedy Blvd Suite 1160 Philadelphia, PA 19102

Contract Manager: Christopher Steyskal, Policy Support Specialist, Division of Early Childhood Education

Lead Contracting Officer: Christopher Steyskal, Policy Support Specialist, Division of Early Childhood Education

Division of Contracts and Purchasing Contact: Peter Lolis, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to contract with the above-named vendor to provide early childhood education programs. All services will be provided at the discretion of participants operating on behalf of schools, programs, or consortium of early childhood programs.

Discussion

Partner organizations and individuals will support DOE’s efforts to offer high quality family and community engagement services within education settings. Partner organizations will support the differing needs of families across New York City by providing trainings, workshops, professional learning services, and related resources and supports to enhance the quality of family and community engagement. DECE also requires evidenced-based strategies that meet the needs of families, educators, leaders, and/or family support staff, and DOE staff supporting early childhood programs with varied backgrounds and experiences. In the past, some of the services had been occasionally accessed through non-contracted orders; however, because more family and community targeted programs and services are required, this solicitation was necessary to meet the program’s objectives.

Vendors proposed one or more of the following 11 components: 1) Professional Learning, 2) Focus Groups, 3) Family Engagement, 4) Community Engagement, 5) In-Person Mental Health Services, 6)

Dental and Oral Health Services, 7) Vision Services, 8) Hearing Services, 9) Nutrition Services, 10) Overall Physical Health, and 11) School Enrollment Services. Services may take place on- or off-site during the school day, after-school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an Evaluation Committee that included Program Managers, Policy Coordinators, Borough Field Officers, Instructional Specialists, Operations Managers, Contract/Grant Managers, and Directors from the Office of School Wellness, the Office of School Health, the Division of Early Childhood Education, the Division of Teaching and Learning, the Office of Student Enrollment, and the Division of Family and Community Engagement. To ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Plan (25 points); Organizational Capacity (25 points); Pricing (25 points); and, Demonstrated Effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Eleven proposals were recommended for award under previous requests for authorization, and one is presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 11 components listed above.

Springboard Collaborative offers to provide professional learning services to pedagogical and support staff as well as families and students aimed at bolstering family engagement and literacy through various workshops, coaching seminars, and curriculum building sessions. Services intended for staff aim to enhance their knowledge of family engagement best practices and reading instruction while services for families and students focus on tools for building habitual reading skills and phonics-based lessons respectively.

Pricing for Springboard Collaborative was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for Springboard Collaborative is based on the estimated annual contract amount for new vendors with a family and community engagement services for early childhood education requirements MTAC contract of \$30,000 per awarded service component.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Psychotherapeutic Evaluational Programs Inc. DBA Parsons Preschool for the Provision of 3-K and Pre-K for all Services- 4410 Special Education Center Based Programs

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08

Estimated Highest Annual Amount: \$568,624.19

Estimated Total Amount: \$1,705,872.57

Funding Source: Various, including Tax Levy, NYS Education Department

Contract Retroactive? Yes

Contract Term: 07/01/2023 - 06/30/2026; 3 Years

Options: One, 2-Year

Options Amount: None

Contract Type: Full Value

RA Number: 11998

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of Early Childhood Education ("DECE") to contract with the below-named vendors to enhance existing preschool special education services to bring them in line with the DOE's birth-to-five early care and education system.

Discussion

In 1997, the New York State Education Department ("SED") established the Universal Prekindergarten ("UPK") program, which entitles eligible four-year-old children to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to their families. In March 2014, the New York State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City.

In April 2017, the City announced the introduction of a 3-K for All program ("3-K") in order to expand high quality early childhood care and education for New York City children. As part of this expansion, all birth-to-five services would be transferred to the DOE's control from the Administration for Children's Services so that all contracted early care and education programs would be under one system. This transfer process was completed in July 2019.

In March 2019, the DOE released the first Request for Proposals ("RFP") for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for Family Child Care Network services (R1278) and for Head Start Services (R1268) in the spring of 2019 and an RFP for birth-to-five services in Covid-Impacted Neighborhoods (R1344) in spring 2021. Family Child Care Network services began in July 2020; the

remainder of the services contracted through these RFPs began in July 2021. Collectively, these services comprise New York City's birth-to-five system, which provides every eligible child with free, full-day, high-quality early care and education.

In New York State, preschool special education services may only be provided by organizations that have been authorized by SED under Section 4410 of the New York State Education Law or have been enumerated by the legislature in Section 4201 of the Education Law. Once a New York City based program is authorized under either of these schemes, the DOE immediately enters into a contract ("Base Contract") with the program to fund services for eligible preschool children. The Base Contract funds programs to provide 5 hours of daily instruction and does not proscribe curricular or programmatic standards outside of those required by State and Federal special education laws and regulations. Historically, these programs have not received the same support as other Pre-K and 3-K for All programs, which includes instructional coaching, social work support, and operational support.

The DOE now seeks to bring preschool special education programs under the umbrella of its birth-to-five programming by providing contracts to fund enhanced services. Specifically, the enhancement contract provides funding to allow programs to extend program day length to six hours and twenty minutes per day and align expectations and supports to the City's Pre-K for All and 3-K for All programs. In addition, the enhancement contract aims to increase access to services in the Least Restrictive Environment ("LRE") by funding general education slots to allow providers to independently offer Special Class in an Integrated Setting ("SCIS") classrooms. The DOE issued an RFI (I1445) on November 18, 2021, seeking to identify existing preschool special education providers and new providers willing to collaborate with DECE to implement elements of the birth-to-five program within a preschool special education program. These contracts are negotiated services and not been competitively bid because, in order to be eligible for this contract, a provider must already have a base contract with the DOE to provide preschool special education services, and the DOE sought to award all eligible providers who expressed interest in offering enhanced services. The deadline for proposals was March 31, 2022.

The two types of services available through the solicitation include:

- Enhanced Preschool Special Education Services
- General Education School Day and Year Pre-K for All and/or 3-K for All

Vendors were required to submit a separate proposal for each program site. Of the 100 proposals received through the Preschool Special Education Enhancement Solicitation Form in the first round, 95 were evaluated after removing duplicates and non-responsive proposals during the responsiveness checks. A second round of 43 submissions was received by the proposal deadline and has yet to be evaluated [additional sites will be included in subsequent RAs]. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

Vendors whose proposal met the eligibility criteria outlined in the solicitation and were located in areas with a seat need were recommended for an award. All awarded vendors were required to pass DOE vendor responsibility determinations.

While price is not an evaluation criterion, recommended contract awards were subjected to successful budget negotiations between the DOE and proposers and based on a fair and reasonable price for eligible expenses, and where applicable, price-per-child. DECE negotiated budgets, inclusive of the cost-per-child, if applicable, and any proposed start-up funding (materials, furniture, and/or construction) with vendors recommended for award. Proposers' program expenditures were subject to review to ensure that actual expenditures were consistent with the approved budgets. The negotiated

annual contract value, including cost-per-child, if applicable, is the amount charged for the term of the entire contract.

Vendors requiring start-up funds were offered additional resources outside of their negotiated costs for the first year of their contract. These funds will support facility improvements necessary for their required Department of Health and Mental Hygiene permit, other state or local licenses or permits, other small upgrades, or for furniture and other materials for their classrooms.

Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, do not have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

These contracts are retroactive because the time required to complete budget reviews and/or vendor responsibility determinations delayed their processing.

The Chancellor's Committee on Contracts recommended to award these services on September 10th, 2024.

Awards for both School Day and Year and Extended Day and Year Services

District	Vendor Name	Max Annual	3 Year Total Amount
27	Psychotherapeutic Evaluational Programs Inc. DBA Parsons Preschool	\$568,624.19	\$1,705,872.57

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Riverbay Corporation for Hot Water for Co-Op City School Campus

Procurement Method: Negotiated Services Contract per DOE Procurement Policy & Procedures, Section 3-08

Estimated Highest Annual Amount: \$1,577,720.71

Estimated Total Amount: \$7,888,603.55

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 11/01/2024 – 10/31/2029; 5 Years

Options: Two, 1-Year

Options Amount: \$3,155,441.42

Contract Type: Requirements

RA Number: 11072

Vendor Name: Riverbay Corporation

Vendor Address: 2049 Bartow Avenue, Bronx, NY 10475

Contract Manager: Umran Malik, Director, Contract Administration, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts & Purchasing Contact: Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to contract with the Riverbay Corporation (“Riverbay”) for the purchase of hot water for the Co-Op City School Campus (X153, X160, X178, X180, X181, and Truman High School) in The Bronx. This contract will replace an expiring contract and funding for the cost of the contract for which authorization is being requested will be provided by DSF.

Discussion

The DOE entered into a favorable 20-year agreement with the developer to incorporate the heating needs of the schools in the complex with the supplied heat to the residential buildings. There is no other option for the schools to receive hot water. By entering into this agreement, the DOE did not have to build boiler rooms, which resulted in millions of dollars’ worth of savings in construction costs (boiler rooms, install boilers, chimneys, and fuel systems), on-going maintenance, and fuel costs over the 50 years of the agreement. The Previous Contract had an initial term of November 1, 1971, to October 31, 1991, and the DOE subsequently exercised its 30-year contractual option to extend the term of the Previous Contract as provided in the Previous Contract from November 1, 1991, to October 31, 2021. This contract was then extended once for one year, which is pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”), then extended once for two years, which is pursuant to section 4-07(b) of the DOE’s PPP. A new negotiated service contract is required to prevent a lapse in the subject services. The most recent extension will expire on October 31, 2024.

The Committee on Contracts approved this contract extension with Riverbay on September 10, 2024.

Given that they are a sole source provider, and prices have not fluctuated throughout the years, the prices are determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Riverbay Corporation

A review of Riverbay Corporation's (Riverbay) PASSPort submission revealed the following self-reported caution:

- From 2020-2021, Riverbay received multiple violations from the New York City Department of Buildings and the New York City Fire Department, all of which have been addressed and paid in full, with fines ranging from \$13 - \$1,983.40.

The DOE is also aware of the following information:

- A December 2023 news article revealed a class action lawsuit was filed against Riverbay for unpaid wages, unpaid overtime compensation and liquidated damages under the Fair Labor Standards Act and New York Labor Law. The vendor advised that the matter is on-going.
- A 2015 news article indicated that an individual who was infected with Legionnaires disease filed a negligence lawsuit in December 2014 against Co-Op city and the management company, Riverbay. The individual alleged that Riverbay did not take the proper actions to inspect the premises and protect its residents. In June 2022, the case was dismissed.

As the matters above have either been resolved or are pending, and in light of the vendor's satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Amend the Contract with Bard College to Provide High School Early College Programs

Procurement Method: Contract Amendment per DOE Procurement Policy & Procedures, Section 4-08

Estimated Annual Amendment Amount: \$712,603.00

Estimated Amendment Total: \$1,803,229.00

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 08/01/2024 – 06/30/2027; 2 Years, 11 Months

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 12014

Vendor Name: Bard College

Vendor Address: 30 Campus Road, Annandale-On-Hudson, NY 12504

Contract Manager: Sarah Kaufman, Senior Executive Director, Office Of First Deputy Chancellor

Lead Contracting Officer: Eduardo Taveras, Director of Operations, Office of School Design

Division of Contracts & Purchasing Contact: Sophia Hargraves, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of New School Development and Design (“ONS”) to amend the contract with Bard College (“Bard”) to provide a college preparatory program for about 1,200 students at Bard High School Early College (“BHSEC”) campus location in Brooklyn.

Discussion

BHSEC equips a diverse group of students for college-level work through a rigorous 9th and 10th grade college preparatory program that segues directly into two years of a liberal arts and sciences college curriculum culminating in 60 college credits and a Bard College Associate in Arts degree, at no cost to students, as well as a high school diploma. Classes are seminar style, with a focus on writing and discussion. BHSEC faculty, who teach in both the high school and college programs, meet Bard College standards, based on their credentials and scholarship, and share a commitment to teaching younger scholars.

9th and 10th Grades: High School Program

The 9th and 10th grades at BHSEC offer a general curriculum designed to prepare students for the challenges of college study. Students build basic content knowledge and develop essential skills in six areas: English / Language Arts, Social Studies, Mathematics, the Sciences, the Arts, and Foreign Languages. Each school year also begins with a weeklong immersive “Writing and Thinking” Workshop, introducing (in 9th grade) and reinforcing (in later years) the values and practices of critical writing and textual analysis that underpin all teaching and learning at BHSEC. Students complete their Regents exams by the end of 10th grade. Students are encouraged from the beginning of their time at BHSEC to participate in student-driven extracurricular activities and community service projects.

1st and 2nd Years: College Program

In their final two years at BHSEC, students meet the requirements of the Bard College associate in arts degree, taking four semesters of Bard College’s innovative seminar sequence in the history of ideas, at least one year of college mathematics and laboratory science, at least two semesters of a foreign

language, including courses in cultures and literature, at least one year of literature and/or social sciences, and a semester of arts at the college level. Students take a range of college electives to meet the distribution requirements for the associate degree. The college program at BHSEC prepares students to continue their education at four-year colleges and universities of their choosing, with two years of higher education in the liberal arts and sciences already completed and often with a substantial number of transferred credits.

At the beginning of the 2024-2025 school year, Bard High School Early College Brooklyn Campus location will provide students with services. The expansion was prompted under incredibly high demand to bring a new accelerated Bard High School Early College option to Brooklyn to provide students an opportunity to earn an associate's degree for free. ONS seeks to amend the current contract with Bard to add the Brooklyn campus; a new rigorous dual-degree Bard program in Brooklyn. BHSECs require a considerable amount of administrative, instructional, and student support. Accordingly, this amendment will include additional services and funds to enable the scaffolding support required to guide students through the transition from middle school to a rigorous, accelerated high school curriculum that allows a two-year college program in place of traditional 11th and 12th grades.

Across the two BHSEC schools in NYC, 93% of students in the Class of 2020 earned an associate degree and 98% earned a high school diploma and over 50 college credits on average. Students continue their education at four-year colleges and universities, the majority at CUNY and SUNY institutions, and finish college at rates of over 80%, well above local and national averages and often in less than four years, yielding significant savings for students and the city. In a 2020 analysis, The Education Trust of New York found that the two BHSEC schools had the highest rate of on-time bachelor's degree completion for Tuition Assistance Program-eligible students of all public high schools in New York State.

The program, through this amendment, will expand Bard services in F25 to also include Brooklyn. The cost to the DOE is set at \$1,803,229 for FY25 through FY27 and is comparable to the expansion costs for the Bronx in the original contract, after adjusting for inflation.

The DOE will pay only 15.7% of the total program cost of \$11,455,614. These costs will cover a portion of the program's total labor costs for student support and instructional staff. Bard will use its own funding to cover the remainder (\$9,652,385 over three years).

The Committee on Contracts approved this contract Amendment with Bard on September 10, 2024.

In addition, Bard will provide 30 transferable college credits per year to each enrolled junior and senior in high school at no cost to either the students or the DOE. This in-kind contribution totals \$15,375,000 for the 250 students enrolled over the course of the three years remaining on the contract based on Bard's 2024-2025 school year tuition cost per-credit hour of \$2,050.

Accordingly, pricing can be determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Bard College

The DOE is aware of the following information:

- An October 2024 news report revealed a lawsuit against Bard College (Bard) relating to trademark infringement. In June 2024, Bard entered a no-fault settlement with no financial liability.
- An April 2024 news report revealed a lawsuit against Bard alleging a violation of the American with Disabilities Act (ADA). Bard entered a conditional no-fault settlement. The matter is closed.
- A January 2023 news report revealed a lawsuit against Bard alleging racial discrimination. The vendor advised that this matter was dismissed.
- A May 2020 news report revealed a lawsuit filed by a Bard student against an instructor alleging sexual harassment. The vendor advised that this matter was closed.
- In March 2016, Bard entered into a Settlement Agreement with the United States Department of Justice (DOJ) regarding allegations that it violated the False Claims Act through certain misrepresentations and omissions to individual students and the United States Department of Education (U.S. DOE). The allegations involved the receipt and disbursement of Title IV federal student aid funds regarding Bard's Master of Arts in Teaching Program in California, which received funding from the Teacher Quality Partner Grant Program. Bard agreed to pay \$4 million through a payment schedule, which was satisfied in April 2021. The DOJ has no intention to pursue an investigation and/or file suit under the False Claims Act against any individuals working at Bard. Subsequently, the U.S DOE renewed Bard's Program Participation Agreement until September 2022.

In light of the resolution of the matters above, and the vendor's overall satisfactory performance of prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend the Contract with Lenovo, Inc. for Desktop, Notebook, and Mobile Computers

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$42,739,468.50

Estimated Total Amount: \$85,478,937.08

Funding Source: Tax Levy / Capital

Contract Retroactive? Yes

Contract Term: 07/25/2024 – 07/24/2026; 2 Years

Options: None **Options Amount:** None

Contract Type: Requirements

RA Number: 12063

Vendor Name: Lenovo, Inc.

Vendor Address: 1009 Think Place Morrisville, NC 27560

Contract Manager: Steven Stein, Sr. IT Services Analyst, Division of Instructional & Information Technology

Lead Contracting Officer: Nadia Molinari, Interim Acting Chief Operating Officer, Division of Instructional & Information Technology

Division of Contracts & Purchasing Contact: Stacey Powell, Administrative Procurement Analyst, Contracts and Purchasing

Purpose

On behalf of the Division of Information and Instructional Technology (“DIIT”), the New York City Department of Education (“DOE”) hereby requests authorization to extend its contract (“the current contract”) with Lenovo Inc, (“Lenovo”) to provide desktops, notebooks, and mobile computer devices.

Discussion

This contract enables the DOE to purchase Wintel laptops, tablets, desktops, and monitors for students and teachers in schools and staff in central offices.

Originally, the DOE solicited all authorized resellers under the current Office of General Services (“OGS”) contract with DIIT identifying 10 machine categories and six display categories. Lenovo was awarded based on providing lowest pricing out of four responsive bidders for all categories. The original contract term was five years with a one 2-year renewal, which the DOE has currently executed.

This extension is necessary to ensure that the DOE can continue to provide the essential desktops and mobile computers to our schools and central offices without interruption, and to avoid a contract lapse while DIIT actively continues their analysis on technology specifications and completes and releases a subsequent competitive solicitation. Additional time is required to complete these milestones.

This extension will have the same discounts for hardware as the original contract established through a competitive solicitation under which Lenovo’s pricing had been determined to be fair and reasonable and below the prevailing market prices.

Vendor Responsibility

This award is being made through a New York State agency, and has been the subject of the review required by agency guidelines. As such, the DOE is not required to conduct a separate background check, and accordingly finds the vendor responsible.

Request for Authorization to Extend a Contract M&N General Services Inc. for
Asbestos Abatement - B2757

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$772,968

Estimated Total Amount: \$772,968

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/30/2024 – 07/29/2025; 1 Year

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12016

Vendor Name: M&N General Services Inc.

Vendor Address: 919 81st Street, Brooklyn, NY 11228

Contract Manager: Umran Malik, Director Contract Administration, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts & Purchasing Contact: Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

Purpose

On behalf of the Division of School Facilities (“DSF”), the New York City Department of Education (“DOE”) hereby requests authorization to extend its contract with M&N General Services Inc. (“M&N”) (Contract number 20229276815; OLS# 52263), (collectively and hereinafter the “Current Contract”), to provide the labor, materials, supervision, and safety procedures required and necessary to repair, abate or remove, and restore surfaces with asbestos-containing materials in schools and administrative buildings. DSF will provide funding for the cost of the extension for which authorization is being requested (the “Requested Extension”).

Discussion

The scope of work under the Requested Extensions includes, but is not limited to, the repair, abatement or removal, and restoration of surfaces with asbestos-containing materials. The DOE approved the Current Contract under Request for Bids B2757 (the “RFB”) in August of 2016. The DOE subsequently exercised its 270-day option to extend the term of the Current Contract as provided thereunder. This contract was then extended once for one year, which is pursuant to section 4-07(a) of the DOE’s Procurement Policy and Procedures (“PPP”). The contract was then extended once for one year under section 4-07(b) of the PPP. The upcoming RFB is currently being reviewed by the Office of General Counsel and will be released once approved by Corporation Counsel. This RFB will be released as a Best Value RFB and will include 10% MWBE price preferential and the MWBE 6-129 subcontracting requirements. An extension of the Current Contract is required to prevent a lapse in the subject services. The PPP, Section 4-07(b) allows for such an extension. The most recent extension expired on July 29, 2024.

DSF has determined that M&N has performed satisfactorily to date. The estimated cost of the Requested Extension is based on the same unit prices set forth in the Current Contract, adjusted according to their terms.

Aside from the contract term, the Requested Extension requires no changes to the terms of the Current Contract. Prices under the Current Contract were determined to be fair and reasonable because the Current Contract was awarded under a competitive procurement involving four bids. Hence, the prices under the Requested Extension have been determined to be fair and reasonable.

The Committee on Contracts recommended extending the Current Contracts on September 10, 2024.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend Contracts with Early Childhood Providers of Prekindergarten Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$8,446,945.00

Estimated Total Amount: \$8,446,945.00

Funding Source: Various incl. New York State Education Department (NYSED), Head Start, Child Care Development Block Grant and City Tax Levy Funds

Contract Retroactive? Yes

Contract Term: 07/01/2024 - 06/30/2025

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11997

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to extend its contracts to provide high-quality instructional programming as part of the EarlyLearn programs for one additional year with the vendors listed below. The subject contracts will be funded by DECE through various City, State, and Federal funding streams.

Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. In April 2017, the 3-K for All (“3-K”) program was introduced and announced as part of Mayor de Blasio’s initiative to expand high quality early childhood care and education for New York City (“NYC”) children. Implementation of the 3-K program is targeted to provide three-year-olds with universal, free, and enhanced early childhood education within NYC’s five boroughs. In addition to launching 3-K for All, Mayor de Blasio announced the City’s initiative to transfer into the DOE ACS’s system of contracted early care and education services for children ages 0-5, called EarlyLearn, which transferred from the Administration of Children Services to the DOE in July 2019.

In March 2019, the DOE released Birth-to-Five RFP (R1267) and Head Start/Early Head Start (R1268) RFP, seeking to identify and award eligible high-quality early childhood care and education providers who are willing to collaborate with the DOE’s Division of Early Childhood Education (“DECE”) to implement the Birth-to-Five (“B-5”) program and Head Start/Early Head Start (“HS/EHS”) as part of the unified Birth-to-Five system. As part of both RFPs, the DOE procured B-5 and HS/EHS services in city

owned and leased buildings as separate competition pools. The deadline for proposals was August 5, 2019. The contract start date was moved from July 1, 2020, to July 1, 2021.

The EarlyLearn contracts for vendors that currently operate in city owned or leased spaces but were not awarded through the B-5 or HS/EHS RFPs (listed below) expired on June 30, 2024. The DOE determined that, in order to ensure continuity of services and avoid disruptions to families and program staff, these vendors were given the option to extend their current Early Learn contracts for school-year 2024-2025 as per section 4-07(b) of the DOE Procurement Policy and Procedures.

The Committee on Contracts approved this contract extension at the meeting held on July 18, 2024.

All provider sites have been evaluated for quality and demand and have otherwise met the DOE's requirements for a contract extension, including a health and safety assessment by the Department of Health and Mental Hygiene.

The pricing under the subject contracts remains consistent with the base ACS contracts which were assigned from ACS to DOE and registered as Negotiated Services agreements. Since the contracts for these services were originally awarded pursuant to a competitive solicitation, the prices, terms, and conditions of the base contracts will remain the same under the proposed extensions. The total amounts of such contracts are reflected in table A below. Therefore, pricing has been determined to be fair and reasonable.

Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don't have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

Site ID	Vendor Name	FY25 Value
XAKD	Bronxdale Tenants League Day Care Center Inc.	\$3,001,374.80
KBME	Nuestros Ninos Day Care Center, Inc.	\$835,857.00
KBVC	Nuestros Ninos Day Care Center, Inc.	\$2,018,583.00
QAUW	The Ivy Academy Day Care Center Inc.	\$1,202,220.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

The Ivy Academy Day Care Center Inc.

The Ivy Academy Day Care Center Inc.'s (Ivy Academy), formerly known as Alpha Kappa Alpha Sorority Epsilon Pi Omega Chapter Day Care Center Inc. (Alpha), most recent Responsibility Determination (RD) from the New York City Administration for Children's Services (ACS) revealed the following information:

- The New York City Department of Health and Mental Hygiene's (DOHMH) website reflected two open violations for Ivy Academy while operating as Alpha, for failure to maintain teacher to child ratios in its Group Child Care program and relating to general sanitation and maintenance. Both violations were corrected.

The DOE is also aware of the following information:

- In November 2022, DOHMH issued a Commissioner's Order to Close Ivy Academy due to insufficient staff qualifications and clearances for teaching staff. In January 2023, the program re-opened for operation after entering in a Corrective Action Plan (CAP) with DOHMH, however, in July 2023, DOHMH made the recommendation of “no” on the health and safety review but allowed the vendor to operate without issue since January 2023. On November 10, 2023, the New York City Department of Education (DOE) issued Ivy Academy a letter to show cause requesting information on why it should not be found non-responsible in light of DOHMH's recommendation. Ivy Academy has entered into a CAP with the DOE and is in compliance.

As Ivy Academy is in compliance with its CAP, and the vendor has performed satisfactorily on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extend a Contract with T & G Industries - B241306

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$14,072,454

Estimated Total Amount: \$28,144,908

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: Two Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 11902

Vendor Name: T & G Industries

Vendor Address: 120 3rd St. Brooklyn, NY 11231

Contract Manager: Elizabeth (Betsy) McPartland, Executive Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly De Vine, Director, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Robert Johnson, Procurement Consultant, Enterprise Operations Procurement School-Based Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization to extend its contract with T & G Industries, Inc. ("TGI") for two additional years to provide leasing of multifunctional devices ("MFDs") to the DOE schools and central/administrative offices. The contract will be utilized on an as-needed basis and funding will be provided by individual schools and central/administrative offices.

Discussion

TGI's award consisted of "MFDs", which are monochrome and full color printers, fax capabilities, and scanners of various specifications. These machines are essential for the efficient operation of the NYC Department of Education's ("DOE") communication and administrative processes.

This extension is needed to fulfill the DOE's payment obligation for "MFDs" equipment leased while a new RFB is developed. This extension ensures that there is no interruption in the availability of these crucial machines, which are heavily relied upon for day-to-day operations within the school system. In accordance with their contractual language, the DOE exercised a 270-day renewal option, and then extended the contract for an additional three years to June 30, 2024, pursuant to Sections 4-07(a) and (b) of the Procurement Policy and Procedures ("PPP").

This extension under 4-07(b) of the Procurement Policy and Procedures ("PPP") is needed to ensure continuity of services and will allow TGI to continue to provide services, supplies, and maintenance to schools and central offices for the term of each machine's lease.

As all prices, terms, and conditions under the proposed extension will remain the same as those under the original contract, which were determined to be fair and reasonable, the pricing under this extension is also determined to be fair and reasonable. The estimated extension amount is based on the actual usage over the course of the last extension, which was a total of \$28,144,908 for the contract term.

During such time, the Division of Contracts and Purchasing will begin to finalize a new multi-functional devices solicitation which DCP anticipates will release by December 2024.

This extension was approved by the Committee on Contracts at the meeting on September 10, 2024.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with Riso, Inc. - B227601

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$1,575,631

Estimated Total Amount: \$3,151,262

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: Two Years

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12018

Vendor Name: Riso, Inc.

Vendor Address: 10 State Street Woodburn, MA 01801

Contract Manager: Elizabeth (Betsy) McPartland, Executive Director, Division of Enterprise Purchasing

Lead Contracting Officer: Kimberly De Vine, Director, Division of Enterprise Purchasing

Division of Contracts & Purchasing Contact: Robert Johnson, Procurement Consultant, Enterprise Operations Procurement School-Based Procurement

Purpose

The New York City Department of Education ("DOE") hereby requests authorization to extend its contract with Riso, Inc. ("Riso") for an additional two years to provide the leasing of digital duplicators for schools and administrative offices citywide. Funding for the cost of the subject contract will be provided by individual schools and central offices.

Discussion

Digital duplicators have the ability to print large volumes faster and at a considerably lower cost than standard copiers. Typical uses include school newsletters, family notification letters, and other high-volume printing needs. These machines are essential for the efficient operation of the NYC Department of Education's ("DOE") communication and administrative processes.

This extension is needed to fulfill the DOE's payment obligation for equipment leased digital duplicators while a new RFB is developed. This extension ensures that there is no interruption in the availability of these crucial machines, which are heavily relied upon for day-to-day operations within the school system. In accordance with their contractual language, the DOE exercised its 270-day renewal option, and then extended the contract for an additional two years to October 31, 2024, pursuant to Sections 4-07(a) and (b) of the Procurement Policy and Procedures ("PPP").

Under this extension, "Riso" will continue to provide service, supplies, and maintenance for the term of each machine's lease. This extension under 4-07(b) of the Procurement Policy and Procedures ("PPP") is needed to ensure continuity of services and will allow Riso to continue to provide services, supplies and maintenance to schools and central offices for the term of each machine's lease.

As all prices, terms, and conditions under the proposed extension will remain the same as those under the original contract, which were determined to be fair and reasonable, the pricing under this extension

is also determined to be fair and reasonable. The estimated extension amount is based on actual usage over the course of the previous extension, which is a total of \$3,151,262 for the contract term.

During such time, the Division of Contracts and Purchasing will begin to finalize a new digital duplicator solicitation which DCP anticipates will release by December 2024.

This extension was approved by the Committee on Contracts at the meeting on September 10, 2024.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with Savoy Medical Products LLC to Provide Medical Supplies and Equipment

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$3,200,000

Estimated Total Amount: \$3,200,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 1 Year

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12034

Vendor Name: Savoy Medical Products LLC

Vendor Address: 185 Oval Drive, Islandia, NY 11749

Contract Manager: Micheal Fikes, Senior Director, Operations Office of School Health

Lead Contracting Officer: Ross Harold, Chief of Staff, Nursing Unit

Division of Contracts & Purchasing Contact: Robert Johnson, Procurement Analyst, School Based Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of School Health (“OSH”) to extend its contract with Savoy Medical Products (“Savoy”) for an additional year to provide medical supplies and equipment used by school nurses and other school and office personnel. This contract will be utilized on an as-needed basis. Funding for the cost of the subject contract will be provided by the Office of School Health (“OSH”) and individual schools and central office budgets.

Discussion

Savoy was originally awarded a five-year contract pursuant to a Request for Bids (“RFB”) for Medical Supplies and Equipment. Savoy’s offering consists of Medical Supplies and Equipment to be used solely by school nurses and supplies and equipment to be utilized by schools and offices.

In order to meet the purchasing demands for nurses, schools, and central offices, this extension is required to maintain continuity of product delivery. This extension is needed to fulfill the DOE’s payment obligation for medical supplies and equipment. This extension under 4-07(b) of the Procurement Policy and Procedures (“PPP”) is needed to ensure continuity of services and will allow schools and central offices to continue leasing medical supplies and equipment and to renew leases that may expire during this period.

In accordance with the contractual language, the DOE exercised its 180-day renewal option and then extended the contract for an additional two year through to June 26, 2024, pursuant to section 4-07 (a) and (b) of the Procurement Policy and Procedures (“PPP”). The contract is being further extended for an additional one year through June 26, 2025, pursuant to section 4-07 (b) of the Procurement Policy and Procedures (“PPP”).

All prices, terms, and conditions under the proposed extension were determined to be fair and reasonable. The estimated extension amount is based on the last 12 months expenditures, \$3,200,000, which is pursuant to Savoy's pricing.

During such time, the Division of Contracts and Purchasing will begin to finalize a new medical supplies and equipment solicitation which Division of Contracts and Purchasing ("DCP") anticipates will release by December 2024.

The Chancellor's Committee of Contracts approved this contract extension with Savoy on September 10th, 2024.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Extend a Contract with Deluxe Delivery Systems, Inc.
to Provide for the Pick-Up, Delivery, and Storage of Secure and Non-Secure Test
Materials – B0881

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$210,000.72

Estimated Total Amount: \$210,000.72

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 07/01/2024 – 12/31/2024

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12027

Vendor Name: Deluxe Delivery Services Inc.

Vendor Address: 729 Seventh Avenue 2nd Avenue, New York, NY 10019

Contract Manager: David Fields, Director of Special Projects, Office of Assessment

Lead Contracting Officer: Jonathan Winstone, Director of Operations, Office of Policy and Evaluation

Division of Contracts & Purchasing Contact: Sophia Hargraves, Central Office Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Assessment (“OA”) to extend a contract with Deluxe Delivery Systems, Inc. (“DDS”) to provide for the pick-up, delivery, and storage of secure and non-secure testing materials

Discussion

OA requires a secure method for the pick-up, delivery, and storage of citywide testing materials. Under this contract, DDS securely transports assessment materials, such as completed student exams, from schools to numerous scoring sites. It also delivers non-secure assessment materials such as blank answer booklets, boxes, labels, and paper.

DDS was awarded a five-year contract with contractual two, one-year options, plus an additional contractual 180-day option to extend pursuant to Request for Bids (“RFB”) – B0881. The DOE exercised each of these contractual options and subsequently exercised six additional one-year non-contractual extensions and one two-year non-contractual extension. A six-month non-contractual extension is required to provide for continuity of services until a contract award is made pursuant to a new competitive solicitation - RFB B2802 for system-wide pickup, fulfillment, delivery, and storage services to meet the expanding demand for these services throughout the DOE. As these services have significantly evolved from the prior solicitation, an extended review and formalization of the scope for the new RFB have been necessary to ensure accurate representation of the DOE’s needs.

This extension will have the same terms, conditions, and unit pricing structure as the original, competitively awarded contract. Unit prices were adjusted on the previous extension in FY20-21, as permitted by the original RFB. OA is confident about DDS’ ability to provide their required services in a way that honors the requirements and pricing outlined in our agreement. Their administration and staff have always been responsive to the changing needs of the DOE and have demonstrated the knowledge

and experience to support the program to our continued satisfaction. Accordingly, pricing can be determined to be fair and reasonable.

It is necessary to contract for these services because the DOE does not possess the expertise, personnel, and/or resources necessary to meet the service requirements.

The Committee on Contracts recommended extending the contract with Deluxe Delivery Systems on September 10th, 2024.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Deluxe Delivery Systems, Inc.

A review of Deluxe Delivery Systems, Inc. (Deluxe) PASSPort submission identified the following caution:

- In October 2023 and November 2023, Deluxe was placed on corrective action plans (CAP) by the New York City Department of Education (DOE) due to overbilling and performance issues on two contracts for pick-up and delivery services from November 2021 – June 2023.

In light of the information presently available to the DOE, the corrective actions taken by Deluxe, and the vendor's overall satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Extension Agreement for the Provision of Pre-Kindergarten For All And/or 3k For All Services

Procurement Method: Contract Extension per DOE Procurement Policy & Procedures, Section 4-07(b)

Estimated Highest Annual Amount: \$1,362,374.00

Estimated Total Amount: \$1,362,374.00

Funding Source: Various, including Tax Levy, NYS Education Department

Contract Retroactive? Yes

Contract Term: 07/01/2024 - 06/30/2025

Options: None

Options Amount: None

Contract Type: Requirements

RA Number: 12077

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: Jodina Clanton, Senior Director, Research and Special Projects, Division of Early Childhood Education

Division of Contracts & Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Early Childhood Procurement

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to extend contracts with the vendors listed below for one additional year to provide high-quality instructional programming as part of the Pre-K for All and 3-K for All programs. These contracts will be funded by DECE.

Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The vendors listed below were awarded contracts through various solicitations in order for these sites to provide Pre-K for All services. These contracts contained set terms and renewal options which were exhausted, then extended for school years 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024, and will reach the end of their current contract term in June 2024. In order to avoid service interruption within areas where there is demand for Pre-K for All and 3-K for All services, existing sites with expiring contracts with no further renewal options and whom have exhausted the 4-07(a) and/or 4-07(b) one year extension were given the option to extend their contracts for one additional year. These contract extensions include full day and half day Pre-K for All, full day 3-K for all, and Pre-K for All in charter schools. These sites have met the Department of Education (“DOE”)’s requirements for a contract extension, but will need to submit a proposal in response to an upcoming RFP for Pre-K and/or 3-K for All services if they want to continue providing services upon the expiration of this extension term.

Since the contracts for these services were awarded pursuant to a competitive solicitation, the prices, terms, and conditions of the base contract will remain the same under the proposed extension. Therefore, pricing has been determined to be fair and reasonable.

The original contract amounts were based on the number of awarded Pre-K and/or 3-K seats and the negotiated costs per child, as determined collaboratively by the DOE and the vendors. Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, don't have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

The Committee on Contracts approved these contract extensions at the meeting held on July 18, 2024.

Awards for both Pre-K for All and 3-K for All programs

Site ID	Vendor Name	No. of Awarded 3K seats	No. of Awarded 4K seats	3K Cost Per Child	4K Cost Per Child	Pay Parity Year 1	Pay Parity Year 2	Annual Total Contract Amount
KABD	Bais Tziporah Inc	0	15	\$0.00	\$3,996.00	-	-	\$59,940.00
KABF	Bais Yaakov Academy	0	60	\$0.00	\$3,928.00	-	-	\$235,680.00
KBKW	Bais Yaakov Faigeh Schonberger Of Adas Yereim	0	20	\$0.00	\$3,620.00	-	-	\$72,400.00
KCEB	Brooklyn Chinese-American Association, Inc.	0	36	\$0.00	\$3,864.00	-	-	\$139,104.00
KCRV	Brooklyn Chinese-American Association, Inc.	0	36	\$0.00	\$3,800.00	-	-	\$136,800.00
KAIT	Prospect Park Yeshiva Inc	0	35	\$0.00	\$3,902.00	-	-	\$136,570.00
MBGS	The Hudson Guild	30	16	\$13,428.00	\$11,190.00	\$13,428.00	-	\$581,880.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Hudson Guild

A review of Hudson Guild's PASSPort submission reveals the following cautions:

- Hudson Guild received an unsatisfactory evaluation from the New York City Department of Youth and Community Development (DYCD) for the evaluation period ending June 30, 2022. DYCD reported that Hudson Guild failed to operate activities according to the proposed work scope, had an inadequate record and reporting system, failed to meet the required Rate of Participation requirements (ROP) and failed to fulfill the scope of service for its Comprehensive After School System of New York City (COMPASS) program. DYCD advised that the vendor was placed on a Corrective Action Plan (CAP), and is compliant with its CAP. Furthermore, DYCD continues to contract with the vendor. During this time, Hudson Guild received good and satisfactory performance evaluations on other contracts with DYCD.
- From 2017 to 2021, Hudson Guild was investigated by the United States Equal Employment Opportunity Commission (EEOC), the New York State Division of Human Rights (DHR), and the Supreme Court of New York State:
 - On May 11, 2018, a parent filed a civil complaint against Hudson Guild in the Supreme Court of New York State alleging that failure to maintain the premises of PS 191 resulted in her middle school aged child being injured in the school gym. This matter is now closed.

- On October 10, 2017, Hudson Guild was the subject of a NYC Civil Court complaint and was investigated by DHR and EEOC for allegations of wrongful termination of an assistance teacher based on religious discrimination and harassment. This matter was withdrawn and dismissed without prejudice.

As the vendor is in compliance with DYCD, the matters above were resolved satisfactorily, and in light of the vendor's satisfactory.

Request for Authorization to Contract with Visionaryz, Inc. for the Provision of IT Support Services

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Highest Annual Amount: \$163,800.00

Estimated Total Amount: \$327,600.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 2 Years

Options: One, 2-Year

Options Amount: \$327,600.00

Contract Type: Full Value

RA Number: 12057

Vendor Name: Visionaryz, Inc.

Vendor Address: 111 Broadway, Suite 800, New York, NY 10006

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, Strategic Sourcing Supervisor, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women-Owned Business Enterprise (“M/WBE”) Procurement and Contract Method Purchase with Visionaryz, Inc. (“Visionaryz”), a certified Minority-Owned Enterprise. Visionaryz will be responsible for the provision of one (1) Content Strategist to support IT-related efforts for the Division of Instructional & Information Technology (“DIIT”). The contract will be funded by DIIT.

Discussion

DIIT requires IT professional services to support day-to-day operational needs for the Digital Content Strategy Program. This project will allow DIIT to build the framework and policies needed to provide high quality IT related digital content for DOE end-users, including families, students, and staff. The Content Strategist will develop and implement the communication and product rollout strategy for DIIT’s communications and identify communications solutions for complex technical, operational, or organizational challenges.

The Strategist will provide professional services to support the following project goals:

- Develop comprehensive framework for IT communication and documentation strategy, processes, and policies
- Implement editorial standards for IT applications, user manuals, including development of templates, style guides, workflows, and step-by-step instructions that support these practices
- Translate complex IT product technical information into simple, polished, and engaging content for end-users

- Create end-user feedback processes to maximize engagement with DOE IT application content
- Develop IT-related communication and documentation that maximizes effective use and engagement with IT applications
- Maintain a repository of IT related reference materials, including research, usability tests, and design specifications

The DOE solicited twenty-eight (28) M/WBE vendors to submit candidates for this request. Five (5) proposals were received from Visionaryz, Grahamstak LLC, Mola Group Corporation d/b/a Molaprise, Synergistic Systems, Inc., and UAO Enterprises d/b/a UAO. An evaluation committee ("Committee") consisting of three members from DIIT reviewed the resumes and requested to interview three (3) candidates in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	40%
Technical Ability	30%
Cost	30%
Total	100%

The Committee determined that the candidate proposed by Visionaryz exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, the candidate proposed by Visionaryz was selected for award.

The DOE compared the rate proposed for this effort to the average rates under the New York City Office of Technology Innovation ("OTI") contracts for Systems Integration Services ("SI") and determined that the proposed rate is lower than the average rate for an identical or similar title under OTI's SI contracts. Therefore, pricing has been determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request of Authorization to Contract with Harry Construction Group Corp. for
Repair and Maintenance of Asphalt Pavement – MWBE Solicitation (B5728)

Procurement Method: M/WBE Simplified Procurement per DOE Procurement Policy and Procedures, Section 3-10(c)(2-A)

Estimated Highest Annual Amount: \$536,730

Estimated Total Amount: \$1,500,000

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 3 Years

Options: None

Options Amount: N/A

Contract Type: Full Value

RA Number: 11936

Vendor Name: Harry Construction Group Corp.

Vendor Address: 116-11 101 Avenue, Richmond Hill NY 11419

Contract Manager: Umran Malik, Director of Contracts, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts & Purchasing Contact: Tara Ellis, Procurement Analyst, Division of Contracts and Purchasing

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to contract with Harry Construction Group Corp. (“Harry”) a Minority and Women-Owned Business Enterprise (“MWBE”), to provide Repair and Maintenance of Asphalt Pavement. This contract will replace expired contracts.

Discussion

This simplified procurement was released as an MWBE discretionary solicitation solely to NYC MWBE-Certified vendors and advertised on the DCP MWBE website. The DOE solicited 16 MWBE vendors that were provided by the Office of Supplier Diversity (“OSD”). The simplified procurement has five (5) Aggregate Classes (each an “AC”, collectively, “ACs”): AC 1 Bronx (Districts 7-12); AC 2 Queens (Districts 24-30); AC 3 Manhattan (Districts 1-6); AC 4 Brooklyn North (Districts 13-16, 19, 23 and 32); and AC 5 Brooklyn South and Richmond (Districts 17, 18, 20, 21, 22, and 31).

A decision was made to contract for these services because it was determined that the DOE does not currently possess the capacity and/or expertise required to meet the objectives of this program efficiently. These contracts will be funded by DSF.

The scope of work to include, but not be limited to, providing all labor, materials, tools, equipment, and supervision required and necessary to maintain, repair, modify, make additions to, and/or install asphalt pavement. Harry is the lowest bidder of all classes.

The DOE received four (4) responses to ACs 1 and 3; five (5) responses to ACs 4 and 5, and six (6) responses to AC 2.

Aggregate Class 1 – Bronx (Districts 7-12)

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No.	Bidder Name	Original Annual Value	2 Year Value
1	Harry Construction Group Corp.	\$177,950	\$355,900
2	HHJR Construction LTD	\$345,712	NA
3	Highfort Construction Of New York	\$501,224	NA
4	Webnest Construction	\$1,308,400	
5	Mac Contractor Inc.	\$1,812,800	

Aggregate Class 2 – Queens (Districts 24-30)

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Harry Construction Group Corp.	\$177,950	\$355,900
2	Highfort Construction of New York	\$501,224	NA
3	HHJR Construction LTD.	\$880,219	NA
4	Sierra	\$890,350	
5	Webnest Construction	\$1,308,400	
6.	Mac Contractor	\$2,174,000	

Aggregate Class 3 – Manhattan (Districts 1-6)

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Harry Construction Group Corp.	\$58,485	\$166,970
2	HHJR Construction LTD.	\$71,813	NA
3	Highfort Construction of New York	\$181,402	NA
5	Webnest Construction	\$499,990	

Aggregate Class 4 – Brooklyn North (Districts 13-16, 19, 23, and 32)

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Harry Construction Group Corp.	\$58,485	\$363,826.00
2	HHJR Construction LTD.	\$115,481	NA
3	Highfort Construction of New York	\$164,992	NA
5	Webnest Construction	\$499,990	
6	Mac Contractor, Inc.	\$802,300	

Aggregate Class 5 – Brooklyn South and Richmond (Districts 17,18,20,21,22 and 31)

No.	Bidder Name	Original Annual Value	Annual Value after VPR
1	Harry Construction Group Corp.	\$63,860	\$363,826.00
2	HHJR Construction LTD.	\$118,762	NA
3	Highfort Construction of New York	\$176,134	NA

5	Webnest Construction	\$1,130,450	
6	Mac Contractor, Inc.	\$1,634,850	

DSF held prior Qualification meetings with Harry, and it was determined that they had the organizational capacity to perform the services as required under this simplified procurement. As such for this procurement, Harry was recommended for the award of all 5 aggregate classes.

The DOE requested a voluntary price reduction ("VPR"), but Harry did not provide a VPR as they felt their prices were already fair and reasonable. Harry prices are approximately 51% lower than the next bidder in AC 1, 36% lower in AC 2, 19% lower in AC 3, 51% lower in AC 4 and 53% lower in AC 5.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with New York WEB Center, Inc. in Support of the Educational Programs for Students Initiative

Procurement Method: City Council Allocation per DOE Procurement Policy and Procedures, Section 1-03(c)

Estimated Highest Annual Amount: \$30,000.00

Estimated Total Amount: \$112,500.00

Funding Source: City Council Discretionary Funding

Contract Retroactive? Yes

Contract Term: 07/01/2023 – 06/30/2026; 3 Years

Options: None

Options Amount: None

Contract Type: Full Value

RA Number: 11977

Vendor Name: New York Web Center, Inc.

Vendor Address: 402 Eastern Parkway, Brooklyn, NY 11225

Contract Manager: Alex Lim, Senior Operations Manager, Office of Safety & Youth Development

Lead Contracting Officer: Robert Weiner, Chief Operating Officer, Office of Safety & Youth Development

Division of Contracts and Purchasing Contact: Akil Ward, Procurement Analyst, Central Office Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to provide services that support Educational Programs for Students program at Aspirations High School (17K646) in District 17, Brooklyn.

Discussion

New York Web Center, Inc. (“NYWC”) offers two courses during the school day at Aspirations High School that may be taken for credit toward graduation: 1) a music course, developed with the school’s certified educators, that aligns with New York State Common Core Standards, in which students learn music history and theory and develop original works using NYWC facilities and instruments; and 2) a videography production course, in which students learn broadcasting and videography, including camera skills, interviewing techniques, and research topics of student interest at NYWC’s broadcast studio.

As a related after-school activity, NYWC engages 50 under-credited and over-age students in its Hip Hop Academy and its life skills PRIDE curriculum at the digital lounge located in the school. Participants develop music and videos surrounding NYWC’s anti-gun violence work and plan a service project with mentors from Public Allies, a not-for-profit organization, which promotes leadership skills, teamwork, problem solving, and creative self-expression with an emphasis on anti-violence.

The contract value reflects the maximum reimbursable amount (“MRA”) under this contract, which is the vendor’s cumulative Fiscal Year 2023 (“FY23”) funding cleared in FY23 projected out as being the amount awarded for each of the three years (FY24-26); plus a buffer of 25 percent of the FY23 funding per fiscal year, equal to 75 percent of the FY23 funding for the term of the contract,

which allows for the continuity of services should the vendor receive additional funding in years two or three of the contract.

This contract is retroactive because it is a Council discretionary contract for FY24-FY26 with a term beginning July 1, 2023, following a June 30, 2023, enacted budget and following a delay in the finalization of the work plan and budget submission for approval.

A competitive sealed bid was not done since this was a City Council discretionary grant naming the vendor and allocating a specific amount to be paid for these services. The DOE has sole discretion to renew this contract each year and renewal will be contingent on future City Council Discretionary awards.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.